# OCKBROOK & BORROWASH PARISH COUNCIL

The Parish Hall, Church Street, Ockbrook, Derby DE72 3SL

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# October 2023 PARISH COUNCIL MEETING.

26th September 2023

To the Chair and Councillors of Ockbrook and Borrowash Parish Council,

You are summoned to attend the ordinary meeting of Ockbrook and Borrowash Parish Council on Wednesday 4th  October 2023 at 19:00, to be held at the Parish Hall, Ockbrook.

This is the signature of Sarah Kitchener, the Clerk and RFO 


Sarah Kitchener

Clerk and RFO

Ockbrook and Borrowash Parish Council

# Agenda.

## Public Speaking.

A period of 30 minutes will be made available at the beginning of the meeting to hear comments from:

* Public.
* Derbyshire County Council Report.
* Erewash Borough Council Report.
* Derbyshire Constabulary Report taken from the website – See appendix 1
* Ashbrook Trustees.
* Ashbrook Youth Group.

## To Receive Apologies for Absence.

## Declaration of Members Interests.

To enable members to declare the existence and nature of any personal or disclosable pecuniary interests they have in agenda items, in accordance with the Parish Councils Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

## Dispensations.

To consider any dispensation requests received.

## Variation of Order of Business.

## To Approve the Minutes of the Ordinary Parish Council Meeting, Held on the 13th September 2023 and the Extraordinary Meeting Held on the 20th September 2023.

## Items to be Taken in Private Session.

## Report of the Parish Clerk /RFO.- see appendix 2.

## Report of the Chair.

## Finance, HR, Contractors and General Purposes.

* Note the minutes from the committee meeting held on the 20th September 2023.
* Accept Accounts for Payment - See appendix 3.
* Accept the bank statement reconciliations – see appendix 4.
  + HSBC account, August 2023
  + Unity Trust account, August 2023
* Accept the quote from Fox regarding extra tree works – see appendix 5.
* Agree to accept the terms of lease for the public toilets in Borrowash – to follow.
* Accept Councillor T Stevensons interest in being the Parish Councils representative for the Standards Committee of Erewash Borough Council.

## Recreation

* Note the minutes from the committee meeting held on the 20th September 2023.
* Agree which quote to accept for the quarterly and annual playground inspections – see appendix 6.

## Cemeteries.

* Note the minutes from the committee meeting held on the 20th September 2023.

## Halls.

* Note the minutes from the committee meeting held on the 20th September 2023.
* Agree which quote to accept for the replacement of the external store cupboard door – quotes to follow.

## Allotment.

* Note the minutes from the committee meeting held on the 20th September 2023.

## Planning and Environment.

* Note the minutes from the committee meeting held on the 20th September 2023.
* Discuss and decide on the Parish Council's approach to a Natural Flood Management (NFM) funding opportunity?
* ERE/0923/0024- Land West of Dale Road, Spondon, Derby. Residential development of 263 dwellings, associated landscaping, open space, infrastructure and enabling earthworks.

## Correspondence Received.

Letters of correspondence – see appendix 7.

## Date and Time of Next Meeting.

## Exclusion of Press and Public

### **Appendix 1 – Police report – taken from the website.**

|  |  |
| --- | --- |
|  | July |
| Violence and Sexual Offences | 11 |
| Public order | 5 |
| Criminal damage and arson | 3 |
| Other theft | 4 |

### **Appendix 2 – Clerks Report.**

* The Parish council has now been signed up to the Civility and respect pledge – awaiting the access information from DALC to get the policy, will also need to look into the training courses for this.
* The Remembrance poster has been produced, awaiting confirmation that it is ok then will advertise.
* The money has been transferred to the Ashbrook Centre. 2023/24 monies still to be transferred once the BT contract has been changed, the trustees have been asked to do this by the end of September. If this doesn’t get done in time I will have to cancel the contract and pass the charges onto the trustees.
* The hedgehog project surrounds have arrived, this will be advertised soon.
* The emails have been sent to Erewash Borough Council regarding the Harrington green area, still awaiting a response.
* In the process of obtaining quotes for the Parish Hall car park repairs.
* The dates have been confirmed for the Christmas tree deliveries, awaiting an update from the recreation committee regarding the possibility of the Parish Council delivering the trees to individual residents, collecting them after Christmas and their disposal, then the poster will be produced.
* Items passed to DCC and EBC:
  + Acceptance of the amenity in the highway for the Ridings planters – still outstanding.
  + Road markings on Victoria Avenue slip road – been chasing this since December, should be completed by October.

### **Appendix 3 –** October 2023 Meeting – Payment List – to follow.

### **Appendix 4 – Bank Reconciliation**

**August 2023 Bank Reconciliation - HSBC Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/22 | - | 14,874.50 | - |
| + total cash book receipts | - | 80,000.00 | - |
| - total Cashbook payments | - | 10,040.00 | - |
| **Cashbook Closing Balance** | - | **84,834.50** | - |
| - | - | - | - |
| **Bank Balance at 04/09/23** | - | **84,834.50** | - |
| - outstanding payments | - | 0.00 | - |
| + outstanding receipts | - | 0.00 | - |
| **Net Balance** | - | **84,834.50** | - |
| - | - | - | - |
| **-** | - | **-** | **Difference: 0.00** |

**August 2023 Bank Reconciliation - Unity Trust Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/23 | - | 20,760.24 | - |
| Less items related to 22/23 | - | 11,114.11 | - |
| - | - | 9,646.13 | - |
| + total cash book receipts | - | 177,100.87 | - |
| - total Cashbook payments | - | 141,664.59 | - |
| **Cashbook Closing Balance** | - | **45,082.41** | - |
| - | - | - | - |
| **Bank Balance at 01/09/23** | - | **55,235.20** | - |
| - outstanding payments | - | 10,562.31 | - |
| + outstanding receipts | - | 409.52 | - |
| **Net Balance** | - | **45,082.41** | - |
| - | - | - | - |
| **Balance per Cashbook** | - | **45,082.41** | **Difference: 0.00** |
| - | - | - | - |
| Charity Accounts included in bank total: | - | - | - |
| William James | 1,981.09 | - | - |
| S Alcock | 0 | - | - |
| B/W Burial Ground | 48.61 | - | - |

### **Appendix 5 – Fox Grounds Maintenance and Landscaping Quote.**

I have pleasure in quoting for the works as listed below.

Site – Shackle Cross Allotments & Deans Drive Recreation Ground

**Tree Works**

Remove x 1 Walnut tree (shackle Cross)

Remove x 1 Pseudoacacia (Shackle Cross)

Remove x 1 Hawthorn Plot 10 (Shackle Cross)

Trim back over hanging branches to 63 Park View (Deans Drive)

Cut back vegetation over hanging the footpath (Deans Drive)

All timber & chippings to be dropped at Elm Street allotments.

The cost for the above works totals **£740.00+Vat**

Any extra work requested and carried out that is not listed above will be invoiced accordingly.

### **Appendix 6 -**Playground inspection Quotes.

**Quote 1**

Quarterly inspections - £300 + vat each visit

Annual - £350 + vat

**Quote 2**

Quarterly and annual inspections £140 each visit

**Quote 3**

Annual inspection only £295.00 + Vat

### **Appendix 7 –** CORRESPONDENCE RECEIVED. – to follow.