# Minutes of the Ordinary Meeting of Ockbrook and Borrowash Parish Council.

# Held at the Parish Hall, Ockbrook on Wednesday 4th October 2023 at 19:00.

## Public Speaking.

### Members of Public

* A member of public mentioned the Parish Hall outside lights which are always on and the parking on Church Street which is causing the road to be more congested and dangerous. They would like resident only parking signs to be installed and asked if hall users could use the village hall car park. Councillor G Maskalick commented that the Parish Clerk would respond in writing about the lights and the parish hall car park, regarding the signs this would have to come from Derbyshire County Council after a residential consultation.
* A member of public queried the expenses of the 9 flags bought by Councillor S Fraser-Burton, who responded that replacement flags and extra flags were needed to be purchased whilst the Clerk was on annual leave so Councillor S Fraser-Burton bought them with the view to be reimbursed by the Council.

### Derbyshire County Council Report.

Apologies were noted from Councillors W Major and R Parkinson, who submitted a report – see appendix 1.

### Erewash Borough Council Report.

Councillor G Maskalick updated members on the potential charge for the brown bin service, some Councillors have suggested the possibility of selling or renting out one of the Council offices as an alternative to charging residents extra for their services.

Councillor R Locke updated members on:

* The brown bin charge had been suggested over the last few years and had been turned down in the past.
* £1 - £1.5 million shortfall has been predicted for this year.
* Part of the levelling up, groups can apply for up to £1,500 towards activities.
* There is a Sporting award available to acknowledge and recognise the work people have done.

### Derbyshire Constabulary Report taken from their website - see appendix 2.

### Ashbrook Trustees.

The trustees have asked that this item is removed from the agenda in future as they are no longer associated with the Parish Council.

### Ashbrook Youth Group.

A report was submitted after the meeting, see appendix 3.

## Present.

Councillors G Maskalick (Chair), S Fraser-Burton (Vice Chair), S Cresswell, G Markwell, A Dunn, J Fazackerley, T Stevenson, K Eaglesham-Atkins and C Millward.

## Also, Present.

S Kitchener (Clerk and RFO), Councillor R Locke and 17 members of public.

## 180/10/23 Noted Apologise for Absence.

Councillors K Thomas (illness) and J Fraser-Burton (illness).

## 181/10/23 Declarations of Members Interests.

Councillor S Fraser-Burton will abstain from the payment vote due to his expenses.

## 182/10/23 Dispensations.

None.

## 183/10/23 Variation of Order of Business.

None.

## 184/10/23 Approve the Minutes of the Ordinary Parish Council Meeting, Held on the 13th September 2023 and the Extraordinary meeting held on the 20th September.

**RESOLVED** Proposed by Councillor S Fraser-Burton, seconded by Councillor T Stevenson, and all unanimously agreed that the minutes be approved as a true record and were signed by the Chair at the meeting.

## 185/10/23 Items to be Taken into Private Session.

None.

## 186/10/23 Report of the Parish Clerk/RFO.

* The Parish council has now been signed up to the Civility and respect pledge – awaiting the access information from DALC to get the policy, will also need to look into the training courses for this.
* The Remembrance poster has been produced, awaiting confirmation that it is ok then will advertise.
* The money has been transferred to the Ashbrook Centre. 2023/24 monies still to be transferred once the BT contract has been changed, the trustees have been asked to do this by the end of September. If this doesn’t get done in time the Clerk will have to cancel the contract and pass the charges onto the trustees.
* The hedgehog project surrounds have arrived, this will be advertised soon.
* The emails have been sent to Erewash Borough Council regarding the Harrington green area, still awaiting a response.
* In the process of obtaining quotes for the Parish Hall car park repairs.
* The dates have been confirmed for the Christmas tree deliveries, awaiting an update from the recreation committee regarding the possibility of the Parish Council delivering the trees to individual residents, collecting them after Christmas and their disposal, then the poster will be produced.
* Items passed to DCC and EBC:
	+ Acceptance of the amenity in the highway for the Ridings planters – still outstanding.
	+ Road markings on Victoria Avenue slip road – been chasing this since December, should be completed by October.

