# Minutes of the Ordinary Meeting of Ockbrook and Borrowash Parish Council.

# Held virtually, on Wednesday 7th April 2021, immediately after the Annual Parish Meeting.

## Public Speaking.

### Members of Public

* A member of public asked for confirmation that Councillor M Wallis was attending the meeting as he could not be seen. Councillor M White confirmed that Councillor M Wallis was with Councillor T Holbrook but due to technical issues the camera was not working so Councillor M Wallis confirmed verbally that he was there. The resident went on to ask if there is a trust or charity for the parish field and when is this going to get resolved? The Clerk has contacted a solicitor about information they might hold on the field, they did not have any information as this was all returned. They recommended registering the land which they could help with, this will need discussing at the next Parish Council meeting. Invoices are sent out yearly for the rent, which goes into a Camp field pot in the Parish Council bank account.
* A member of public commented on the one question per member rule not reflecting the Standing Orders. They went on to ask how many people were on the monthly payroll and commented on the cost of the gas bill **RESOLVED** the Clerk responded with there being three employees on the payroll, there has been a problem with the boiler which is now fixed but will look into this further.
* A member of public asked what steps are the Parish Council going to action, to repair the harm done over the last year and how will they reassure the Parish that they do care about the wellbeing of all parish members. Councillor W Major asked for all to draw a line under this and to start again.
* A member of public commented on the dangers with school parking on Victoria Avenue, Borrowash.  **RESOLVED** Councillor R Parkinson will talk to Highways and the police regarding this matter.
* A member of public commented on the significant budget surplus that the Council have, can the Parish Council explain what they are going to do with this money. **RESOLVED** Councillor M White responded on future spends at the Ashbrook Centre, the new Bare Lane outside gym equipment, Deans Drive play area improvements and the need for a reserve. **ACTION** the Clerk to forward the budgeted spend for the next two years.
* A member of public commented on the diversity policy submitted by the Ockbrook and Borrowash Diversity Collective not being fully accepted by the Parish Council. Councillor J White suggested a meeting between the Diversity group and herself, which will be fed back to the Parish Council, Councillor D Webster offered to join the meeting.
* A member of public commented on the flag flying policy, Councillor M White will be discussing this later in the meeting.

### Derbyshire County Council Report.

Councillor R Parkinson submitted a report, see appendix 1.

Councillor W Major submitted a report, see appendix 2.

### Erewash Borough Council Report.

Councillor W Major commented on the draft Core Strategy and the options for Growth, requesting all to read this report for the full information.

### Derbyshire Constabulary Report.

* 01/03/21, theft – Nursery Close, Borrowash
* 01/03/21, theft – Quillings Way, Borrowash.
* 01/03/21, theft – Priorway Avenue, Borrowash.
* 09/03/21, theft – Brian Clough Way, Ockbrook.
* 15/03/21, criminal damage – Victoria Avenue, Borrowash.
* 25/03/21, criminal damage – Draycott Road, Borrowash.
* 27/03/21, theft – Victoria Avenue, Borrowash.
* 29/03/21, burglary – Church Street, Ockbrook.

### Ashbrook Trustees.

Councillor R Locke updated members:

* The toilets are now finished.
* The showers and changing rooms are the next projects.

## Present.

Councillors M White (Chairman), T Holbrook (Vice Chairman), J White, D Webster, P Fisher, J Kennedy, R Locke, M Wallis and A-M Stevenson.

## Also, Present.

S Kitchener (Clerk and RFO), Councillors R Parkinson and W Major and 24 members of public.

## 01/04/21 Noted Apologies for Absence.

No absences.

## 02/04/21 Declarations of Members Interests.

None.

## 03/04/21 Dispensations.

None.

## 04/04/21 Variation of Order of Business.

None

## 05/04/21 Approve the Parish Council Minutes of the Ordinary Meeting Held on the 3rd. March 2021.

Proposed by Councillor M White and all unanimously agreed that the minutes be approved as a true record and were signed by the Chairman at the meeting.

## 06/04/21 Items to be Taken into Private Session.

None.

## 07/04/21 Report of the Parish Clerk and RFO.

The Clerk updated members:

* The asbestos on Shacklecross allotment has now been removed.
* The Parish Hall rewire is finished, the next jobs will be the plastering on the hall ceiling and some decorating after the electrical work.
* Looked into the need for a music licence for both the Parish Hall and the Ashbrook Centre, a license is needed.
* Highways were chased about the bridge of hope signs, the plans were resubmitting showing the actual placement of each notice board.
* Started working on the defibrillators, the four that belong to the parish need replacement parts, then they can be logged onto the circuit.

