# OCKBROOK & BORROWASH PARISH COUNCIL

The Parish Hall, Church Street, Ockbrook, Derby DE72 3SL

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# November 2023 PARISH COUNCIL MEETING.

24th October 2023

To the Chair and Councillors of Ockbrook and Borrowash Parish Council,

You are summoned to attend the ordinary meeting of Ockbrook and Borrowash Parish Council on Wednesday 1st November 2023 at 19:00, to be held at the Ashbrook Centre, Borrowash.

This is the signature of Sarah Kitchener, the Clerk and RFO 


Sarah Kitchener

Clerk and RFO

Ockbrook and Borrowash Parish Council

# Agenda.

## Public Speaking.

A period of 30 minutes will be made available at the beginning of the meeting to hear comments from:

* Public.
* Derbyshire County Council Report.
* Erewash Borough Council Report.
* Derbyshire Constabulary Report taken from the website – See appendix 1
* Ashbrook Youth Group.

## To Receive Apologies for Absence.

## Declaration of Members Interests.

To enable members to declare the existence and nature of any personal or disclosable pecuniary interests they have in agenda items, in accordance with the Parish Councils Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

## Dispensations.

To consider any dispensation requests received.

## Variation of Order of Business.

## To Approve the Minutes of the Ordinary Parish Council Meeting, Held on the 4th October 2023.

## Items to be Taken in Private Session.

## Report of the Parish Clerk /RFO.- see appendix 2.

## Report of the Chair.

## Finance, HR, Contractors and General Purposes.

* Accept Accounts for Payment - See appendix 3.
* Accept the bank statement reconciliations – see appendix 4.
  + HSBC account, September 2023
  + Unity Trust account, September 2023
* Accept the Income and expenditure breakdown for July-Sept – see appendix 5.
* Agree to instruct Mitchell Wilde solicitors for the Borrowash toilets.
* Consider the Parish Council contributing to the running costs of the Borrowash toilets in the interim period between now and the 1st April 2024.

## Recreation

## Cemeteries.

* Agree which quote to accept for the memorial bench plinth – see appendix 6.

## Halls.

* Agree which quote to accept for the external lights – quotes to follow.
* Agree which quote to accept for repairing the village hall carpark for financial year 2024/25 -see appendix 7.

## Allotment.

* Discuss ways to secure Elm Street allotments at Ladysmith Road.

## Planning and Environment.

* ERE/0323/0058 – Ridings Farm, The Ridings, Ockbrook. Prior notification for change of use from agricultural barn and storage to light industrial use as a Technical Development Unit for lightweight steel frame building system.
* Look into purchasing sandbags.
* Support the climate and ecology bill - see appendix 8.

## Communication.

Discuss and vote on:

* Our Responsibilities Under the Openness of Local Government Bodies Regulations 2014.
* Social Media Expansion to YouTube Channel.
* CANVA video app and account.
* DE72 Magazine Full Page Advert Each Month.
* Discussion on other ways to engage in consultation more fully with the public.

## Correspondence Received.

Letters of correspondence – see appendix 9.

## Date and Time of Next Meeting.

## Exclusion of Press and Public

### **Appendix 1 – Police report – taken from the website.**

|  |  |
| --- | --- |
|  | August |
| Violence and Sexual Offences | 9 |
| Public order | 3 |
| Anti-social behaviour | 5 |
| Other crime | 3 |

### **Appendix 2 – Clerks Report.**

Updates since Octobers meeting:

Remembrance Day

* The posters have been produced and advertised on the website, Facebook and the notice boards.
* Updated the Ambassadors Showband, bagpiper and the readers of the times.
* Names, readings and order of service will be sent to the groups w/c 30/10/23.
* Confirmed with the road closure company that they have all the information they require.
* The order of service has been sent to the Coop and they will be picked up 26/10/23.
* The road closure signs from Erewash Borough Council are in the office and will be installed w/c 06/11/23.
* I am unable to attend the service but will be giving the Parish Council wreath, order of service booklets and a copy of the names and reading to Councillor J Fraser-Burton.

Christmas

* The Christmas tree poster has been produced and advertised on the website, Facebook and the notice boards.
* The Long Eaton Silver Prize Band has confirmed their times of 18:00-19:00 at both venues.
* Erewash Borough Council have been informed we will be locking the public toilets on the 24/11/23.

Miscellaneous

* Informed Fox Landscaping that their quote was accepted – awaiting a date for this to be completed.
* Erewash Borough Council have been informed we have accepted their head of terms for the public toilets.
* Informed the playground inspector that their quote was accepted – awaiting a date for the first inspection.
* Informed the joiner that their quote was accepted for the external parish store door – awaiting a date for installation.
* The objection for ERE/0923/0024 Spondon Wood development was submitted.
* The hedgehog highway surrounds are now being advertised on the website, Facebook and the notice boards – only sold one so far.
* Local Council award scheme update -we need to show signs of public consultation, this will happen during the neighbourhood planning process then we will have passed the quality level.
* In the process of obtaining quotes for the parish tree survey.
* All hall hirers have been written to asking them to park in the car park rather than Church Street, updated the member of public who queried this in Octobers meeting.
* Wrote to DCC regarding the 9/9A bus still awaiting a response.
* Items passed to DCC and EBC:
  + Acceptance of the amenity in the highway for the Ridings planters – still outstanding.
  + Road markings on Victoria Avenue slip road – been chasing this since December, should be completed by October.
  + Lifted curb stones on Priorway Avenue - this is now showing as logged.

### **Appendix 3 –** November 2023 Meeting Payment List – to follow.

### **Appendix 4 – Bank Reconciliation**

**September 2023 Bank Reconciliation - HSBC Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/22 | - | 14,874.50 | - |
| + total cash book receipts | - | 80,000.00 | - |
| - total Cashbook payments | - | 40,048.00 | - |
| **Cashbook Closing Balance** | - | **54,826.50** | - |
| - | - | - | - |
| **Bank Balance at 04/10/23** | - | **54,826.50** | - |
| - outstanding payments | - | 0.00 | - |
| + outstanding receipts | - | 0.00 | - |
| **Net Balance** | - | **54,826.50** | - |
| - | - | - | - |
| **-** | - | **-** | **Difference: 0.00** |

**September 2023 Bank Reconciliation - Unity Trust Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/23 | - | 20,760.24 | - |
| Less items related to 22/23 | - | 11,114.11 | - |
| - | - | 9,646.13 | - |
| + total cash book receipts | - | 209,330.09 | - |
| - total Cashbook payments | - | 163,440.72 | - |
| **Cashbook Closing Balance** | - | **55,535.50** | - |
| - | - | - | - |
| **Bank Balance at 30/09/23** | - | **62,761.38** | - |
| - outstanding payments | - | 8,399.44 | - |
| + outstanding receipts | - | 1,180.12 | - |
| **Net Balance** | - | **55,542.06** | - |
| - | - | - | - |
| **Balance per Cashbook** | - | **55,535.50** | **Difference: 6.56** |
| Notes | - | Difference | - |
| Paid net of invoice 63069548, VAT still outstanding | - | -6.56 | **Difference 0.00** |
| - | - | - | - |
| Charity Accounts included in bank total: | - | - | - |
| William James | 1,981.09 | - | - |
| S Alcock | 0 | - | - |
| B/W Burial Ground | 48.61 | - | - |

### **Appendix 5 – Income and Expenditure Breakdown 2ns quatre**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | ***Budget 2023/24*** | ***¼ 2***  ***July- Sept*** | ***Actual to date 2023/24*** | ***Forecast to year end 2023/24*** | ***Total forecast to year end***  ***2023/24*** | ***Variance to budget 2023/24*** | ***Variance to budget 2023/24*** | ***Notes*** |
| **Income** | £ | £ | £ | £ | £ | £ | % | - |
| Precept and Grant | 147,886 | 0 | 147,886 | 0 | 147,886 | 0 | 0 | - |
| Burials | 11,550 | 4,347 | 7,260 | 4,290 | 11,550 | 0 | 0 | Overbudgeted using average figures |
| Recreation | 2,741 | 1,500 | 1,500 | 1,241 | 2,741 | 0 | 0 | - |
| Hall/lettings | 18,264 | 1,886 | 5,403 | 9,100 | 14,503 | -3,761 | -21 | Extra bookings, class time increases/decreases and cancelled bookings |
| Allotment | 3,707 | 0 | 95 | 3,612 | 3,707 | 0 | 0 | Rent comes in Dec onwards |
| Other | 791 | 126 | 541 | 250 | 791 | 0 | 0 | under budgeted using average figures |
| Ashbrook | 7,666 | 400 | 2,820 | 0 | 2,820 | -4,846 | -63 | Extra bookings, class time increases, cancellations, handed back to trustees from Aug |
| Environment/NP | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - |
| VAT | 0 | 0 | 2,824 | 0 | 2,824 | 2,824 | 0 | - |
| **Total Income** | **192,605** | **8,258** | **168,330** | **18,493** | **186,823** | **-5,782** | **-** | **-** |
| **Expenditure** | - | - | - | - | - | - | - | - |
| Parish Hall | 13,189 | 1,572 | 4,184 | 9,005 | 13,189 | 0 | 0 | Overbudgeted |
| Ashbrook | 17,116 | 745 | 2,390 | 0 | 2,390 | -14,726 | -86 | Overbudgeted and handed back to trustees from Aug |
| Sal/miles/train/ chair allowance | 51,810 | 12,495 | 24,031 | 27,779 | 51,810 | 0 | 0 | - |
| Rec/ events | 13,716 | 2,391 | 2,938 | 10,778 | 13,716 | 0 | 0 | Spends normally later in the year |
| Environment | 25,298 | 3,433 | 7,364 | 17,934 | 25,298 | 0 | 0 | Over budgeted, new contractor making savings |
| S137/ donations | 8,000 | 600 | 1,759 | 6,241 | 8,000 | 0 | 0 | - |
| Gen/admin/bank charges/Subs/ ins/ utilities | 18,901 | 3,870 | 9,183 | 9,718 | 18,901 | 0 | 0 | - |
| Reserve build up | 20,000 | - | - | 20,000 | 20,000 | - | - | - |
| Burials | 20,782 | 5,761 | 8,904 | 11,878 | 20,782 | 0 | 0 |  |
| Allotments | 3,793 | 1,777 | 2,533 | 2,463 | 4,996 | 1203 | 32 | New water bill after replacing the meter, replacement locks |
| VAT | 0 | 1,095 | 3,396 | - | 3,396 | 3,396 | - | - |
| **Total Expenditure** | **192,605** | **33,739** | **66,681** | **115,797** | **182,478** | **-10,127** | **-** | - |
| - | - | - | - | - | - | - | - | - |
| **Total Income and Expenditure 2023/2024 (+surplus/-deficit)** | **0** | **-25,481** | **101,649** | **-97,304** | **4,345** | **4,345** | **-** | **-** |
| **Balance carried forward from 2022/2023** | 9,646 | - | - | 2022/23 | 9,646 | - | - | - |
| **HSBC A/c 22/23** | 14,875 | - | - | - | 54,827 | - | - | - |
| **Forecast balances as at 31st March 2024** | **24,521** | - | - | 2023/24 outturn | **68,818** |  | - | - |

|  |  |
| --- | --- |
| **RESERVES** | £ |
| Ashbrook Centre | 2,610 |
| Reserve build up | 20,000 |
| Bi election | -663 |
| Charity amounts | 2,030 |
| General reserves | 44,841 |
| - | **68,818** |
|  |  |

### **Appendix 6 -**Memorial BenchConcrete Plinth Quote

**Quote 1**

Excavate down to formation level and remove to tip.

Supply, lay and consolidate limestone to form new levels.

Form 740mm x 1188mm shutter and supply and lay C-30 mix concrete to form plinth for bench.

£496.00 + VAT

**Quote 2**

£380.00 no VAT

**Quote 3**

Construct a timber shuttering to the size of the memorial benches including an extra 100mm all the way round.

Mark out the area, dig out a depth of 100mm and fill with road stone.

Pour concrete plinth.

All waste to be removed.

£640.00 no VAT

### **Appendix 7 – Car Park Repair Quotes, could only get two quotes.**

**Quote 1**

Breakout existing damaged tarmac, cart away to tip.

Saw cut joints to match into existing surface, paint joint with bitumen to form bond into existing.

Supply lay and roll 50mm of 20mm dense bit base course and 25mm of 6mm dense bit wearing course to form new surface.

Seal joints with bitumen.

£2380+VAT

**Quote 2**

Remove the old crumbling tarmac.

Dig out affected area of 4mx6m to a depth of 150mm.

Lay type one MoT road stone.

Lay new tarmac and seal around.

£2030 no VAT

### **Appendix 8 – Climate and Ecology Bill**

**Climate & Ecology Bill motion   
  
(Last Updated 20/10/23)**

***Preamble***

Humans have already caused irreversible climate change, the impacts of which are being felt in the UK, and across the world. The average global temperature has already increased by 1.2°C above pre-industrial levels and—alongside this—the natural world has reached crisis point, with 28% of plants and animals threatened with extinction. In addition, the UK is one of the most nature-depleted countries in the world as more than one in seven of our plants and animals face extinction, and more than 40% are in decline.

Climate change remains a major concern for UK voters with 66% of people (according to YouGov) expressing they are ‘worried about climate change and its effects’. Alongside this, the popularity of Sir David Attenborough’s *Save Our Wild Isles* initiative demonstrates public concern that UK wildlife is being destroyed at a terrifying speed.

***Climate & Ecology Bill***

The Climate & Ecology Bill, a private member’s bill currently before the House of Commons, seeks to address the challenges that this situation poses by creating a whole-of-government approach to deliver a net zero and nature positive future.

Based on the latest science, the CE Bill aims to align current UK environmental policy with the need to halt and reverse nature loss by 2030, which was goal agreed to at COP15, via the *Kunming-Montreal Framework* (22 December 2022); and reduce greenhouse gas emissions in line with the UK’s fair share of the remaining global carbon budget to give the strongest chance of limiting global heating to 1.5°C, which was the goal agreed to at COP21, via the *Paris Agreement* (12 December 2015).

By bridging the gap between the UK Government’s current delivery, and what has been agreed at international levels, Britain has a chance to be a world leader on climate and the environment; seizing the opportunities of the clean energy transition, including green jobs and skills; reduced energy bills; and boosting the UK’s food and energy security.

Ockbrook and Borrowash Parish Councilnotes that:

The Climate and Ecology Bill has been introduced in the UK Parliament on four occasions since 2020, including most recently in the House of Commons 10 May 2023. The Bill is backed by 180 cross-party MPs and Peers, 237 local authorities, alongside the support of eminent scientists, such as Sir David King; NGOs, such as the Wildlife Trusts, the Doctors’ Association, Oxfam, the W.I. and CPRE; businesses, such as The Co-operative Bank, Riverford and The Body Shop; and 42,000 members of the public.

The CE Bill would require the UK Government to develop and achieve a new environmental strategy, which would include:

1. Delivering a joined-up environmental plan, as the crises in climate and nature are deeply intertwined, and require a plan that considers both together;

2. Reducing greenhouse gas emissions in line with 1.5°C to ensure emissions are reduced in line with the best chance of meeting the UK’s Paris Agreement obligations;

3. Not only halting, but also reversing the decline in nature, setting nature measurably on the path to recovery by 2030;

4. Taking responsibility for our overseas footprint, both emissions and ecological;

5. Prioritising nature in decision-making, and ending fossil fuel production and imports as rapidly as possible;

6. Providing for re-training for those people currently working in fossil fuel industries; and

7. Giving the British people a say in finding a fair way forward via a temporary, independent and representative *Climate & Nature Assembly*, as part of creating consensus and ensuring that no one and no community is left behind.

Ockbrook and Borrowash Parish Counciltherefore resolves to:

1. Support the Climate and Ecology Bill;

2. Inform local residents and inform local press/media of this decision;

3. Write totheir local MPs to inform them that this motion has been passed, and urge them to sign up to support the CE Bill—or thank them for already doing so;

4. Write to Zero Hour, the organisers of the cross-party campaign for the CE Bill, expressing Ockbrook and Borrowash Parish Council’s support (councils@zerohour.uk).

### **Appendix 9 –** CORRESPONDENCE RECEIVED. – to follow.