The Clerk was thanked for all the work done.

## 187/10/23 Report of the Chair.

**PC Surgery**

We held our first PC Surgery at Borrowash Methodist Church Hall in conjunction with The Repair Café. It wasn’t well attended but the few who came and spoke to us were welcomed. Some concerns were not in our remit, but we helped them get in touch with those who could help them. Concerns we can do something about are being attended to.

**Toilets**

In September the Parish Council notified Erewash Borough Council that we will be taking over the public toilets. The contract came back from EBC, and it wasn’t exactly what was agreed to. So, we sent it back and it has now come back once again and will be voted on in Novembers’ meeting.

**Harrington Green Update**

There have been over 80 letters of objection, and the Parish Council noted their objection in writing to Erewash Borough Council as well. I have a meeting with the Leader of EBC and the Officer in charge of land disposal later this month.

**Youth Group**

The Youth Group is having its AGM this coming Monday, 7:30PM and I am hoping to attend.

**Sponsored Bike Ride**

I have been in touch with Ockbrook and Borrowash Scout group and will be doing a sponsored bike ride in future for them. Whatever funds are raised will be used for environmental projects. More annon.

**Bike Survey Ride**

As agreed with Council, I will be doing a second bike survey and this time it will be a cycle ride through the Parish with members of the public to identify places where cycling can be made more safe. There will be a chance at the end of the ride to have informal conversations about how to make cycling safer and accessible throughout the Parish and how to promote cycling to the shops…

**The Ridings Planning Appeal**

The planning to convert the barn into an industrial unit is now in the appeals process. I urge all who have objected before to object once again to the appeals process. Where to send objections is noted on the appeals notice which we (the PC) have advertised on all FB community pages and our own page and website. The PC will also send an objection in as it did when planning permission was sought the first time.

**Review of Polling Districts**

This is very important. Even if you like the existing system you should write in to say so. If you can think of ways to make the existing system better please write in. If you don’t write in then changes are possible. This is our chance through Public Consultation.

**More Public Consultation**

A member of the public has come up with quite a few good ideas as to how we can further our consultations with the public. This will be an agenda item at Nov PC meeting. I thank the member of the public for their time and sharing their ideas with me and the PC. I am sure some benefit will come of it.

**DCC Snow Patrol**

We received annual notice of Derbyshire County Council’s snow patrol participation. As a PC we have never gone into this scheme and the will and want is not there at all to do this sort of work. It is physical and demands could be hazardous. After all, what do we pay our taxes for? If a member of the public is interested in removing snow from footpaths and gritting them for DCC then I suggest they contact DCC directly.

**Bus Service**

I received several phone calls and emails regarding the new company that has taken over the bus service through Ockbrook & Borrowash. The main areas of concern were the bus is too small and overcrowded and that the bus is not suitable for wheelchair users and others who struggle getting up steps.

I forwarded the email to our Parish Clerk who will take the appropriate action to ensure the service is returned to the level it was under the previous contractor. To clarify – we as a PC have nothing to do with the contractor or contracted service. This is a Derbyshire County Council matter and we will make strong representations to them. It is appalling that this situation has occurred and affects our most vulnerable residents.

**Concert**

Our first Youth Concert is to be held on Friday 13th Oct. Whilst we only have 3 youth participating I feel it is a stride in the right direction and I hope it is a platform to build even more participation in future. More annon.

## 188/10/23 Finance, HR, Contractors and General Purposes.

The minutes from the committee meeting held on the 20th September 2023 were noted.

### Accept Accounts for Payment – see appendix 4.

**RESOLVED** Proposed by Councillor G Markwell, seconded by Councillor C Millward, Councillor S Fraser-Burton abstained from the vote with 8 agreeing to accept the payment list.

### Accept the Bank statement Reconciliations. – see appendix 5.

* August 2023 HSBC Account.