## 08/04/21 Report of the Chairman.

The Chairman proposed for the Parish Council to coincide with the Derby virtual Pride day, therefore flying the pride flags in the villages on the 4th. September 2021 and all unanimously agreed.

## 09/04/21 Finance and General Purposes.

### Accept accounts for Payment.

**RESOLVED** Councillor T Holbrook proposed to accept the payment list and all unanimously agreed. See appendix 3.

### Accept the Bank Statement Reconciliations.

**RESOLVED** Councillor T Holbrook proposed to accept the bank statement reconciliations and all unanimously agreed. See appendix 4.

### Accept the Income and Expenditure Breakdowns.

**RESOLVED** Councillor T Holbrook proposed to accept the Income and Expenditure breakdowns and all unanimously agreed. See appendix 5.

### Accept the Proposal of a Donation of £500 to Ockbrook and Borrowash Cricket Club.

**RESOLVED** Councillor M White proposed the donation of £500 to Ockbrook and Borrowash Cricket Club and all unanimously agreed.

### Accept the Change of Signatory on the HSBC Account from S Fraser-Burton to Councillor R Locke.

**RESOLVED** Councillor M White proposed the above changes and all unanimously agreed.

## 10/04/21 Planning.

Nothing to report.

## 11/04/21 Contractors.

Nothing to report.

## 12/04/21 Recreation.

Councillor J Kennedy updated members:

* Bare Lane gym equipment – three quotes were received for the gym equipment which were taken to the recreation committee to discuss. **RESOLVED** Councillor J White proposed to accept the quote from Streetscape and all unanimously agreed.
* The Clerk is seeking permission from Erewash Borough Council for the gym equipment to go on their land.

The minutes from the Recreation Committee Meeting on the 10th. March 2021 were noted and accepted.

## 13/04/21 Environment.

Councillor A-M Stevenson update members:

* Elm Street rats – No problems have been reported since the last meeting, last years’ issues were caused by a broken water pipe that was fixed by Severn Trent Waters. There is a chance the problem was caused by an exceptionally busy bin weekend. Environmental Health will write to the residents if we believe it will help.
* Borrowash factory – the Chairman contacted Environmental health regarding the noise and smells, the residents need to keep a diary to log the problems and submit it to Environmental Health to deal with.

## 14/04/21 Burials.

Wayne Peapell proposed to install a reflection area at Balmoral Cemetery. Comprising of 3-4 flowering trees, a selection of flowering shrubs and a bench, to be placed near the entrance after the new bin area. This would all be donated by Wayne Peapell Consultancy LTD. All unanimously agreed to accept this proposal.

## 15/04/21 Parish Hall.

Councillor J White updated members:

* Rewiring all completed.
* The Clerk is in the process of getting quotes to replace a damaged outside storage room door.

## 16/04/21 Allotments.

Councillor D Webster updated members:

* The asbestos sheeting has been removed.

## 17/04/21 Neighbourhood Plan.

Nothing to report.

## 18/04/21 HR

Nothing to report.

## 19/04/21 Correspondence Received.

The correspondence received and listed in the agenda were available at the meeting, see appendix 6.

## 20/04/21 Date and Time of Next Meeting.

The next Parish Council meeting is scheduled to take place virtually on Wednesday 5th May 2021, commencing after the Annual Parish Council Meeting.

## 21/04/21 Exclusion of Press and Public.

Nothing to report.

There being no further business the meeting concluded at 20.15.

## **Appendix 1 -**7th April 2021 - DCC Report (Cllr Robert A Parkinson).

### Coronavirus (Covid-19)

Obviously, coronavirus/Covid-19 has dominated everything! Full updates on DCC services are on the Council’s website: [www.derbyshire.gov.uk](http://www.derbyshire.gov.uk).

### Council Tax and Budget 2020-2021

DCC has agreed a budget for the year ahead, with a Council Tax increase of 2.5% which is just half that permitted by central government.

The meeting of the Council on Wednesday 3rd February 2021 set a net budget for 2021-22 at £572.4m, revealing a robust financial position due to careful budgeting and sufficient additional funding from Government to support extra spending due to the coronavirus pandemic.

Although more government funding is expected by the end of the financial year and further into 2021, likely to total over £100m since the beginning of the pandemic, significant pressures will continue in some areas, particularly adults’ and children’s social care.

