# Minutes of the Ordinary Meeting of Ockbrook and Borrowash Parish Council.

# Held at the Ashbrook Centre Borrowash, on Wednesday 1st February 2023 at 19:00.

## Public Speaking.

### Members of Public

* A member of public bought in legal documents about the Coach Road to back up their objection to the planning application. Stating in 1910 a water main pipe was installed under the Coach road, in 1974 Nottingham County Council installed a foul drain from Hopewell hall to connect to the other foul drain by the brook, running down the side of the Coach Road, also the bridge spanning the Ock brook is only supported by a large concrete pipe which will probably collapse with heavy use.
* A member of public commented that his objection was sent to EBC, they included the industrialisation in a rural community will increase traffic, the access to the site is inadequate with The Ridings being too narrow, the bus was rerouted due to this reason, there’s also the threat of industrial pollution going into the Ock Brook that leads onto the Derwent.
* A petition with 400 signatures on was handed to the Clerk, Councillor M White stated EBC would only see this as one objection and recommended that all who signed also write into Erewash’s planning Department. The Clerk will forward the petition to Erewash.
* A member of public commented on the state of Victoria Avenue in both Ockbrook and Borrowash, they have contacted the County Council, but nothing has happened, they would like the Council to make representation to the County Council to get this looked into. Councillor R Parkinson commented that he is in the process of sending a list of roads that need repairs to the County Council but he can’t force them to fix the holes, we have to meet a certain criteria before they will repair. Councillor W Major also commented that he has been in contact with Highways and also felt he wasn’t getting the response that he should be from the department, eventually they promised the roads will be checked once a month, any defects that meet the criteria will be repaired. Councillor G Maskalick asked for both Cllrs Major and Parkinson to push harder to get our roads repaired.
* A member of public commented on the state of Green Lane and asked why Home Farm Close was retarmacked when the roads are in a worse state.
* A member of public stated that in the November meeting Wayne Peapell Consultancy was told to plant winter pansies throughout the parish but this hasn’t happened.
* A member of public stated the method of repairing our roads is all wrong, they are being patched over, so when water gets in they need more repairs, they also commented on how good it was to see so many against the planning application.
* A member of public commented on Elm Street hedges, they had been informed by the Clerk it would be dealt with in the next few weeks but wanted an actual date.  **RESOLVED** The hedge was cut on the 2nd February.
* A member of public also commented on the hedge on Draycott Road, **RESOLVED** The hedge will be cut by the 9th February.

Councillor M White wanted to update all on the planning process as over the last week the Parish Council and Clerk have received criticism from members of public. A member of public emailed Councillor M White their objections on the 17th January, this email was forwarded to all the Councillors. Councillor M White also wrote to the Planning Department asking for this to go before the planning committee and gave his reasons. Erewash Borough Council did not send the application to the Parish Council until the 30th January 2023 where it went straight onto the website. This is going to be discussed tonight but Councillors M White and T Holbrook cannot discuss this as they are on Erewash Borough Councils planning committee.

### Derbyshire County Council Report.

Councillor R Parkinson submitted a report – see appendix 1.

Councillor W Major commented on:

* the pot holes, they do have 2 new JCB pot hole patchers that will repair the holes properly.
* For objections to the planning application these do need to be in by the closing date, please do not rewrite what everyone else says but stick to material planning considerations, see the planning portal for ideas.
* The budget will be agreed in the next full council meeting, looking at 3.75% increase being the lowest increase in the East Midlands.

### Erewash Borough Council Report.

Councillor W Major commented on:

* The budget is being set, looking at increasing Council tax by 3% which is the maximum it can be increased by, but this will still leave a gap that needs closing.
* Concurrent functions will be reduced by 10% to try and fill part of the gap.

### Derbyshire Constabulary Report.

Figures obtained from the website – see appendix 2.

### Ashbrook Trustees.

Councillor R Locke updated members on:

* The external lighting was the last project to be completed and has made the centre feel brighter and safer.
* After the Parish Council budget meeting the trustees agreed to cover the room hire for the Youth Group and the Mondays sessions for Borrowbrook Homelink and were informed of the yearly Parish Council support reducing to £5,000 for 2023/24.

### Ashbrook Youth Group.

A report was submitted – please see appendix 3.

## Present.

Councillors M White (Chairman), J Locke (Vice Chairman), J White, C Millward, G Maskalick, AM Stevenson, T Holbrook, R Locke and P Fisher.

## Also, Present.

S Kitchener (Clerk and RFO), Councillors W Major and R Parkinson and 28 members of public.

## 280/02/23 Accepted Apologies for Absence.

Councillor M Wallis.

## 281/02/23 Noted Absence.

Councillor D Webster

## 282/02/23 Declarations of Members Interests.

None.

## 283/02/23 Dispensations.

None.

## 284/02/23 Variation of Order of Business.

Section 15 allotments does not need to be discussed as this was resolved before the meeting.

## 285/02/23 Approve the Minutes of the Ordinary Parish Council Meeting, Held on the 14th December 2022.

**RESOLVED** Proposed by Councillor T Holbrook, seconded by Councillor G Maskalick and all unanimously agreed that the minutes be approved as a true record and were signed by the Chairman at the meeting.

## 286/02/23 Items to be Taken into Private Session.

None.

## 287/02/23 Report of the Parish Clerk/RFO.

* Our burial records are incomplete, we are missing burial books which include the Register of Purchased Graves and a Register of Graves, we have one of each, but they aren’t complete and the ICCM confirmed we do need these records and they will need to be back dated. I have started with the Register of purchased graves, which has shown we are missing 10 years’ worth of exclusive rights which is one book from 27th October 1980 to April 1990, I have found receipts for this period so have been able to put some details into the book.
* After a cemetery bench inspection there is one that needs dealing with, I am unable to find the owner and placed a sign on the bench on the 15th December 2022, asking them to contact the Clerk, I have heard nothing yet, a decision needs to be made on this bench so this will be an agenda item next month.
* I have had 5 freedom of information requests, 2 being a continuation from December, all have been answered, and one subject access request answered as much as I could.
* 400 Christmas trees were recycled this year, which is double last year’s trees.
* The allotment agreements and rent are coming in, we do have 21 on the waiting lists.
* Chair based exercise will be stopping from the 3rd February 2023.
* All memorial cherry tree plaques have been installed this week and all have been contacted to inform them.
* I’m still chasing:
	+ the Barbers sign in Borrowash and the height of a fence on Barron Way, Planning are understaffed and will look into this when they can.
	+ White lines missing on the slip road into Ockbrook from the A52, a job has been raised for this.

## 288/02/23 Report of the Chairman.

* Nothing to report.

## 289/02/23 General Purposes.

**RESOLVED** Councillor R Locke proposed to accept the action plan for 2023, seconded by Councillor J White and all unanimously agreed, see appendix 4.

## 290/02/23 Finance and HR.

### Accept Accounts for Payment.

**RESOLVED** Proposed by Councillor J Locke, seconded by Councillor P Fisher and all unanimously agreed to accept the payment list, see appendix 5.

### Accept the Bank statement Reconciliations. – see appendix 6

* November and December 2022 HSBC Account.
* November and December (x2) 2022 Unity Trust Account.

**RESOLVED** Councillor C Millward signed to accept the bank statement reconciliations all unanimously agreed.

The 10% concurrent functions for 2023/24 was noted, the Clerk commented that with chair based exercise finishing and the youth group decreasing their monthly donation by £80.00, this will cover the decrease therefore we will not need to look at increasing the precept.

## 291/02/23 Contractors

Nothing to discuss.

Councillor C Millward enquired as to if the contract had been signed and returned, it hasn’t yet but the Clerk has been assured it will be returned soon.

Committee meetings will be held on the 22nd March 2023 a contractors meeting will be called.

## 292/02/23 Recreation.

Nothing to discuss..

## 293/02/23 Burials.

Nothing to discuss.