**RESOLVED** Proposed by Councillor G Markwell, seconded by Councillor C Millward and all unanimously agreed to accept the bank statement reconciliation.

* August 2023 Unity Trust Account.

**RESOLVED** Proposed by Councillor G Markwell, seconded by Councillor S Fraser-Burton and all unanimously agreed to accept the bank statement reconciliation.

### Accept the Quote from Fox Regarding Extra Tree Works – See appendix 6.

**RESOLVED** Proposed by Councillor G Markwell, seconded by Councillor S Cresswell and all unanimously agreed to accept the quote. **ACTION** Clerk to inform Fox.

### Accept the Terms of Lease for the Public Toilets in Borrowash.

**RESOLVED** proposed by Councillor G Markwell, seconded by Councillor C Millward and all unanimously agreed to accept the terms of lease. **ACTION** Clerk to inform EBC.

### Agree to Accept Councillor T Stevensons Interest in Being the Parish Councils Representative for the Standards Committee of Erewash Borough Council.

**RESOLVED** Proposed by Councillor G Markwell and all unanimously agreed.

Councillor G Markwell mentioned that members of public can also apply for be on the standards committee, all the information can be found on the parish notice boards.

## 189/10/23 Recreation.

The minutes from the committee meeting held on the 20th September 2023 were noted.

Threequotes were received for the quarterly and annual playground inspections, see appendix 7. **RESOLVED** proposed by Councillor K Eaglesham-Atkins, seconded by Councillor G Markwell and all unanimously agreed to accept quote number 2. **Action** Clerk to book the inspections.

## 190/10/23 Cemeteries.

The minutes from the committee meeting held on the 20th September 2023 were noted.

## 191/10/23 Halls.

The minutes from the committee meeting held on the 20th September 2023 were noted.

Twoquotes were received for the replacement of the external store door. **RESOLVED** proposed by Councillor S Fraser-Burton, seconded by Councillor G Markwell and all unanimously agreed to accept quote number 2. **ACTION** Clerk to book the work in.

## 192/10/23 Allotment.

The minutes from the committee meeting held on the 20th September 2023 were noted.

Councillor S Cresswell updated members on:

Both allotments now have new padlocks. Thanks to the Clerk and Julie Smith, chair of the Elmcross allotment association for their help in making this change happen to smoothly.

I’m pleased to say that the new tenancy agreement and the new structures application form were approved at our committee meeting a fortnight ago. We hope that tenants find these documents useful and informative.

Finally, I received the following email from Julie Smith after the meeting of the allotment earlier this month:

“Following discussions at our Elmcross meeting on Tuesday evening, it was agreed that the new contractor had done a superb job on all the allotment hedges, both internal and external, in taking both heights and widths down. The work was carried out both quickly and efficiently (and impressively on a Sunday) with no mess or fuss. Our gardeners on Elm Street were particularly impressed that we received the cuttings in mulch form for use on plots, and by your contractor's offer to shred any large pruning’s etc of our own on site (thus reducing the need for bonfires). The undergrowth, which can harbour perennial weeds, brambles etc, has also been cleared effectively, improving not only the general look of the hedges, but safety on the pavements for pedestrians.

Elmcross Allotment Holders would like to thank the Parish Council for their swift response to overgrown hedges and for the excellent work of the contractor.

## 193/10/23 Planning and Environment.

The minutes from the committee meeting held on the 20th September 2023 were noted.

### Discuss and Decide on the Parish Council’s approach to a Natural Flood Management (NFM) Funding opportunity.

CouncillorA Dunn mentioned a pot of money is available from DEFRA for local authorities to implement natural methods of management which include ponds, leaky dams and tree planting.Councillor G Maskalick mentioned the Environmental Agency is in charge of certain parts of the brook and it is the responsibility of riparian owners to clear their part of the brook, it would be a good idea to talk to them regarding this to be able to prove to Derbyshire County Council that this will be managed.  **RESOLVED** Councillor A Dunn proposed to try to convince Derbyshire County Council to look into this and all unanimously agreed. **ACTION** Councillor A Dunn to contact Derbyshire County Council.

### ERE/093/0024- Land West of Dale Road, Spondon, Derby, a Residential Development of 263 Dwellings, Associated Landscaping, Open Space, Infrastructure and Enabling Earthworks.

Councillor A Dunn commented that this land is mentioned in Erewash Borough Councils core strategy review where they have proposed to remove it from the green belt and to allocate it for proposed development, this core strategy is still with the Planning Inspector, so the action hasn’t happened, therefore it is still classed as green belt land.

Councillor G Markwell mentioned that the highways strategy within the planning application assumes that all of the residents of this new development will leave the site and go through Spondon, but the quickest route to the A52 is through Ockbrook so this is the direction they will travel. Councillor G Markwell also suggested all residents write with their objection as well as the Parish Council.

**RESOLVED** Proposed by Councillor A Dunn, seconded by Councillor G Markwell and all unanimously agreed for the Parish Council to object to this planning application. **ACTION** The Clerk to write to Erewash Borough Council.

Councillor A Dunn updated members on the neighbourhood plan,

* The submission of interest has been expressed for the grant application.
* A request has been sent to the planning consultant to resubmit the quote with a daily rate which is required for the grant application.

## 194/10/23 Correspondence Received – see appendix 8.

The correspondence received and listed in the agenda were available at the meeting.

## 195/10/23 Date and Time of Next Meeting.

The next Parish Council meeting is scheduled to take place at the Ashbrook Centre, Borrowash on Wednesday 1st November 2023, commencing at 19:00.

## 196/10/23 Exclusion of Press and Public.

Nothing to report.

There being no further business the meeting concluded at 20:15.

### **Appendix 1 – Ockbrook & Borrowash Parish Council, Wednesday 4th October 2023, DCC Report, (Cllr Robert A Parkinson)**

**Tough budget decisions ahead**

 Like councils up and down the country, DCC is facing continuing budget pressures due to rising costs and demand for services.

Cabinet Members approved significant action at a meeting on Thursday 21st September to help balance the books.

Steps proposed to help reduce an estimated overspend of around £46.4m by the end of the financial year include a freeze on recruiting staff and stopping all non-essential spending.

Council Leader Councillor Barry Lewis said: “We have always been a well-managed, efficient and financially stable council which has balanced our books, maintained a robust level of reserves and been able to support vital, high quality, value-for-money services for our residents across Derbyshire. However, the reality is that the financial pressures we are facing, along with other councils and households, are now greater than ever experienced before, with most of these pressures being simply outside our control. We’ve been taking many measures over the past few years to make sure we carefully control our costs, such as vacancy control measures, but now we need to do much more. We are continuing to lobby the government for extra funding so that we can continue to run vital services to those who need them most, but we also recognise that even more difficult decisions will be needed to be made to try to balance the books. This is a position that no-one who goes into public service ever wants to be in.  But despite this intense pressure on our budget, we are ambitious for Derbyshire, committed to supporting people through the cost-of-living rises, helping to drive our local economy, working towards a devolution deal and working with partners to get the best value in all that we do.”

**Drain theft appeal.**

Following a spate of drain cover thefts we're asking you to report any suspicious activity to the police.

More than 50 drain covers have been stolen from roads in Derbyshire in the last month, **mainly in Breaston and Borrowash**, but also other areas of South Derbyshire. Each missing drain cover is dangerous for all road users, especially those on bikes or motorbikes. And each replacement costs in the region of £300.

To contact the police to report any information on the thefts:

•        complete the contact form on the police website

•        send a private message to the Derbyshire Constabulary on Facebook

•        direct message the Police contact centre @DerPolContact on Twitter

•        telephone: 101.

You can also anonymously contact the independent charity Crimestoppers, on phone them on 0800 555 111.

**Driving Safer for Longer**

The 'Driving Safer for Longer' information sessions offer drivers aged 50 year+ a chance to update their driving knowledge. Themes covered in the workshops include, hazard perception, vehicle adaptations, smart motorways and information about giving up driving.

