Minutes of the Contractors Committee Meeting of Ockbrook and Borrowash Parish Council.

Held virtually, on Wednesday 25th November 2020 at 19.00.

### Present.

Councillors M White (Chairman), D Webster (Vice Chairman), M Wallis and R Locke.

### Also, Present.

S Kitchener (Clerk and RFO), Wayne Peapell, Councillors T Holbrook, J Kennedy, J White, P Fisher and 13 members of public.

### 147/11/20 Apologies for Absence.

No absences

### 148/11/20 Approve the Minutes of the meeting held on the 23rd September 2020.

Proposed by Councillor M White and all unanimously agreed that the minutes be approved as a true record and were signed by the Chairman at the meeting.

### 149/11/20 Update on Septembers Minutes.

1. Litter around back of COOP, Clerk wrote to them has had no response back so will chase this up.
2. Anti-Social behaviour, Clerk didn’t write to EBC as they were already aware of the problem.
3. Balmoral Cemetery – Concrete base being done December, hedge cutting all complete. Started crown lifting the trees.
4. All Saints Church yard – The overhanging tree has already been taken down.
5. Parish Hall carpark all cleared.

### 150/11/20 Variation of Order of Business.

None.

### 151/11/20 Declarations of Members Interests.

None.

### 152/11/20 Report from Wayne Peapell.

1. Christmas trees being delivered and installed this week.
2. Drain inspection and clearing on Collier lane, Cole Lane, Flood Street and parts of Nottingham Road.
3. Would like to plant some trees in Balmoral Cemetery as part of the Green Vision plan. Will forward a list of the trees and a plan.
4. Hedge cutting – only Shacklecross is outstanding, the ground is too unstable for a tractor so will be done manually the first week in January.
5. Going to start regular visual checks of the allotments and the plots.
6. Going to start work on the trees in All Saints Church yard.
7. Problem with soil being dumped around Balmoral Cemetery. This affects the work Wayne’s doing there, **ACTION** Clerk to write to the grave diggers.
8. Will survey all the trees in Balmoral Cemetery and start low level crown lifting.
9. The Parish equipment is coming up to four years old, all still running fine due to regular maintenance, should be ok for about another four years.

### 153/11/20 Report from the Parish Council.

Thanks for the work done at the war memorial.

### 154/11/20 Discuss the Employment of a Litter Picker.

The suggestion of a litter picker was bought up in Novembers Parish meeting. Wayne produced a report showing his hours spent litter picking in September, see appendix 1. If we employ a litter picker Wayne can do the work he has actually been contracted for. Councillor White proposed for the Parish Council to employ a Street Cleansing Operative, 10 hrs a week for a 3-6 months period and then re-evaluate, who wills be supervised by Wayne and all unanimously agreed. **ACTION** handed over to the HR Committee to report back at the February meeting.

### 155/11/20 Date and Time of Next Meeting.

The next Contractors Committee meeting will be called when it is required.

There being no further business the meeting concluded at 19.30.