Councillor C Millward enquired as to if we have heard back regarding working on Belmont Drive, The Clerk stated they will contact us if they can help.

Committee meetings will be held on the 22nd March 2023 a burials meeting will be called to progress with Belmont Drive.

## 294/02/23 Halls.

**RESOLVED** Councillor R Locke proposed to change the gas supply from Engie to British Gas Lite for a 3-year contract as per the brokers recommendation, seconded by Councillor J White and all unanimously agreed.  **ACTION** Clerk to contact the broker.

## 295/02/23 Allotment.

Nothing to discuss.

## 296/02/23 Environment and Neighbourhood Plan.

### Update on the cycling report and survey

Councillor AM Stevenson wanted to state her reservations regarding some of the survey responses, due to the timings they came in.

Councillor G Maskalick picked out the raw questions and forwarded the statistical breakdown to the council, the other questions will require further breakdowns as for example some answers seem to be age dependant. There is also the possibility of obtaining grants.

Councillor R Locke thanked Councillor G Maskalick for his hard work and commented on some of the survey answers, stating there is an easy opportunity to offering or contributing to cycling proficiency in the MUGA at the Ashbrook Centre and also asked the question if we could reach out to some of the responders (we are unable to do this as the survey was unanimous)

### Consider the quote from Planning and Design Practice LTD to assist in our Neighbourhood planning process.

**RESOLVED** Councillor A-M Stevenson proposed to accept the quote, seconded by Councillor J Locke and all unanimously agreed. **ACTION** Clerk to inform the company that the quote has been successful, Councillor AM Stevenson to look into applying for the grant.

### Agree to the purchase and placement of a new litter bin for the centre of Borrowash costing £330-£465, to be installed and then emptied (twice a week) by Erewash Borough Council.

**RESOLVED** Councillor AM Stevenson proposed to purchase a bin to be placed near the clock and pedestrian crossing in Borrowash, seconded by Councillor J White and all unanimously agreed. **ACTION** Clerk to contact EBC.

### A resident has three, barrel planters on a grass verge. For highways to allow them to stay the Parish Council must complete the objects in the highway form so the barrels are covered by our public liability.

**RESOLVED** Councillor J White proposed to allow the planters to be covered by the Parish Council’s liability, seconded by Councillor J Locke and all in favour.  **ACTION** The Clerk to write to the resident stating they need to be kept to a certain standard or the Parish Council will remove them.

## 297/02/23 Planning.

* Councillor M White asked if the Parish Council wanted to comment on the amended planning application from Church Farm, all were still in agreement that this should be objected to and our previous objections will still stand.
* Councillors M White and T Holbrook abstained from commenting on the Ridings Farm application as they are part of Erewash Borough Councils Planning committee. **RESOLVED** All were in agreement to object to the plans, **ACTION** the Clerk to write to planning.

Councillor C Millward queried the possibility of getting a weight limit on Green Lane, this was looked into in the past and refused as it would make Spondon gridlocked.

## 298/02/23 Correspondence Received.

The correspondence received and listed in the agenda were available at the meeting, see appendix 7.

## 299/02/23 Date and Time of Next Meeting.

The next Parish Council meeting is scheduled to take place at the Parish Hall, Ockbrook on Wednesday 1st March 2023, commencing at 19:00.

## 300/02/23 Exclusion of Press and Public.

Nothing to report.

There being no further business the meeting concluded at 20:15

### **Appendix 1 – Ockbrook & Borrowash Parish Council, Wednesday 1st February 2023, DCC Report**

**(Cllr Robert A Parkinson)**

**Proposed Council Tax 2023/2024**

Derbyshire County Council’s share of the council tax rise for the year ahead is expected to be one of the lowest county council increases in the country if agreed.

The Council is proposing a rise of 3.75% for 2023-24, which is expected to be the lowest in the East Midlands and predicted to be amongst the lowest nationally.

Cabinet will meet on Thursday 2nd February 2023 to consider the council tax proposal, alongside details of how DCC will manage and spend a proposed £675 million net budget for the coming year.