This year the Government has allowed local authorities with responsibility for adult social care, like Derbyshire, to raise Council Tax by a maximum of 5%, made up of an adult social care precept of 3% (which must be spent solely on adult social care) and 2% for general council expenditure.

At the meeting on 3rd February the Council agreed to the 2.5% increase, made up of 1% for adult social care (which will raise just over £3.4m) and 1.5% for general council expenditure, which will help to support other council areas under pressure, mainly children’s services. Here remains option of levying the remaining 2% adult social care precept in the financial year if required.

The council tax increase will mean, for a Band “D” household, an increase of £33.73 per year, or £2.81 per month or 65p per week.

### COVID-19 – get the COVID facts not the COVID fiction.

Because there is much misleading information circulating about COVID-19, leading people to wonder what is true and what is not, DCC has worked in partnership with other health care organisations in the county to launch a campaign aimed at setting the record straight.

This new campaign ‘COVID-19. Get the Facts’ provides trusted, professionally sourced information about some of the main issues about which people may have questions.  This includes the COVID vaccinations, the importance of preventative measures such as wearing a face covering and social distancing, as well as information about a wide range of other COVID-related topics.

There is said to be an alarming rise in ‘fake news’ and disinformation being circulated.  People are receiving leaflets through their doors and being bombarded with misleading messaging and other misinformation via social media.  This could have very real impacts on the take up of the vaccination and its overall efficacy, so DCC is trying to ensure that people get the correct information.

Healthcare professionals from organisations, including Derbyshire Community Health Services and Derby and Derbyshire Clinical Commissioning Group, will also be providing short information films about some of the main questions people might have.

All the information used in the campaign has been quality checked and is drawn from reliable sources including Public Health England, Joined Up Care Derbyshire and the NHS, [**read up on all COVID-19 facts**](https://www.derbyshire.gov.uk/community/community-champions/your-questions-answered/your-questions-answered.aspx).

### Elvaston Castle

Plans have been announced for a £35 million restoration of Elvaston Castle Estate and Gardens. The whole site will remain a country park, free at the point of entry with more visitors to help contribute to the running costs.

A key element of the plan is to reduce traffic through local villages and improve visitor access to the site which attracts 240,000 visitors each year. To divert traffic away from local villages, a new entrance and access drive will be located closer to the A6 and take visitors more quickly into the heart of the estate.

Following a comprehensive public consultation and many months of work with the National Trust, Elvaston Castle and Garden Trust (ECGT) and DCC are putting the final touches to detailed plans which will reverse decades of underinvestment and secure the estate’s future.

Subject to planning permission, proposed developments under the masterplan will include:

* repair and renovation of historic buildings to bring them back into use – for example, as retail, office and workshop space or as holiday cottages and, where possible, reflecting their former uses.
* upgrading catering facilities including a new main café, which would be a key feature of the courtyard, and providing smaller catering facilities around the site.
* a new access drive closer to the A6, taking visitors to the heart of the estate.
* a new adventure playground close to the main café.
* offering camping and glamping on the estate’s former campsite with facilities for touring caravans, motorhomes and tents.
* an improved and varied events programme to attract a wider audience.
* converting the upper floor of the castle into suites which could be available to let out for weddings and other events.

Regeneration of the estate is expected to create more than 170 new, local jobs and increase the number of visitors from 240,000. There are no plans to build new residential housing on the estate.

The £35 million regeneration cost will come from a mix of public and private investment including bids to the National Lottery Heritage Fund, D2N2 Local Enterprise Partnership and substantial investment from DCC. The long-term plan is to hand the day-to-day running of the estate to the charity, Elvaston Castle and Gardens Trust (ECGT).

This major investment will put Elvaston on a sustainable footing, relieving DCC of significant ongoing annual maintenance and running costs, resolving the major backlog of repairs and other work, and maintaining public access to the estate.

Find out more about what's planned from [Future Elvaston](https://www.futureelvaston.co.uk/)

### Appreciation

Finally, but by no means least, I would like to extend my grateful thanks to the Clerk and Members of Ockbrook & Borrowash Parish Council for their continued help and support in my work as your County Councillor.

## **Appendix 2 –** DCC Report (Councillor W Major).

Firstly, I would like to put on record my thanks to the Parish council and the clerk for the work they do to support the local community and it has been a pleasure to join you in some of that work.

