# OCKBROOK & BORROWASH PARISH COUNCIL

The Parish Hall, Church Street, Ockbrook, Derby DE72 3SL

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# July 2023 PARISH COUNCIL MEETING.

26th June 2023

To the Chair and Councillors of Ockbrook and Borrowash Parish Council,

You are summoned to attend the ordinary meeting of Ockbrook and Borrowash Parish Council on Wednesday 5th July 2023 at 19:00, to be held at the Parish Hall, Ockbrook.

This is the signature of Sarah Kitchener, the Clerk and RFO 


Sarah Kitchener

Clerk and RFO

Ockbrook and Borrowash Parish Council

# Agenda.

## Public Speaking.

A period of 30 minutes will be made available at the beginning of the meeting to hear comments from:

* Public.
* Derbyshire County Council Report.
* Erewash Borough Council Report.
* Derbyshire Constabulary Report April 2023
  + Violence & sexual offences - 14
  + Burglary - 6
  + Other theft – 5
  + Vehicle crime - 5
* Ashbrook Trustees.
* Ashbrook Youth Group.

## To Receive Apologies for Absence.

## Declaration of Members Interests.

To enable members to declare the existence and nature of any personal or disclosable pecuniary interests they have in agenda items, in accordance with the Parish Councils Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

## Dispensations.

To consider any dispensation requests received.

## Variation of Order of Business.

## To Approve the Minutes of the Ordinary Parish Council Meeting, Held on the 7th June 2023.

## Items to be Taken in Private Session.

## Report of the Parish Clerk /RFO.

## Report of the Chair.

## Finance, HR, Contractors and General Purposes.

* Accept Accounts for Payment - See appendix 1.
* Accept the bank statement reconciliations – see appendix 2.
  + HSBC account, May 2023
  + Unity Trust account, May and June 2023
* Agree on which tender to accept for the grounds maintenance contract.
* Consider the request from Erewash Borough Council for the Parish Council to take over the running of the public toilets in the Coop car park, costing on average £20,162 per year.
* Agree to allow the Clerk to pay invoices in the month of August, to be ratified in Septembers Parish Council meeting.

## Recreation

* Update on future events.

## Cemeteries.

* Consider which quote to accept for the tree management at Balmoral Road cemetery – quotes to follow.

## Halls.

## Allotment.

* Agree which quote to use to purchase new locks for both sites, all quotes include 4 padlocks and 102 additional keys.
  + Quote 1 - £380.76
  + Quote 2 - £410.44
  + Quote 3 – 306.24

## Planning and Environment.

* Updating members.
* Agree to Borrowash In Bloom adopting the two parish council spirals.

## Correspondence Received.

Letters of correspondence – see appendix 3.

## Date and Time of Next Meeting.

## Exclusion of Press and Public

### **Appendix 1 – Payment List to follow**

### **Appendix 2 – Bank Reconciliation**

**May 2023 Bank Reconciliation - HSBC Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/22 | - | 14,874.50 | - |
| + total cash book receipts | - | 80,000 | - |
| - total Cashbook payments | - | 16.00 | - |
| **Cashbook Closing Balance** | - | **94,858.50** | - |
| - | - | - | - |
| **Bank Balance at 04/06/23** | - | **94,858.50** | - |
| - outstanding payments | - | 0.00 | - |
| + outstanding receipts | - | 0.00 | - |
| **Net Balance** | - | **94,858.50** | - |
| - | - | - | - |
| **-** | - | **-** | **Difference: 0.00** |

**May 2023 Bank Reconciliation - Unity Trust Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/23 | - | 20,760.24 | - |
| Less items related to 22/23 | - | 11,114.11 | - |
| - | - | 9,646.13 | - |
| + total cash book receipts | - | 158,131.84 | - |
| - total Cashbook payments | - | 110,474.74 | - |
| **Cashbook Closing Balance** | - | **57,303.23** | - |
| - | - | - | - |
| **Bank Balance at 01/06/23** | - | **75,200.26** | - |
| - outstanding payments | - | 18,611.78 | - |
| + outstanding receipts | - | 714.75 | - |
| **Net Balance** | - | **57,303.23** | - |
| - | - | - | - |
| **Balance per Cashbook** | - | **57,303.23** | **Difference: 0.00** |
| - | - | - | - |
| Charity Accounts included in bank total: | - | - | - |
| Parochial Charities | 1634.53 | - | - |
| S Alcock | 0 | - | - |
| A Potter Dole | 346.56 | - | - |
| Burial Ground | 65.60 | - | - |

**June 2023 Bank Reconciliation - Unity Trust Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/23 | - | 20,760.24 | - |
| Less items related to 22/23 | - | 11,114.11 | - |
| - | - | 9,646.13 | - |
| + total cash book receipts | - | 158,373.75 | - |
| - total Cashbook payments | - | 110,819.54 | - |
| **Cashbook Closing Balance** | - | **57,200.34** | - |
| - | - | - | - |
| **Bank Balance at 02/06/23** | - | **75,153.91** | - |
| - outstanding payments | - | 18,910.23 | - |
| + outstanding receipts | - | 956.66 | - |
| **Net Balance** | - | **57,200.34** | - |
| - | - | - | - |
| **Balance per Cashbook** | - | **57,200.34** | **Difference: 0.00** |
| - | - | - | - |
| Charity Accounts included in bank total: | - | - | - |
| Parochial Charities | 1634.53 | - | - |
| S Alcock | 0 | - | - |
| A Potter Dole | 346.56 | - | - |
| Burial Ground | 65.60 | - | - |

### **Appendix 3 – Correspondence to follow**