Nationally, the government has allowed local authorities to raise their council tax by a maximum of 5%, and it is expected that around 80% of county councils will raise their council tax by this amount.  In Derbyshire, if the 3.75% is agreed by the Council on 15th February 2023, it would see an extra 80p per week (£41.55 per year) for an average band B household and for a band D household the rise would be £1.03 per week (£53.42 per year).

**“Grab a Cab”**

To make sure that health care appointments are as easy to access as possible for Derbyshire residents, Derbyshire County Council is running a new scheme offering free transport to a variety of routine health appointments, including vaccination appointments and some screening programmes.

The Grab a Cab project is running until 31st March 2023. The offer is open to all ages and is not means tested so you do not need to be receiving benefits to be eligible.  The support will cover a pre-paid taxi journey to and from your health appointment.

**Tackling food and energy costs**

DCC has approved extra funding to help support people in Derbyshire with their food and energy costs.

This includes £100,000 to Marches Energy Advice to help foodbank clients with the cost of energy and £100,000 for Foundation Derbyshire to carry on supporting local food banks.

Marches Energy Advice currently runs the Warmer Derby and Derbyshire energy advice and support service which includes a free Derbyshire-wide dedicated fuel poverty helpline on 0800 677 1332.  The funding will enable MEA to carry on their work with food banks – ensuring that people who use them are supported with heating costs when in crisis.

### **Appendix 2 – Crime Statistics from the website**

 October November

Antisocial behaviour 6 0

Violence and sexual offences 17 11

Criminal damage and arson 0 5 -

Public order 0 0

Other theft 3 5

All other crime 9 5

### **Appendix 3 –** Ashbrook Youth Group, Parish Council Report – January 2023

Youth group is now well into our second year since reopening in Sept 2021 & staff & volunteers are benefiting from getting into a cycle of annual events & ideas for our young people.

Of course the big once since our last report, has been Christmas. Youth group were fortunate to be gifted a 7ft, pre lit Christmas tree complete with decorations by Asda & we were grateful to the Ashbrook Trustees for allowing us to leave this up for all users of the community centre to enjoy over the festive season. At our last group before breaking for Christmas users enjoyed a party, with buffet, games & a selection box for all.

As we've moved into 2023, users have already enjoyed hot chocolate with whippy cream & marshmallows on one particularly chilly evening. Current weekly activities include making our new display board, crafts, table tennis, Xbox games, pool & the old favourite – the tuck shop. We look forward to some planned trips including Bowling, Laserquest & when the nights get lighter, a trip to the Skywalk at Long Eaton Leisure Centre.

Weekly attendance still sits at around 30 to 40 users with regular new members, it's also nice to see that the benefits of youth group extend beyond our own users – as the thank you note from Borrowbrook indicates; their users enjoy our artistic efforts too.