### COVID-19

* Distributed £9.741 million from the Infection Control Fund to home care and care home providers.
* Made plans to temporarily open the ‘Florence Nightingale Home’ to help support Derbyshire residents discharged from hospital who need to rest, recuperate and isolate after suffering from COVID-19.
* Launched a drive to recruit more care workers to support the county’s most vulnerable residents during the COVID-19 pandemic.
* Undertook regular reviews of people with a learning disability or autism, or who need respite care and where appropriate, adjusted care packages.
* Provided emergency day service provision at Parkwood Centre, Alfreton, for those whom it has been identified as being appropriate to do so.
* Followed national guidance and support allowing family members to visit loved ones at the end of life.
* Put in place temporary arrangements to enable short visits to take place by family members in homes with no identified cases of COVID-19.
* Focused on supporting timely discharges from hospital through the Better Lives Programme and the creation of an enhanced reablement offer during the pandemic.
* Supported the allocation of Government grant funding of £336.03 per client per payment towards improved infection prevention and control procedures in care homes.

### Council Tax

Set the lowest Council Tax increase of all county councils for 2020/21, the increase was 2.00% compared to a national average across all county councils of 3.87%.

### Highways, Infrastructure and Investment

Highway’s maintenance continues to be a significant challenge. We inherited a budget this was not keeping up with the ongoing wear and tear therefore the backlog of work was just getting larger. This year we have invested £40m into highways maintenance and comparing this to £15m a year only a few years ago. I am confident we will begin to see the benefits of that investment this coming year and into the future. I am very aware of state of the local highways and acknowledge significant work needs to take place.

* Approved £40 million to be spent on improving roads and pavements across the county over the next 18 months. More than £3 million will be spent on vital maintenance work on bridges and retaining walls and £1 million will be spent on road safety schemes.
* Increased the fibre enabled broadband coverage across Derbyshire for homes and businesses.
* Put together a £40 million programme of highway improvements with 77.5% of road defects completed within target.
* Completed the development and started the implementation of The Derbyshire Infrastructure Investment Plan to support growth.
* Achieved 4th place out of the 29 County Councils (and 109 authorities) participating in the National Highways and Transportation Survey.
* Approved the use of an existing reserve to create a fund of £100,000 to support the Derbyshire Floods Business Hardship Fund and a further £10,000 to the Derbyshire Discretionary Fund to support those residents affected by the flooding following Storm Christoph.
* Published a consultation draft of a Local Cycling and Walking Infrastructure Plan.
* Secured £443,000 to help get people moving on active (sustainable) travel.

### Young People

* Offered careers advice and support, either over the phone or by video call, for people looking to find a new job or training.
* Extended the Raising Aspirations programme to help young people in need engage fully with their education across the county. Since 2015, the programme has reached in excess of 7,500 learners, with all Year 11 targeted participants moving onto positive Post-16 destinations in education, employment and training.
* Allocated an additional £245,000 to the Space4U project for its work in supporting children and young people in Derbyshire affected by someone else’s substance misuse.
* Offered a full range of countywide adult education courses and taster sessions, both on-line and in a COVID secure safe environment, for residents wanting to learn a new skill, gain a qualification or learn a new hobby.
* Recommended that Children’s services work in partnership with district and borough councils to identify an approach that would enable a care leaver to make an‘ expression of interest’ for a property in sufficient time to allow them to move in when they reach the age of 18.
* Provide £30 food vouchers over the Christmas period to families of children who are eligible for benefits-related free school meals.

### Adult Care

* Approved the implementation of the Derbyshire Carers Strategy 2020-25.
* Commenced the implementation of the Older People’s Housing and Accommodation Strategy 2019-35 and collaboratively worked alongside partners and developed Local Plans to ensure that housing for an ageing population is reflected as a key issue.
* Developed, published and commenced implementation of the Joint Dementia Strategy 2020-25.
* Approved the refurbishment of three Homes for Older People including; Briar Close, Borrowash; New Bassett House, Shirebrook and Rowthorne in Swanwick. The total estimated costs are £13.150 million.
* Helped, during 2019/20, 284 people through the Disability Employment Service achieve their work goals.
* Continued, through the Derbyshire 50+ Forum Network, to assist older people to help themselves, share information, take action on issues important to them and to connect and socialise. During 2019/20, 56 Open Forum events were supported which were attended by over 2,000 residents.
* Maintained the Council’s high performance in reducing delayed transfers of care from hospital and continued to progress The Better Lives Programme, supporting timely discharges and ensuring older people are fully supported to return home.

### Just some of the local grants paid out.

* Erewash Voluntary Action CVS to support its core activities in developing local voluntary and community groups and strengthening the capacity of the sector as a whole within the county £58,596
* Shopping service for older people and vulnerable adults £31,711
* Contribution towards befriending service £3,000
* Age UK - Erewash Careline Service £4,500
* Eventide Luncheon Club to support the cost of providing luncheon club facilities for older people living in the area £10,000
* Stanley Common Eventide Community Hall for the provision of a range of activities for vulnerable people living in the Stanley Common and surrounding area, in particular the employment of a Community Development Worker £10,000Borrowbrook Home Link - Offers support to older adults living in the Borrowash / Ockbrook and surrounding area. Including the provision of advice and info., regular home visiting service for housebound older people, monthly community lunch club, drop in coffee mornings, a monthly Friendship / Befriending Club for older people and outings £2,800
* Ilkeston and District CVS contribution towards Centre Manager salary Flamsteed £5,022
* Ilkeston and District CVS funding to support the provision of day care £15,346

### Public Health

* Completed, during 2019/20, 20,139 Health Checks, 1,347 people were identified as being at increased risk of heart and circulatory problems and received appropriate support, treatment and advice.
* Supported 4,902 people who have used the Live Life Better Derbyshire MOT Tool to identify how they can improve their health and wellbeing, 1,157 people have been helped to stop smoking and 718 people were supported to increase their levels of physical activity during 2019/20.
* Approved funding totalling £312,000 to help residents be more active and increase physical activity levels across Derbyshire.
* Continued to support residents through weight management programmes, over the last two years over 80% of participants lost weight.
* Approved funding of £43,000 to district and borough councils to continue to deliver existing physical activity programmes until August 2020.
* Approved funding of £633,000 to district and borough councils to continue the delivery of Exercise by Referral and Walk Derbyshire.
* Approved funding of £79,000 to SHIFT to continue to deliver Jog Derbyshire.
* Supported 44,056 people who attended the Sexual Health Service, the Sexual Health Promotion Team engaged with 9,822 individuals, the Your Sexual Health Matters website had 296,323 unique page views and 9,208 sexually transmitted infection tests were carried out during 2019/20.
* Awarded a grant of £524,000 to help increase the support for domestic abuse victims.
* Supported, during 2019/20, over 1,300 victims of domestic abuse with an estimated 10,000 calls taken by the countywide Domestic Abuse Support Line.

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| **Invoices to be paid** |  |  |  |
|  |  |  |  |
| Wayne Peapell | £3921.55 | March works/purchases |  |
| Lisa’s | £335.00 | Parish Hall clean – Mar |  |
| Sarah Kitchener | £24.12 | Expenses Mar – milage |  |
| Erewash Borough Council | £3568.15 | March salaries |  |
| JS Environmental LTD | £384.00 | Asbestos removal | 233/02/21 |
| J & A Engineering Services | £10479.88 | Ashbrook toilets |  |
| Christiana J Fitness | £100.00 | Mar chair-based exercise |  |
| Manor Electrical Services | £17852.40 | Rewire parish hall | 183/12/20 |
| Simply Sparkle | £15.00 | Mar windows |  |
| Mrs Woods | £500.00 | Oct-Mar cemetery gates |  |
| Defib4life | £176.00 | Defib pads |  |
|  |  |  |  |
| **Invoices already paid** |  |  |  |
| Church Wilne Rotary | £100.00 | Easter Egg donation |  |
| Borrowbrook Home Link | £2500 | Yearly donation | 249/03/21 |
| ARB & Grounds | £79.97 | Fuel |  |
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| **Monthly Direct Debits** |  |  |  |
|  |  |  |  |
| Virgin | £72.00 | Broadband/phone Mar |  |
| O2 | £27.11 | Mobile Mar |  |
| Engie | £59.65 | Gas Feb |  |
| Engie | £95.35 | Elec Feb |  |
| Everflow | -£3231.10 | Water March | Correction from last month |
| Lloyds Bank – Credit Card | £245.05 | Stationary/subs/keys |  |
| EBC | £350.22 | Waste – Balmoral Road | Credit on way for recycling waste |
| Unity Trust Bank | £13.30 | Transaction charges |  |

## **Appendix 3** – April Meeting Payment List

## **Appendix 4** - Current Account Bank Reconciliation - February

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** |  |  |  |
| Bank s/m bal as at 01/04/19 |  | 101,535.29 |  |
| Less items related to 19/20 |  | 8,328.76 |  |
|  |  | 93,206.53 |  |
| + total cash book receipts |  | 139,641.86 |  |
| - total Cashbook payments |  | 187,566.92 |  |
| **Cashbook Closing Balance** |  | **45,281.47** |  |
|  |  |  |  |
| **Bank Balance at 01/03/21** |  | **70,757.85** |  |
| - outstanding payments |  | 26,540.88 |  |
| + outstanding receipts |  | 1,064.50 |  |
| **Net Balance** |  | **45,281.47** |  |
|  |  |  |  |
| **Balance per Cashbook** |  | **45,281.47** | **Difference: 0.00** |
|  |  |  |  |
| Charity Accounts included in bank total: |  |  |  |
| Parochial Charities | 884.53 |  |  |
| S Alcock | 3,704.70 |  |  |
| A Potter Dole | 346.56 |  |  |
| Burial Ground | 65.60 |  |  |

#### Current Account Bank Reconciliation - March

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| --- | --- | --- | --- |
| **Bank Balance** |  |  |  |
| Bank s/m bal as at 01/04/19 |  | 101,535.29 |  |
| Less items related to 19/20 |  | 8,328.76 |  |
|  |  | 93,206.53 |  |
| + total cash book receipts |  | 139,641.86 |  |
| - total Cashbook payments |  | 187,566.92 |  |
| **Cashbook Closing Balance** |  | **45,281.47** |  |
|  |  |  |  |
| **Bank Balance at 04/03/21** |  | **70,775.74** |  |
| - outstanding payments |  | 26,513.77 |  |
| + outstanding receipts |  | 1,019.50 |  |
| **Net Balance** |  | **45,281.47** |  |
|  |  |  |  |
| **Balance per Cashbook** |  | **45,281.47** | **Difference: 0.00** |
|  |  |  |  |
| Charity Accounts included in bank total: |  |  |  |
| Parochial Charities | 884.53 |  |  |
| S Alcock | 3,704.70 |  |  |
| A Potter Dole | 346.56 |  |  |
| Burial Ground | 65.60 |  |  |

#### Ashbrook Community Group Account Bank Reconciliation - January

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** |  |  |  |
| Bank s/m bal as at 01/04/20 |  | 0 |  |
| + total cash book receipts |  | 1,409.03 |  |
| - total Cashbook payments |  | 104.19 |  |
| **Cashbook Closing Balance** |  | 1,304.84 |  |
|  |  |  |  |
| **Bank Balance at 31/01/21** |  | **1,304.84** |  |
| - outstanding payments |  | 0 |  |
| + outstanding receipts |  | **0** |  |
| **Net Balance** |  | **1,304.84** |  |
|  |  |  |  |
|  |  |  | **Difference: 0.00** |
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#### Ashbrook Community Group Account Bank Reconciliation - February

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| --- | --- | --- | --- |
| **Bank Balance** |  |  |  |
| Bank s/m bal as at 01/04/20 |  | 0 |  |
| + total cash book receipts |  | 1,409.03 |  |
| - total Cashbook payments |  | 104.19 |  |
| **Cashbook Closing Balance** |  | **1,304.84** |  |
|  |  |  |  |
| **Bank Balance at 28/02/21** |  | **1,304.84** |  |
| - outstanding payments |  | 0 |  |
| + outstanding receipts |  | 0 |  |
| **Net Balance** |  | **1,304.84** |  |
|  |  |  |  |
|  |  |  | **Difference: 0.00** |
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#### HSBC Account Bank Reconciliation - February

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| --- | --- | --- | --- |
| **Bank Balance** |  |  |  |
| Bank s/m bal as at 01/04/20 |  | 0 |  |
| + total cash book receipts |  | 62,000.00 |  |
| - total Cashbook payments |  | 0 |  |
| **Cashbook Closing Balance** |  | **62,000.00** |  |
|  |  |  |  |
| **Bank Balance at 04/03/21** |  | **62,000.00** |  |
| - outstanding payments |  | 0 |  |
| + outstanding receipts |  | **0** |  |
| **Net Balance** |  | **62,000.00** |  |
|  |  |  |  |
|  |  |  | **Difference: 0.00** |
|  |  |  |  |

## **Appendix 5** Income and Expenditure Breakdown as at, 31st December 2020.

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| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Budget 2020/2021** | **December** | **Actual to date 2020/2021** | **Forecast to year end 2020/2021** | **Total forecast to year end 2020/2021** | **Variance to budget 2020/2021** | **Notes** |
| **Income** | £ | £ | £ | £ | £ | £ |  |
| Precept and Grant | 111,462 | 27,866 | 111,462 | 0 | 111,462 | 0 | Paid 1/4ly this year |
| Burials | 11,610 | 1,665 | 7,215 | 2,902 | 10,117 | -1493 |  |
| Recreation | 7,046 | 241 | 2,689 | 1,761 | 4,450 | -2,596 | Seasonal income but affected by Covid |
| Hall/lettings | 8,143 | 0 | 1,731 | 669 | 2,400 | -5,743 | No income April/may/June/July/aug/sept/dec |
| Allotment | 3,814 | 1,159 | 2,301 | 1,513 | 3,814 | 0 |  |
| Other | 10,373 | 0 | 5,151 | -7407 | -2256 | -12629 | £5k from closed charity a/c and Covid affects |
| Ashbrook | 0 | 0 | 160 | 0 | 160 | 160 |  |
| VAT | 0 | 0 | 4,227 | 2,150 | 6,377 | 6,377 | estimate |
| **Total Income** | **152,448** | **30,929** | **134,936** | **1,589** | **136,525** | **-15,923** |  |
| **Expenditure** |  |  |  |  |  |  |  |
| Parish Hall | 13,948 | 623 | 5,617 | 10,693 | 16,310 | 2,362 | Utilities more than budgeted |
| Ashbrook | 25,061 | 17 | 920 | 24,141 | 25,061 | 0 |  |
| Salaries/mileage/training/chair allowance | 23,222 | 3,390 | 25,712 | 5,806 | 31,518 | 8,296 | Clerks hrs increased, cleaner employed |
| Recreation/events | 11,462 | 2,207 | 5,056 | 2,866 | 7,922 | -6,540 | Seasonal but Covid stopped events |
| Environment | 27,769 | 2,232 | 21,593 | 6,942 | 28,535 | 766 |  |
| S137 | 5,000 | 0 | 1,518 | 3,482 | 5,000 | 0 |  |
| Gen/admin/bank charges/ Subs/insurance/utilities | 32,050 | 578 | 7,646 | 8,012 | 15,658 | -16,392 | Under spend do far |
| Burials | 11,571 | 1,456 | 13,195 | 2,893 | 16,088 | 4517 | Under budgeted + £1k memorial, £263 waste, £1.5K Pear |
| Allotments | 2,365 | 112 | 662 | 591 | 1,253 | -1,112 | Underspend so far |
| VAT | 0 | 627 | 3,016 | 0 | 3,016 | 3,016 |  |
| **Total Expenditure** | **152,448** | **11,241** | **84,936** | **65,425** | **150,361** | **-2,087** |  |
|  |  |  |  |  |  |  |  |
| **Total Income and Expenditure 2020/2021 (+surplus/-deficit)** | **0** | **19,688** | **50,001** | **-63,837** | **-13,836** | **-13836** |  |
| **Balance carried forward from 2019/2020** | 93,207 | 0 | 0 | 2019/20 | 93,207 | 0 |  |
| **HSBC Account** | 0 | 0 | 0 | 0 | 62000 | 0 |  |
| **Forecast balances as at 31st March 2021** | 93,207 |  |  | 2021/21 outturn | 141,370 |  |  |
|  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| **Reserves** | £ |
| Ashbrook Centre | 9,096 |
| Charity amounts | 5,001 |
| Bi Election | 6,000 |
|  |  |
| General Reserves | 121,273 |
|  | **141,370** |