To date 11 courses have taken place and feedback is positive. We are also in the process of expanding the course to include a driving assessment, funded by the Derbyshire and Derby Road Safety Partnership.

**Harrington bridge repairs**

Following an extensive repair and repainting programme, Harrington bridge, near Sawley, reopened to two-way traffic in early September.

Works included repairing corroded steel and removing the old, flaking paint to apply a long-life protective finish.

The final phase of the works is now underway to repair the steel bracing between the two cast iron piers below the road surface which support the weight of the bridge across the River Trent.

As part of these works a dam will be built around each pier, anchored to the riverbed, to provide a safe and dry environment for inspections and repairs to take place.

Subject to weather and site conditions, the works are expected to be completed by the end of November.

### **Appendix 2 – Police report – taken from the website.**

|  |  |
| --- | --- |
|  | July |
| Violence and Sexual Offences | 11 |
| Public order | 5 |
| Criminal damage and arson | 3 |
| Other theft | 4 |

### **Appendix 3 –** Ashbrook Youth Group, Parish Council Report – September 2023

We are pleased to report that youth group continues to go from strength to strength; we have just celebrated our second birthday & now have over 220 young people on our books. We have just accepted our new Year 5 intake group; they are very welcome to our youth group family & hope they will enjoy many years with us.

Each week we often have 50 to 60 young people attending & our users continue to enjoy the outdoor sports area, table tennis, Xbox games, board games, chilling out with their friends & colouring & painting & crafts.....and the old favourite – the tuck shop!

As the cost-of-living crisis continued to impact families within our community we decided to close on only one week (August Bank Holiday Monday) during the summer school holidays. We are conscious that not all of our users are lucky enough to enjoy treats & holidays & are sometimes impacted by the loss of their free school meal. We started the holidays with a trip to the Skytrail at West Park, Long Eaton with sports on the park area too. Youth group were able to cover the cost of the trip which was enjoyed by almost 40 young people. Each week we followed this up with hot food treats, including hot dogs, lovely pizzas from Caffe Torta in Borrowash & a 'chippy supper' from Your Plaice, Borrowash.

The new term has kicked off with biscuit icing activities & iced Slushie drinks. In the coming weeks & months we look forward to Hot Chocolate drinks, a Halloween party, Bonfire night activities & of course, our annual Christmas party.

Youth group wish to thank the parish council for their continued financial support & also Ashbrook Trustees for our use of the building.

### **Appendix 4 –** October 2023 Meeting Payment List.

|  |  |  |  |
| --- | --- | --- | --- |
| **Invoices to be paid** | - | - | minute agreed |
| S Watson | £78.00 | Fire extinguisher service and replacement | - |
| Ashbrook Youth Group | £200.00 | Monthly donation | 270/12/22 |
| S Fraser-Burton expenses | 90.09 | Flags x9 | - |
| EBC | £3683.35 | Sept payroll | - |
| Sarah Kitchener | £59.95 | Expenses Aug – mileage and SLCC meeting | - |
| Hedgehogs R Us | £157.50 | Hedgehog highway box | 136/09/23 |
| Simply Sparkle | £15.00 | Sept windows | 15.00 |
| Local Councils update | £120.00 | Subs | - |
| Fox Grounds Maintenance | £2155.99 | Sept works | - |
| Mark-Douglas | £64.20 | Toilet roll | - |
| Lisa’s | £241.55 | Sept cleaning | - |
| **Invoices already paid** | - | - | - |
| Ashbrook Trustees | £9581.47 | 2018/19-2022/23 | 131/09/23 |
| EBC | £250.00 | Unspent grant refunded in error | - |
| Gallagher | £3065.36 | Insurance  | 131/09/23 |
| **Monthly direct debits** | - | - | - |
| British Gas | £38.70 | Elec 22/06-18/09 | 26/05/23 |
| British Gas | -134.52 | Elec 22/06-24/08 | 26/05/23 |
| British Gas | -383.45 | Gas 22/06-27/09 | 26/05/23 |
| British Gas | -127.42 | Gas 27/07-01/09 | 26/05/23 |
| Virgin | £65.86 | Broadband Sept/Oct | 26/05/23 |
| O2 | £33.58 | Mobile Sept | 26/05/23 |
| Lloyds Bank | £903.00 | Inflatables | 26/05/23 |
| EBC | £21.00 | Cem rates Sept | 26/05/23 |
| Everflow | £105.08 | Cxl credit 2297985 | 26/05/23 |
| Everflow | -£4.56 | Cxl invoice 2365396 | 26/05/23 |
| Everflow | -£141.11 | Cxl invoice 2230543 | 26/05/23 |
| Everflow | -£120.16 | Cxl invoice 2297985 | 26/05/23 |
| Everflow | £984.62 | Sept corrections | 26/05/23 |
| Everflow | £85.24 | Oct | 26/05/23 |
| Unity Trust Bank | £35.40 | Charges 04/06-03/09 | 26/05/23 |
| Unity Trust Bank | £11.70 | Cash/chq charges 04/06-03/09 | 26/05/23 |
|  |  |  |  |

### **Appendix 5 – Bank Reconciliation**

**August 2023 Bank Reconciliation - HSBC Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/22 | - | 14,874.50 | - |
| + total cash book receipts | - | 80,000.00 | - |
| - total Cashbook payments | - | 10,040.00 | - |
| **Cashbook Closing Balance** | - | **84,834.50** | - |
| - | - | - | - |
| **Bank Balance at 04/09/23** | - | **84,834.50** | - |
| - outstanding payments | - | 0.00 | - |
| + outstanding receipts | - | 0.00 | - |
| **Net Balance** | - | **84,834.50** | - |
| - | - | - | - |
| **-** | - | **-** | **Difference: 0.00** |

**August 2023 Bank Reconciliation - Unity Trust Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/23 | - | 20,760.24 | - |
| Less items related to 22/23 | - | 11,114.11 | - |
| - | - | 9,646.13 | - |
| + total cash book receipts | - | 177,100.87 | - |
| - total Cashbook payments | - | 141,664.59 | - |
| **Cashbook Closing Balance** | - | **45,082.41** | - |
| - | - | - | - |
| **Bank Balance at 01/09/23** | - | **55,235.20** | - |
| - outstanding payments | - | 10,562.31 | - |
| + outstanding receipts | - | 409.52 | - |
| **Net Balance** | - | **45,082.41** | - |
| - | - | - | - |
| **Balance per Cashbook** | - | **45,082.41** | **Difference: 0.00** |
| - | - | - | - |
| Charity Accounts included in bank total: | - | - | - |
| William James | 1,981.09 | - | - |
| S Alcock | 0 | - | - |
| B/W Burial Ground | 48.61 | - | - |

### **Appendix 6 – Fox Grounds Maintenance and Landscaping Quote.**

I have pleasure in quoting for the works as listed below.

Site – Shackle Cross Allotments & Deans Drive Recreation Ground

**Tree Works**

Remove x 1 Walnut tree (shackle Cross)

Remove x 1 Pseudoacacia (Shackle Cross)

Remove x 1 Hawthorn Plot 10 (Shackle Cross)

Trim back over hanging branches to 63 Park View (Deans Drive)

Cut back vegetation over hanging the footpath (Deans Drive)

All timber & chippings to be dropped at Elm Street allotments.

The cost for the above works totals **£740.00+Vat**

Any extra work requested and carried out that is not listed above will be invoiced accordingly.