### **Appendix 4 – Ockbrook and Borrowash Parish Council – Action Plan 2023.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Aim** | **Objective** | **Action** | **Who** | **Completion Date** |
| Financial Management | VAT return | Produce half yearly VAT return and report to Parish Council | Clerk | April |
| Community Engagement | Annual Parish meeting | Invite local groups to submit yearly reports and join the annual meeting. All to be published on the website. | Clerk | March |
| Community Engagement | Quarterly newsletter | Publish on the web, Facebook and distribute to certain establishments in the villages | Clerk | Quarterly ongoing |
| Comply with law and inform community | Internal Audit | Report to Parish CouncilPublish on website  | Internal auditor, RFO and Parish Council | April/May |
| Comply with law and inform community | Annual Return | Agreed at Mays Parish meeting. Send to external auditor and publish on website | Clerk and Parish Council | May/June |
| Comply with law and inform community | Notice of Public Rights and Publication of unaudited AGAR  | Notify Council of conclusion at the meeting and publish on notice board and website | Clerk  | July  |
| Community Engagement | Summer children activities | Book the summer activities looking into grant possibilities | Clerk and Recreation committee | April/May/JuneActivity in August |
| Community Engagement | Start preparations for Christmas | Book the Mayor/Mayoress. Liaise with the local groups | Clerk | August  |
| Financial Management | VAT return | Produce half yearly VAT return and report to Parish Council | Clerk | October |
| Financial Management | Budget preparation | Email to committees on what they think they will spend, draft budget agreed at full Council. | Clerk, individual Committees and Parish Council | October/November/December |
| Comply with Law | Allotment tenancy agreements sent out  | Collate returned agreements with the rent | Clerk | November/December/January  |
| Community Engagement | Remembrance Day | Remembrance celebration from Borrowash to Ockbrook | Clerk, Recreation Committee and Parish Council | November  |
| Community Engagement | Ockbrook and Borrowash Christmas Light switch on | Celebrations in the two villages | Clerk/ Recreation Committee | November  |
| Financial Management | Set the precept and send request through to Erewash Borough Council | Agreed at full Council | Clerk/Finance and GP Committee and Parish Council | December 2020 |
| Comply with Health and Safety | Cemetery benches | Twice yearly bench inspections ensuring all are safe | Clerk | June and December |
| Monitor development and planning | Consider all planning applications which fall within and impact upon the Parish | Clerk to notify the full Council, place on agenda and Website. | Clerk and full Council | Ongoing |
| Comply with law and inform community | Keeping residents up to date with Parish Council news | Update notice boards, website and Facebook | Clerk | Ongoing |
| Quality Status for the Council | Achieve Quality Status under Local Council Accreditation scheme | Clerk to look at complete | Clerk | Ongoing |
| Comply with Law | Monitor defibrillators | Check each defibrillator quarterly | Clerk | Ongoing |
| Comply with Law | Review Parish Council policies/risk assessments and asset register | Clerk to check all are up to date. | Clerk and Parish Council/ Finance and GP Committee. | Ongoing as each reaches its review date and/or new legislation occurs |
| Provide Play facilities | Maintain play and fitness equipment | Conduct monthly play equipment inspections and action any issues | Contractor and Clerk | Ongoing |
| Enhance the Parish and its amenities | Continue to seek funding for projects, e.g. children’s holiday activities | Complete relevant grant application | Clerk and Councillors | Ongoing |
| Ensure Clerk and Council maintain good practice | Clerk and Council to attend relevant training courses to their roles | Clerk to identify new legislation and to seek relevant training. All new Councillors to attend Essential Training for Councillors | Clerk and Councillors | Ongoing |
| Comply with law and engage community | Ensure the website is kept updated | Update as and when required | Clerk | Ongoing |
| Comply with law and inform community | To ensure the Parish Councils administration is run efficiently and that information is transparent | Publish agendas, minutes, AGAR, budget and precept on the website and/or noticeboards | Clerk | Ongoing |

### **Appendix 5 – Payment List Feb 2023**

|  |  |  |  |
| --- | --- | --- | --- |
| **Invoices to be paid** | - | - | minute agreed |
| Wayne Peapell Consultancy LTD | £2,400 | January works | - |
| Ashbrook Youth Group | £280.00 | Monthly donation | 11/04/22 |
| Mr Christmas Tree Limited | £3326.40 | Xmas tree |  |
| Lisa’s | £300 | Jan Parish Clean | - |
| Sarah Kitchener | £46.80 | Expenses Dec and Jan – mileage | - |
| Streetscape | £192.00 | Gym equipment arm repair | - |
| Tracy Shipway | £45.00 | Refund for giving up plot 21 | - |
| EBC | £4203.04 | Jan payroll | - |
| Simply Sparkle | £15.00 | Jan windows | - |
| - | - | - | - |
| **Invoice already Paid** | - | - | - |
| British Gas | -267.87 | Jun 22-nov 22 | 270/12/22 |
| British Gas | 50.67 | Jun – Dec | 270/12/22 |
| BT | £35.05 | Ashbrook phone | 270/12/22 |
| EBC | £20.00 | Cem rates Jan | 270/12/22 |
| John Shipway | £5.00 | Overpaid allotment | 270/12/22 |
| Virgin | £64.80 | Broadband | 270/12/22 |
| Unity Bank | £45.60 | Account fees | 270/12/22 |
| Wicksteed | -495.72 | Refund for self-closing gate | 270/12/22 |
| EBC | 271.57 | Cem waste | 270/12/22 |
| O2 | 24.68 | Mobile | 270/12/22 |
| Unity Trust bank | 14.10 | Cash/chq charges | 270/12/22 |
| Lloyds | 894.54 | Cleaning, stationary, voucher, toner,  | 270/12/22 |
| Everflow | 99.78 | Water Feb | 270/12/22 |
| St Johns Ambulance | 115.20 | Borrowash light switch on | 270/12/22 |
| EBC | 4400.68 | Dec payroll | 270/12/22 |
| J Harris | 37.50 | Hall hire refund | 270/12/22 |
| Christiana J Fitness | £35.00 | Dec chair based | 270/12/22 |
| Lisa | £292.50 | Dec clean | 270/12/22 |
| Ashbrook Youth Group | £280.00 | Jan donation | 270/12/22 |
| Wayne Peapell Consultancy LTD | £2100.00 | Dec works | 270/12/22 |
| **-** | - | - | - |
| **Monthly direct debits** | - | - | - |
| Engie | £127.84 | Dec gas | 27/05/22 |
| British Gas | 40.56 | Jun-Jan | 27/05/22 |
| British Gas | -318.54 | Jun – Dec | 27/05/22 |
| Virgin | £64.80 | Broadband | 27/05/22 |
| O2 | £29.62 | Mobile  | 27/05/22 |

### **Appendix 6 – Bank Reconciliation**

**November 2022 Bank Reconciliation - HSBC Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/22 | - | 49,950.50 | - |
| + total cash book receipts | - | 45,000.00 | - |
| - total Cashbook payments | - | 70,044.00 | - |
| **Cashbook Closing Balance** | - | **24,906.50** | - |
| - | - | - | - |
| **Bank Balance at 04/12/22** | - | **24,906.50** | - |
| - outstanding payments | - | 0.00 | - |
| + outstanding receipts | - | 0.00 | - |
| **Net Balance** | - | **24,906.50** | - |
| - | - | - | - |
| **-** | - | **-** | **Difference: 0.00** |

**December 2022 Bank Reconciliation - HSBC Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/22 | - | 49,950.50 | - |
| + total cash book receipts | - | 45,000.00 | - |
| - total Cashbook payments | - | 70,052.00 | - |
| **Cashbook Closing Balance** | - | **24,898.50** | - |
| - | - | - | - |
| **Bank Balance at 04/01/23** | - | **24,898.50** | - |
| - outstanding payments | - | 0.00 | - |
| + outstanding receipts | - | 0.00 | - |
| **Net Balance** | - | **24,898.50** | - |
| - | - | - | - |
| **-** | - | **-** | **Difference: 0.00** |

**November 2022 Bank Reconciliation - Unity Trust Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/22 | - | 21,925.66 | - |
| Less items related to 21/22 | - | 10,875.92 | - |
| - | - | 11,049.74 | - |
| + total cash book receipts | - | 225,522.85 | - |
| - total Cashbook payments | - | 209,294.10 | - |
| **Cashbook Closing Balance** | - | **27,278.49** | - |
| - | - | - | - |
| **Bank Balance at 01/12/22** | - | **43,328.71** | - |
| - outstanding payments | - | 18,897.41 | - |
| + outstanding receipts | - | 2,575.62 | - |
| **Net Balance** | - | **27,006.92** | - |
| - | - | - | - |
| **Balance per Cashbook** | - | **27,278.49** | **Difference: -271.57** |
| **Notes** |  |  |  |
| **Payment taken twice** |  | **271.57** | **0.00** |
| - | - | - | - |
| Charity Accounts included in bank total: | - | - | - |
| Parochial Charities | 1634.53 | - | - |
| S Alcock | 0 | - | - |
| A Potter Dole | 346.56 | - | - |
| Burial Ground | 65.60 | - | - |