#### Income and Expenditure Breakdown as at the 31st. January 2021.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Budget 2020/2021** | **January** | **Actual to date 2020/21** | **Forecast to year end 2020/2021** | **Total forecast to year end 2020/21** | **Variance to budget 2020/21** | **Notes** |
| **Income** | £ | £ | £ | £ | £ | £ |  |
| Precept and Grant | 111,462 | 0 | 111,462 | 0 | 111,462 | 0 |  |
| Burials | 11,610 | 2,060 | 9,275 | 1,935 | 11,210 | -400 |  |
| Recreation | 7,046 | 16 | 2,705 | 1,174 | 3,879 | -3167 | Seasonal income but affected by Covid |
| Hall/lettings | 8,143 | 451 | 2,182 | 218 | 2,400 | -5,743 | No income April/may/ June/July/ aug/sept/dec |
| Allotment | 3,814 | 889 | 3,189 | 625 | 3,814 | 0 |  |
| Other | 10,373 | 0 | 5,151 | -8,271 | -3,120 | -13,493 | £5k from closed charity a/c and Covid affects |
| Ashbrook | 0 | 0 | 160 | 0 | 160 | 160 |  |
| VAT | 0 | 0 | 4,227 | 2,150 | 6,377 | 6377 | estimate |
| **Total Income** | **152,448** | **3,416** | **138,352** | **-2,169** | **136,183** | **-16,265** |  |
| **Expenditure** |  |  |  |  |  |  |  |
| Parish Hall | 13,948 | 704 | 6,321 | 10,331 | 16,652 | 2,704 | Utilities more than budgeted |
| Ashbrook | 25,061 | 57 | 978 | 24,083 | 25,061 | 0 |  |
| Salaries/mileage/training/chair allowance | 23,222 | 2,584 | 28,296 | 3,870 | 32,166 | 8,944 | Clerks hrs increased, cleaner employed |
| Recreation/events | 11,462 | 1,319 | 6,375 | 1,910 | 8,285 | -3,177 | Seasonal but Covid stopped events |
| Environment | 27,769 | 2,544 | 24,137 | 4,628 | 28,765 | 996 |  |
| S137 | 5,000 | 0 | 1,518 | 3,482 | 5,000 | 0 |  |
| Gen/admin/bank charges/ Subs/insurance/utilities | 32,050 | 219 | 7,865 | 5,342 | 13,207 | -18,843 | Underspend |
| Burials | 11,571 | 1,225 | 14,421 | 1,929 | 16,350 | 4,779 | Under budgeted + £1k memorial, £263 waste, £1.5K Pear |
| Allotments | 2,365 | 42 | 704 | 395 | 1,099 | -1,266 | Underspend |
| VAT | 0 | 388 | 3,404 | 0 | 3,404 | 3404 |  |
| **Total Expenditure** | **152,448** | **9,083** | **94,018** | **55,971** | **149,989** | **-2,459** |  |
|  |  |  |  |  |  |  |  |
| **Total Income and Expenditure 2020/2021 (+surplus/-deficit)** | **0** | **-5,667** | **44,334** | **-58,140** | **-13,806** | **-13,806** |  |
| **Balance carried forward from 2019/2020** | 93,207 |  |  | 2019/20 | 93,207 |  |  |
| **HSBC Account** |  |  |  |  | 62,000 |  |  |
| **Forecast balances as at 31st March 2021** | 93,207 |  |  | 2021/21 outturn | 141,401 |  |  |
|  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| **Reserves** | £ |
| Ashbrook Centre | 9,096 |
| Charity amounts | 5,001 |
| Bi Election | 6,000 |
|  |  |
| General Reserves | 121,303 |
|  | **141,401** |

## **Appendix 6 -** CORRESPONDENCE RECEIVED. – UP TO 29/03/21

Email received from a member of public RE: old payment lists. (1)

Email received from a member of public RE: Problems with cars parking on the pavements during school drop off and pick up. (2)

Email received from a member of public RE: Shacklecross hedge, thanking Wayne for his work. (3)

Numerous emails received from members of public RE: The smell and noise coming from a factory on Ladysmith Road. (4)

Emails received from Ockbrook and Borrowash Food bank RE: Request for a food box to be placed in the parish office. (5)

Email received from an allotment holder RE Another plot needing work done on it. (6)

Email received from Elmcross RE: Large pile of shredded tree waste dumped on Elm Street allotment. (7)

Letter received from a member of public RE: Dumped rubbish in neighbours front garden. (8)

Email received from a member of public RE: Request for support against a planning application. (9)

Email received from EBC Green spaces RE: Dog faeces and glass found on Priorway Park. (10)

Email received from EBC Environmental Health RE: The factory on Ladysmith Road. (11)

Email received from Highways England RE: Road works on the M1. (12)

Emails received from EBC RE: Beacon of Good Hope Awards. (13)

Document received from EBC RE: Agenda for the March Ordinary meeting. (14)

Document received from EBC RE: Minutes for the February Council Executive meeting. (15)

Document received from EBC RE: Agenda for the March Extraordinary meeting. (16)

Email received from Derbyshire.gov RE: Community testing centre in Long Eaton. (17)

Email received from Derbyshire.gov.uk RE: Parish council footprint tool. (18)

Numerous emails received from DALC inc. March Newsletter – Forwarded to Councillors (19)

Newsletter and informative emails received from the ICO. (20)

Numerous informative emails received from NALC. (21)

Community News newsletters received from DCC. (22)

Emails received from Rural Action Derbyshire (village halls). (23)

Email received from Citizens Advice Derbyshire. (24)

Newsletters received from the ICCM. (25)

Publication -Local Councils update. (26)

Magazine – The Clerk. (27)

Journal – ICCM. (28)