

**Minutes of the Environment and Burials Meeting of Ockbrook and Borrowash Parish Council.**

**Held at the Parish Hall, Ockbrook on Wednesday 21 August at 19.15**

**Present.**

Councillors S Fraser-Burton (Chairman), J White (vice chairman), M White, J Owens, J Owens and S Fraser-Burton

**Also Present**

Sarah Kitchener (Clerk and RFO)

**150/08/19 Absent**

Councillor T Holbrook.

**151/08/19 Approve the Parish Council Minutes of the Previous Environment and Burials Meeting.**

Proposed by Councillor S Fraser-Burton and unanimously agreed that the minutes be approved as a true record.

**152/08/19 Variation of the Order Of Business.**

No Variation of Business.

**153/08/19 Declaration Of Members Interests.**

No declaration of members interests.

**154/08/19 Committee Items for Discussion/Action or Update**

1) Adoption of land that's not being looked after.

**RESOLVED** Councillor S Fraser-Burton proposes to find all the unadopted areas, discuss with Wayne how this will affect his work schedule then check any legal issues that might arise.

2) New Burial Register.

**RESOLVED** Councillor S Fraser-Burton completed sections E and F adding more information to the plots. Section A, B and C still to do. Clerk to compare old and new register.

3) Purchase of Bespoke Cemetery Software.

**RESOLVED** Councillor S Fraser-Burton and The Clerk to get 3 quotes.

4) Revision of Burial paperwork.

**RESOLVED** Councillor S Fraser-Burton has looked at briefly and identified areas that changing.

5) Clerk and Funeral Director Meeting on Site Prior to Funeral to Agree Plot.

**RESOLVED** Councillor S Fraser-Burton will add this to the new paperwork.

6) Residents Request for a Bench on Nottingham Road, Borrowash.

**RESOLVED** Clerk to write to Erewash Borough Council to request a bench on the corner of Barons Way.

**155/08/19 Date and Time of Next Meeting.**

The next Environment and Burials meeting is scheduled to take place on the 25<sup>th</sup> September 2019, a specific time to be decided nearer the time.

There being no further business the meeting concluded at 19.27