**December 2022 Bank Reconciliation - Unity Trust Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/22 | - | 21,925.66 | - |
| Less items related to 21/22 | - | 10,875.92 | - |
| - | - | 11,049.74 | - |
| + total cash book receipts | - | 225,522.85 | - |
| - total Cashbook payments | - | 209,294.10 | - |
| **Cashbook Closing Balance** | - | **27,278.49** | - |
| - | - | - | - |
| **Bank Balance at 02/12/22** | - | **44,272.88** | - |
| - outstanding payments | - | 18,867.79 | - |
| + outstanding receipts | - | 1,601.83 | - |
| **Net Balance** | - | **27,006.92** | - |
| - | - | - | - |
| **Balance per Cashbook** | - | **27,278.49** | **Difference: -271.57** |
| **Notes** |  |  |  |
| **Payment taken twice** |  | **271.57** | **0.00** |
| - | - | - | - |
| Charity Accounts included in bank total: | - | - | - |
| Parochial Charities | 1634.53 | - | - |
| S Alcock | 0 | - | - |
| A Potter Dole | 346.56 | - | - |
| Burial Ground | 65.60 | - | - |

**December 2022 number 2 Bank Reconciliation - Unity Trust Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/22 | - | 21,925.66 | - |
| Less items related to 21/22 | - | 10,875.92 | - |
| - | - | 11,049.74 | - |
| + total cash book receipts | - | 230,768.86 | - |
| - total Cashbook payments | - | 217,482.49 | - |
| **Cashbook Closing Balance** | - | **24,336.11** | - |
| - | - | - | - |
| **Bank Balance at 31/12/22** | - | **28,557.25** | - |
| - outstanding payments | - | 8,415.54 | - |
| + outstanding receipts | - | 4,194.40 | - |
| **Net Balance** | - | **24,336.11** | - |
| - | - | - | - |
| **Balance per Cashbook** | - | **24,336.11** | **Difference: 0.00** |
| - | - | - | - |
| Charity Accounts included in bank total: | - | - | - |
| Parochial Charities | 1634.53 | - | - |
| S Alcock | 0 | - | - |
| A Potter Dole | 346.56 | - | - |
| Burial Ground | 65.60 | - | - |

### **Appendix 7 –** CORRESPONDENCE RECEIVED. – UP TO 26/01/23

Emails received from members of public:

* Numerous planning objections to the change of use of an agricultural building at Ridings Farm, Ockbrook. (1)
* Record request for works on Belmont Drive during 2000– paperwork held in the office doesn’t go that far back. (2)
* Request for information on replacing rubbish bins in the centre of Borrowash and a map of Parish Council land in Borrowash. (3)
* Query into any noise level restrictions placed on R A Duncanson’s Garage – referred them to EBC.(4)
* Concerns on bridge safety on the A52– forwarded to National Highways, spoke to Nick Warren who informed me the bridges pass all the regulations, he will speak to the resident have forwarded his details to them, (5)
* Grant requests - asked to re-apply next financial year. (6)
* Pothole damage concerns.(7)
* Freedom of Information request on the allotments x2 – answered. (8)
* Missing minutes on the website and hedge trimming request– checked and the minutes were there, hedge is already down to be trimmed. (9)
* Freedom of information request on Belmont Drive records x2- answered. (10)
* Borrowbrook Home link and the Ashbrook Youth Groups grant reduction answer – forwarded to Cllrs. (11)
* Complaint about a bus shelter installation and fly tipping – forwarded to EBC. (12)
* Request for the car charger to be converted into a ‘pay by use’ car charger – The Clerk is looking into the cost implications before taking it to the full council. (13)
* Subject Access Request – Answered as much as can be. (14)
* Freedom of information request regarding the Ashbrook Centre – answered. (15)
* Request for an item to go into public speaking -answered. (16)
* Numerous hall hiring enquiries and updates. (17)
* Allotment enquiries and updates. (18)
* Burial enquiries. (19)

Other emails received:

* Free online courses from the NTU for food and drink businesses- on Facebook and noticeboards. (20)
* East Midlands Airport Community Flyer. (21)
* Hydro Logic maintenance report. (22)
* Derbyshire Fire and Rescue Services 6-week consultation. – forwarded to Cllrs. (23)
* Derbyshire Police briefing notice -forwarded to Cllrs. (24)
* Flood warden update. (25)
* Derbyshire police and the Kings Coronation.(26)
* Engie – chasing payment – letter sent out incorrectly as we pay by direct debit. (27)
* TV license investigation – rang to confirm we do not need a license. (28)
* Long Eaton fire service – warm spaces query, forwarded to Borrowbrook Home Link. (29)
* Mentell Matters December and January newsletter. (30)

Emails received from EBC:

* Planning applications/amendments/appeal decisions:
	+ 20 Gordon Road – one storey rear extension and two storey rear extension, removal of chimney and garage conversion to living space. (31)
	+ 32 Yew Tree Avenue – proposed single storey side extension. (32)
	+ 15 The Spinney – Installation of side door and replacement to existing window and door to garage to then be partially used as a study. (33)
	+ Brook Cottage, Moor Lane – Replacement garage with roof space to provide a home office. Reduction in boundary wall height and size, extension to dropped kerb. (34)
	+ 51 Nottingham Road – single storey rear extension, installation of roof mounted photovoltaic panels and roof lights. (35)
	+ Scotland Farm – Change of use from agricultural land to dog walking paddock. (36)
	+ Brook Close House, Nottingham Road – Single storey and two storey extension and extension to driveway. (37)
	+ 26 The Ridings – demolition of existing dwelling and construction of replacement dwelling. (38)
	+ 153 Cole Lane – Erection of one and a half story three bed dwelling. (39)
	+ Land rear of 45 Nottingham Road – amended pans with additional information supplied. (40)
	+ 31 Green Lane – Conversion of detached garage to home office and gym. (41)
	+ 16 The Ridings – Single storey rear extension and new raised flat roof over existing kitchen extension. (42)
	+ Church Farm House, Cole Lane – Photovoltaic solar panels, resubmission of ERE/0822/0015 with revised siting. (43)
	+ Riverside Farm, Station Road – erection of barn for horses and tack with machinery storage. (44)
	+ 17 Victoria Avenue – proposed beauty salon with first floor flat and insertion of rear facing window. (45)
	+ 54 Green Lane – Two storey side extension and single storey rear extension revision to ERE/0620/0025. (46)
* Update on a removed tree from Collier Lane. (47)
* Media release on the proposed Galaxy Row redevelopment project – forwarded to Cllrs. (48)
* Updated register of interest – changed on the website. (49)
* Concurrent grant support decrease of 10% - forwarded to Cllrs. (50)
* Election information. (51)
* Inclusion of Balmoral Road Cemetery into the Public Space Protection Order – enables the enforcement of dogs having to be on their leads. (52)
* Confirmation from green spaces of dealing with jobs logged by the clerk. (53)
* Planning, Borough and Parish Council Forum, and ordinary meeting agendas and minutes. (54)

Emails received from DCC:

* Update on the A52 bridge concerns – forwarded to resident. (55)
* Request for a hedge to be cut back on Elm Street – confirmed this is down to be trimmed. (56)
* Updating the Parish Councils contact details. (57)
* Update on the lights on the road bridge over the A52 – all bulbs replaced. (58)
* Invitation for Cllrs to attend the next Parish and Town Council Liaison forum on the 13th of March 2023 – forwarded to Cllrs. (59)
* Community news x 3 – on website. (60)

Emails received from DALC, including January’s newsletter – Forwarded to Cllrs (61)

Numerous emails received from NALC - forwarded to Cllrs. (62)

SLCC updates. (63)

Rural Action Derbyshire. (64)

Magazines:

* Bramm News. (65)
* Clerks and Councils Direct. (66)
* The Clerk. (67)
* Local Councils Update. (68)
* ICCM the Journal. (69)