### **Appendix 7 -Playground inspection Quotes.**

**Quote 1**

Quarterly inspections - £300 + vat each visit

Annual - £350 + vat

**Quote 2**

Quarterly and annual inspections £140 each visit

**Quote 3**

Annual inspection only £295.00 + Vat

### **Appendix 8 –** CORRESPONDENCE RECEIVED. – UP TO 29/09/23

Emails/letters received from members of public:

* Concerns regarding maintenance of the ashes plot in Balmoral Road Cemetery – updated with the timings from Fox. (1)
* Requests for the Council to object to the sale of Harrington Green land. (2)
* Request for the name of the Parish Council to be changed to Borrowash and Ockbrook and an explanation of why the Parish part of the council tax has increased. (3)
* Request for an update into a memorial bench application form – awaiting quotes for the concrete plinths. (4)
* Concerns of the Ockbrook to Derby bus service cancelling – contacted DCC to be informed the service is being retendered with the same route, updated the resident. (5)
* Views on the charity accounts – responded. (6)
* Questions and Complaints into the no kerb ruling in the cemeteries and having it as an agenda item in the committee meeting – answered questions and forwarded our complaints procedure to them, forwarded all emails to the PC Chair and Cemeteries chair. (7)
* Concern regarding a tree on Victoria Avenue being cut down – contacted EBC tree warden as the tree has a TPO, updated the resident. (8)
* Copied into an email to EBC and DCC about the missing gully lids – called DCC, teams were sent out that day to make them safe. (9)
* Praise for the new Grounds maintenance contractors’ work on the allotment hedges – sent to all Councillors. (10)
* Requested information on who owned the hedge on Ladysmith – told them to try EBC. (11)
* Request for the Queens Platinum Jubilee tree area to be maintained – updated this will be in October. (12)
* Concerns regarding weed killer being used in Balmoral Road Cemetery – asked Fox to strim and not use weed killer, which they have noted, updated all and forwarded to Cemeteries chair. (13)
* Request for the Ashbrook Centre trustee minutes from April 2022 to March 2023 – these were sent to all trustees as produced asked them to look through their emails from me. (14)
* Request for an update on works going to be done in Belmont Cemetery – explained this is managed by trustees and a meeting needs to be called with them. (15)
* Hall hiring payments, enquiries, cancellations, and updates. (16)
* Allotment enquiries. (17)
* Interment enquiries. (18)

Other emails received:

* Supplier chasing invoice payment for the Ashbrook Centre – forwarded trustee details to them. (19)
* Update on replacement gym equipment parts. (20)
* Request for Christmas light switch on information and new staff information from Derbyshire Police. (21)
* Confirmation on the small Christmas tree delivery dates. (22)
* Mentall Matters - newsletter. (23)
* ICO newsletters and updates. (24)
* Rural Action Derbyshire newsletters. (25)
* Autumn Footprints Amber Valley Walking festival information – put into the noticeboards. (26)

Emails received from EBC:

* Planning applications/amendments/appeal decisions:
	+ ERE/0823/0046 1 St Stephens Close, Borrowash – Erection of 10ft by 10ft garden shed. (27)
	+ ERE/0923/0024 Land West of Dale Road, Spondon – Residential development of 263 dwellings, associated landscaping, open space, infrastructure and enabling earthworks. (28)
	+ ERE/0923/0030 Church Farm House, Cole Lane, Ockbrook– photovoltaic solar panels. (29)
* Advert for the recruitment of an independent person to the standards committee – forwarded to Councillors and added to noticeboards and Facebook. (30)
* Regarding the decrease in concurrent functions for 2024/25 and 20252/26. (31)
* Updated declaration of interest – added to website. (32)
* Active Lives in Erewash award – forwarded to Councillors. (33)
* Planning meeting agenda/minutes. (34)

Emails received from DCC:

* Update requested on the trees being cut in Balmoral Road Cemetery – dates forwarded when work will take place. (35)
* Update on the Clerks request for information on the 9 and 9a bus service – forwarded to resident. (36)
* Cyber security awareness webinars – put in the noticeboards. (37)
* Parish and Town Council liaison forum presentation slides - forwarded to Councillors. (38)
* Community news x 3 – on website. (39)

DALCs September newsletter – Forwarded to Cllrs (40)

Numerous emails received from NALC - forwarded to Cllrs. (41)

SLCC updates and news bulletins. (42)

Magazines:

* Local Councils Update, September and October. (43)
* Clerks and Councils Direct. (44)
* The Clerk. (45)
* ICCM journal. (46)