### **Appendix 1** – Site Visits for Litter and Bin Emptying- September (time recorded in hours)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | 1st | 2nd | 3rd | 4th | 7th | 8th | 9th | 10th | 11th | 14th | 15 th | 16  th | 17th | 18 th | 21st | 22nd | 23rd | 24th | 25th | 28th | 29th | 30th | 1st | 2nd |
| COOP Bins | 1 | 1 | 1 | 1 | 1 | 1 | 1 | - | 1 | 1 | 1 | - | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | - | - | 1 |
| COOP Litter pick | 0.25 | 0.25 | - | 0.25 | 0.25 | - | 0.25 | - | 0.25 | 0.25 | 0.25 | - | 0.25 | - | 0.25 | 0.25 | 0.25 | - | 0.25 | 0.25 | 0.25 | - | - | 0.25 |
| Priorway Ave | 0.33 | <  0.25 | - | <  0.25 | 0.5 | <  0.25 | - | - | <  0.25 | 0.5 | 0.5 | 0.5 | - | 0.5 | 0.33 | 0.5 | 0.33 | - | 0.33 | 0.33 | 0.33 | 0.33 | - | - |
| Priorway playarea | 2 | 1 | 1 | 2 | 2 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 2 | 2 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 1 |
| Deans Drive  Playarea | 0.33 | - | - | 0.33 | - | - | 0.33 | - | - | - | - | 0.33 | - | - | 0.33 | - | - | - | 0.33 | 0.33 | - | - | - | 0.33 |
| Notts Rd | - | 0.33 | - | - | 0.33 | - | - | 0.33 | - | - | 0.33 | - | - | 0.33 | - | 0.33 | - | - | - | - | - | - | - | - |
| Notts Rd grass area | - | <0.25 | - | - | <  0.25 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 0.25 | - | - | - | - |
| Balmoral Rd Cem bins | 0.33 | - | - | 0.33 | 0.33 | - | - | - | 0.33 | 0.33 | - | - | - | 0.33 | 0.33 | - | - | - | 0.33 | 0.33 | - | - | - | 0.33 |
| Balmoral Rd Cem | 0.33 | - | - | - | - | - | - | - | - | - | - | - | - | < 0.25 | - | - | - | - | - | 0.33 | - | - | - | - |
| Cumberland Cres. | 0.33 | - | - | - | - | 0.33 | - | 0.33 | - | 0.33 | 0.33 | - | - | 0.33 | - | < 0.25 | - | - | - | < 0.25 | - | - | - | - |
| B/W shops | 0.33 | 0.33 | - | 1 | 0.67 | - | 0.5 | - | 0.75 | 0.33 | 0.33 | - | 0.33 | 0.33 | 0.33 | 0.33 | 0.33 | 0.33 | 0.33 | 0.33 | 0.33 | 0.33 | 0.33 | 0.33 |
| Victoria Ave | - | - | 1 | - | - | 1 | - | - | 0.5 | - | 1 | - | - | 1 | - | - | - | - | - | - | 1 | - | - | - |
| Vic Ave grass (Drs) | - | - | 0.25 | - | - | 0.25 | - | - | - | - | - | - | 0.25 | - | - | - | - | 0.25 | - | - | 0.25 | - | - | - |
| Hawthorn Ave | - | - | 0.25 | - | - | 0.25 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | < 0.25 | - | - | - |
| Draycott Rd | 0.33 | - | 0.33 | - | - | 0.33 | - | - | - | 0.33 | - | - | - | 0.33 | - | - | - | 0.33 | - | - | - | - | 0.33 | - |
| Draycott rd corner plots | - | - | < 0.25 | - | - | < 0.25 | - | - | - | - | - | - | - | - | - | - | - | < 0.25 | - | - | - | - | - | - |
| Cole Lane a52 B/W | 0.33 | - | - | 0.33 | - | - | - | 0.33 | - | - | 0.33 | - | - | 0.33 | - | - | 0.33 | - | - | - | - | - | 0.33 | - |
| War memorial | < 0.25 | - | < 0.25 | - | - | < 0.25 | - | < 0.25 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| War memorial grass | 1 | - | 0.33 | - | - | 0.33 | - | 0.33 | - | - | 0.33 | - | - | 0.33 | - | 0.33 | - | - | 0.33 | 0.33 | - | - | - | 0.33 |
| Vic Ave O/B | < 0.25 | - | < 0.25 | - | - | < 0.25 | - | < 0.25 | - | - | - | - | - | - | - | - | - | < 0.25 | - | - | - | - | - | - |
| Collier Lane | - | - | - | - | - | - | - | - | - | - | - | - | < 0.25 | - | - | - | - | - | - | - | - | - | - | < 0.25 |
| Collier Lane corner grass | - | < 0.25 | - | - | - | - | - | - | < 0.25 | - | - | - | - | - | - | < 0.25 | - | - | - | - | - | - | - | - |
| Flood St  Corner plots | - | - | - | < 0.25 | - | - | < 0.25 | - | - | < 0.25 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Bare Lane grass and floral | - | < 0.25 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | < 0.25 | - |
| Bare Lane | - | <0.25 | - | - | - | - | >  0.25 | - | - | - | - | - | - | - | - | - | - | < 0.25 | - | - | - | - | - |  |
| Bare Lane corner plot | - | < 0.25 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | < 0.25 | - | - | - |
| Green Lane Grass | - | < 0.25 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | < 0.25 | - | - | - |
| The Ridings corner plots | - | < 0.25 | - | - | - | - | - | - | < 0.25 | - | - | < 0.25 | - | - | - | - | - | < 0.25 | - | - | - | - | - | - |
| Green Lane | - | - | < 0.25 | - | - | - | - | < 0.25 | - | - | - | - | - | < 0.25 | - | - | - | - | < 0.25 | - | - | - | - | - |
| Moor Lane | 1 | - | - | 1 | - | 1 | - | - | - | 1 | - | - | - | 1 | - | - | - | 1 | - | 1 | - | - | - | - |
| All Saints Church | - | < 0.25 | - | - | - | - | - | < 0.25 | - | - | - | - | - | - | - | - | - | < 0.25 | - | - | - | - | - | - |
| Parish Hall | < 0.25 | - | - | - | - | - | - | - | - | - | - | - | < 0.25 | - | - | - | - | - | - | - | - | - | - | - |
| Church Street | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |