# OCKBROOK & BORROWASH PARISH COUNCIL

The Parish Hall, Church Street, Ockbrook, Derby DE72 3SL

Tel: 01332 664100/ 07860 702904 Email: [clerk@ockbrookandborrowashparishcouncil.gov.uk](mailto:clerk@ockbrookandborrowashparishcouncil.gov.uk)

# March 2024 PARISH COUNCIL MEETING.

26th February 2024

To the Chair and Councillors of Ockbrook and Borrowash Parish Council,

You are summoned to attend the ordinary meeting of Ockbrook and Borrowash Parish Council on Wednesday 6th March 2024 at 19:00, to be held at the Parish Hall, Ockbrook.

This is the signature of Sarah Kitchener, the Clerk and RFO 


Sarah Kitchener

Clerk and RFO

Ockbrook and Borrowash Parish Council

# Agenda.

## Public Speaking.

A period of 30 minutes will be made available at the beginning of the meeting to hear comments from:

* Public.
* Derbyshire County Council Report.
* Erewash Borough Council Report.
* Derbyshire Constabulary - no updates on the website since the February meeting.
* Ashbrook Youth Group.
* Peter Nathanail – Vecture bus service.

## To Receive Apologies for Absence.

## Declaration of Members Interests.

To enable members to declare the existence and nature of any personal or disclosable pecuniary interests they have in agenda items, in accordance with the Parish Councils Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

## Dispensations.

To consider any dispensation requests received.

## Variation of Order of Business.

## To Approve the Minutes of the Ordinary Parish Council Meeting, Held on the 7th February 2024.

## Items to be Taken in Private Session.

## Report of the Parish Clerk /RFO.

## Report of the Chair.

## Finance, HR, Contractors and General Purposes.

* Accept Accounts for Payment - See appendix 1.
* Accept the bank statement reconciliations – see appendix 2.
  + HSBC account, January 2024.
  + Unity Trust account, January 2024.
* Agree to Councillor G Markwell being the second administrator for the Lloyds credit card.
* Agree to transfer the balances of the Charity accounts to their own bank account once they are set up.
  + The Wiliam James Charity - £2,131.09
  + The Borrowash Burial Ground Charity - £48.61.
* Accept the income and expenditure breakdown for the third quatre, October to December – see appendix 3.
* Consider asking for submitted reports from the Erewash Borough Councillors and the Derbyshire County Councillors instead of them reading them out within the public speaking section.
* Accept the quote per noticeboard of £150-£200 for their refurbishments.
* Accept the asset register – see appendix 4.
* Accept the asset disposal register – see appendix 5.
* Agree to the donation request from Church Wilne Rotary Club – see appendix 6.

## Recreation

* Agree on which quote to accept for the PA system at the Remembrance Service – see appendix 7.
* Agree to allow the FA on Deans Drive field to produce a report regarding upgrading the pitch to stop it from flooding, this report will determine if a grant can be applied for the work to be completed.

## Cemeteries.

* Look at increasing the £100 fee for a memorial bench, to help cover the increased cost of the plinths.
* Accept the wording as to who would be classed as a resident for the burial fees.

## Halls.

* Consider applying for a free, framed portrait of the king.

## Allotment.

## Planning and Environment.

* Consider writing to Derbyshire County Council and the Derbyshire Police and Crime Commissioner to support reducing the speed limit between Borrowash and Spondon to 30mph.

## Borrowash Public Toilets.

* Agree to the first draft of the lease agreement after considering our solicitors recommendations and questions – information to follow.

## Correspondence Received.

Letters of correspondence – see appendix 8.

## Date and Time of Next Meeting.

3rd April 2024 at 19:00 in the Ashbrook Centre, Borrowash.

## Exclusion of Press and Public

### **Appendix 1 –** March 2024 Meeting Payment List – information to follow.

### **Appendix 2 –** Bank Reconciliation

**January 2024 Bank Reconciliation - HSBC Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/22 | - | 14,874.50 | - |
| + total cash book receipts | - | 80,000.00 | - |
| - total Cashbook payments | - | 70,080.00 | - |
| **Cashbook Closing Balance** | - | **24,794.50** | - |
| - | - | - | - |
| **Bank Balance at 04/02/24** | - | **24794.50** | - |
| - outstanding payments | - | 0.00 | - |
| + outstanding receipts | - | 0.00 | - |
| **Net Balance** | - | **24794.50** | - |
| - | - | - | - |
| **-** | - | **-** | **Difference: 0.00** |

**January 2024 Bank Reconciliation - Unity Trust Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/23 | - | 20,760.24 | - |
| Less items related to 22/23 | - | 11,114.11 | - |
| - | - | 9,646.13 | - |
| + total cash book receipts | - | 260,329.80 | - |
| - total Cashbook payments | - | 219,461.25 | - |
| **Cashbook Closing Balance** | - | **50,514.68** | - |
| - | - | - | - |
| **Bank Balance at 01/02/2** | - | **63,685.29** | - |
| - outstanding payments | - | 13,593.63 | - |
| + outstanding receipts | - | 423.02 | - |
| **Net Balance** | - | **50,514.68** | - |
| - | - | - | - |
| **Balance per Cashbook** | - | **50,514.68** | **Difference: 0.00** |
| - | - | - | - |
| Charity Accounts included in bank total: | - | - | - |
| William James | 1,981.09 | - | - |
| S Alcock | 0 | - | - |
| B/W Burial Ground | 48.61 | - | - |

### **Appendix 3 – Income and Expenditure Breakdown, Quarter 3.**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | ***Budget 2023/24*** | ***¼ 3***  ***Oct-Dec*** | ***Actual to date 2023/24*** | ***Forecast to year end 2023/24*** | ***Total forecast to year end***  ***2023/24*** | ***Variance to budget 2023/24*** | ***Variance to budget 2023/24*** | ***Notes*** |
| **Income** | £ | £ | £ | £ | £ | £ | % | - |
| Precept and Grant | 147,886 | 0 | 147,886 | 0 | 147,886 | 0 | 0 | - |
| Burials | 11,550 | 4,618 | 11,877 | -327 | 11,877 | 327 | 3 | - |
| Recreation | 2,741 | 746 | 2,246 | 495 | 2,246 | -495 | -18 | Less Xmas trees sold than expected |
| Hall/lettings | 18,264 | 4,606 | 10,009 | 4,486 | 14,495 | -3,769 | -21 | Extra bookings, class time increases /decreases and cancelled bookings |
| Allotment | 3,707 | 2,189 | 2,284 | 1,423 | 3,707 | 0 | 0 | Rent comes in Dec onwards |
| Other | 791 | 86 | 627 | 164 | 791 | 0 | 0 | - |
| Ashbrook | 7,666 | 0 | 2,820 | 0 | 2,820 | -4,846 | -63 | Extra bookings, class time increases, cancellations, handed back to trustees from Aug |
| Environment/NP | 0 | 3 | 3 | -3 | 0 | 0 | 0 | - |
| VAT | 0 | 3,396 | 6,220 | 0 | 6,220 | 6,220 | 0 | - |
| **Total Income** | **192,605** | **15,643** | **183,973** | **6,238** | **190,211** | **-2,394** | **-** | **-** |
| **Expenditure** | - | - | - | - | - | - | - | - |
| Parish Hall | 13,189 | 2,266 | 6,450 | 6,739 | 13,189 | 0 | 0 | Overbudgeted |
| Ashbrook | 17,116 | 36 | 2,426 | 0 | 2,426 | -14,690 | -86 | Overbudgeted and handed back to trustees from Aug |
| Sal/miles/train/ chair allowance | 51,810 | 13,289 | 37,319 | 14,491 | 51,810 | 0 | 0 | - |
| Rec/ events | 13,716 | 3,006 | 5,943 | 4,503 | 10,446 | -3,270 | -24 | Overbudgeted |
| Environment | 25,298 | 1,994 | 9,359 | 15,939 | 25,298 | 0 | 0 | Over budgeted, new contractor making savings |
| S137/ donations | 8,000 | 3,125 | 4,884 | 3,116 | 8,000 | 0 | 0 | Other then youth group and Borrowbrook only given to 1 other group |
| Gen/admin/bank charges/Subs/ ins/ utilities | 18,901 | 2,084 | 11,267 | 7,634 | 18,901 | 0 | 0 | - |
| Reserve build up | 20,000 | - | - | 20,000 | 20,000 | - | - | - |
| Burials | 20,782 | 5,544 | 14,448 | 6,334 | 20,782 | 0 | 0 |  |
| Allotments | 3,793 | 828 | 3,361 | 432 | 4,163 | 370 | 10 | New water bill after replacing the meter, replacement locks, extra Fox works |
| VAT | 0 | 2,212 | 5,608 | - | 5,608 | 5,608 | - | - |
| **Total Expenditure** | **192,605** | **34,384** | **101,064** | **79,189** | **180,253** | **-12,352** | **-** | - |
| - | - | - | - | - | - | - | - | - |
| **Total Income and Expenditure 2023/2024 (+surplus/-deficit)** | **0** | **-18,740** | **82,909** | **-72,951** | **9,958** | **9,958** | **-** | **-** |
| **Balance carried forward from 2022/2023** | 9,646 | - | - | 2022/23 | 9,646 | - | - | - |
| **HSBC A/c 22/23** | 14,875 | - | - | - | 24,803 | - | - | - |
| **Forecast balances as at 31st March 2024** | **24,521** | - | - | 2023/24 outturn | **44,407** |  | - | - |

|  |  |
| --- | --- |
| **RESERVES** | £ |
| Reserve build up | 20,000 |
| Bi election | -663 |
| Charity amounts | 2,180 |
| General reserves | 22,890 |
| - | **44,407** |

### **Appendix 4 – Asset Register.**

Last Updated 21st February 2024.

Parish Hall, Church Street

Elm Street Allotments

Shacklecross Allotments

Balmoral Cemetery

Deans Drive Recreation Ground

Plot of Land Victoria Avenue - corner opposite coop carpark, Borrowash in bloom look after it

War Memorial

Total 570,550.00

Date Account Ref Item Amount Total Location

Nov-14 Office Desk Parish Hall

Nov-14 2 swivel chairs Parish Hall

Nov-14 4 four drawer steel cabinets Parish Hall

Nov-14 hard drive Parish Hall

Nov-14 computer screen Parish Hall

Nov-14 3 three drawer wooden cabinets Parish Hall

Nov-14 neff internal oven and hob Parish Hall

Nov-14 waste bin Parish Hall

Nov-14 49 blue chairs Parish Hall

01/09/2014 174-2014/15 Bus Shelter (Priorway) 1,763.64 572,313.64 Priorway

02/03/2015 277-2014/15 Ext. Lights, Water Heaters 665.42 572,979.06 Parish Hall

11/01/2016 221-2015/16 Bench 394.00 573,373.06 Balmoral Cemetery

14/01/2016 223-2015/16 Window Blinds 1,310.00 574,683.06 Parish Hall

18/01/2016 246-2015/16 Curtain/Pelmets 800.00 575,483.06 Parish Hall

02/03/2016 259-2015/16 Light Fittings 458.25 575,941.31 Parish Hall

08/03/2016 259-2015/16 Gazebo 139.99 576,081.30 Parish Hall

17/03/2016 255-2015/16 2 Defibrillator/Cabinets 1,986.00 578,067.30 Parish Hall / Royal

Oak

09/05/2016 44-2016/17 4 Planters 1,560.00 579,627.30 B/w fish and chip

shop x2, O/b opposite Pares Way x 1 and corner of The Ridings

31/05/2016 60-2016/17 Large Flagpoles/Flags 877.73 580,505.03 B/W and O/B

01/06/2016 77-2016/17 Tables 175.00 580,680.03 Parish Hall

03/06/2016 65-2016/17 Springer - Play Equipment 730.00 581,410.03 Deans Drive

07/06/2016 77-2016/17 Clarke Water Pump 299.98 581,710.01 Parish Hall

07/06/2016 77-2016/17 Clarke Petrol Generator 287.98 581,997.99 Parish Hall

07/06/2016 80-2016/17 Defibrillator/Cabinet 993.00 582,990.99 Wilsons Chemist

08/06/2016 66-2016/17 Fencing - Balmoral cemetery 1,680.00 584,670.99 Balmoral Cemetery

26/07/2016 102-2016/17 Flood Warning Equipment 2,825.00 587,495.99 Cole Lane. and

Kimberley Avenue

12/10/2016 153-2016/17 Hanging Baskets 59.98 587,555.97 Parish Hall

26/10/2016 160-2016/17 4x plastic Bollards 294.00 587,849.97 Parish Hall

10/11/2016 202-2016/17 1x plastic Bollard 73.50 587,923.47 Parish Hall

06/12/2016 186-2016/17 Gate-Deans Drive 590.00 588,513.47 Deans Drive

10/01/2017 211-2016/17 Bus Shelter (Bare Lane) 2,824.57 591,338.04 Bare Lane

19/01/2017 207-2016/17 Trim Trails 9,585.00 600,923.04 Deans Drive

12/03/2017 17-2017/18 Einhell Chainsaw, Hedge Cutter 160.00 601,083.04 Parish Hall

27/03/2017 17-2017/18 Dinnerware 111.17 601,194.21 Parish Hall

25/04/2017 30-2017/18 Tondu Strimmer 125.00 601,319.21 Parish Hall

27/04/2017 31-2017/18 Trim Trails 10,550.00 611,869.21 Deans Drive

10/04/2017 32-2017/18 Carpet- Post Office 387.50 612,256.71 Parish Hall

09/05/2017 40-2017/18 Billy Goat lawn Mower 750.00 613,006.71 Parish Hall

09/05/2017 40-2017/18 Tondu hedge strimmer long 134.25 613,140.96 Parish Hall

09/05/2017 40-2017/18 Stihl leaf blower 266.25 613,407.21 Parish Hall

09/05/2017 40-2017/18 Stihl hedge trimmer 171.88 613,579.09 Parish Hall

09/05/2017 40-2017/18 Lawnflite lawn mower 780.63 614,359.72 Parish Hall

09/05/2017 40-2017/18 lawnflite wide cut mower 1,162.00 615,521.72 Parish Hall

09/05/2017 40-2017/18 Stihl strimmer 483.00 616,004.72 Parish Hall

30/05/2017 54-2017/18 Indespensible Trailer 1,225.50 617,230.22 Parish Hall

24/06/2017 76-2017/18 Safety Ladder 73.87 617,304.09 Parish Hall

10/07/2017 88-2017/18 Husqavarna mulching Mower 533.33 617,837.42 Balmoral Cemetery

16/07/2017 98-2017/18 Flower Baskets 187.00 618,024.42 Parish Hall

31/07/2017 95-2017/18 Planters 150.00 618,174.42

29/08/2017 122-2017/18 Baby Changing Equipment 83.74 618,258.16 Parish Hall

16/11/2017 183-2017/18 Computer Keyboard 150.00 618,408.16 Parish Hall

04/12/2017 190-2017/18 Greens Machine Road Sweeper 2,200.00 620,608.16 Ashbrook Centre

20/03/2018 08-2018/19 Toilet Roll Dispenser x 4 61.52 620,669.68 Parish Hall

20/03/2018 08-2018/19 Hand Towel Dispenser x 2 25.00 620,694.68 Parish Hall

20/03/2018 08-2018/19 Soap Dispenser 19.42 620,714.10 Parish Hall

20/03/2018 08-2018/19 Dispenser 15.96 620,730.06 Parish Hall

02/05/2018 34-2018/19 Blue Bin 29.55 620,759.61 Parish Hall

02/05/2018 34-2018/19 Grab Handles 45.00 620,804.61 Parish Hall

03/07/2018 95-2018/19 Brown Bins x2 59.10 620,863.71 Balmoral Cemetery

30/08/2018 133-2018/19 Belmont Drive Fencing 6,950.00 627,813.71 Belmont Drive

08/09/2018 120-2018/19 External Camera x4 180.00 627,993.71 Parish Hall

08/09/2018 120-2018/19 Internal Dome Camera 18.00 628,011.71 Parish Hall

08/09/2018 120-2018/19 8 Channel DVR 98.00 628,109.71 Parish Hall

08/09/2018 120-2018/19 Camera Cable x2 52.00 628,161.71 Parish Hall

08/09/2018 120-2018/19 External Junction Box x4 31.96 628,193.67 Parish Hall

10/09/2018 127-2018/19 Automatic Water Boiler 448.78 628,642.45 Parish Hall

11/09/2018 145-2018/19 Defibrillator 725.00 629,367.45 Scout Hut

11/09/2018 145-2018/19 Defibrillator Cabinet 420.00 629,787.45 Scout Hut

11/09/2018 171-2018/19 Fridge Freezer 369.00 630,156.45 Parish Hall

15/10/2018 159-2018/19 Wall Fan 330.00 630,486.45 Parish Hall

13/11/2018 188-2018/19 Shredder 29.99 630,516.44 Parish Hall

14/11/2018 213-2018/18 Time Attendance Machine 73.00 630,589.44 Parish Hall

14/11/2018 213-2018/19 Santa Grotto Gazebo 1,250.00 631,839.44 Parish Hal

14/11/2018 213-2018/19 6 x security fencing 165.52 632,004.96 Parish Hall

14/11/2018 213-2018/19 Tombola Drum 27.22 632,032.18 Parish Hall

16/01/2019 287-2018/19 Xmas Tree Lights Ockbrook 826.87 632,859.05 Parish Hall

29/01/2019 236 -2018/19 Litter Bin 250.00 633,109.05 Parish Hall

25/02/2019 257 - 2018/19 Cutlery 181.84 633,290.89 Parish Hall

16/05/2019 32 - 2019/20 Tables x 3 252.40 633,543.29 Parish Hall

07/06/2019 39 - 2019/20 Henry Hoover 124.96 633,668.25 Parish Hall

07/06/2019 46 - 2019/20 Picnic Table 625.00 634,293.25 Bare Lane Playpark

28/08/2019 102 - 2019/20 ride on mower 2,395.00 636,688.25 Balmoral Cemetery

30/07/2019 136 - 2019/20 voice recorder 64.99 636,753.24 Parish Hall

31/10/2019 145 - 2019/20 tables x 2 168.27 636,921.51 Parish Hall

12/11/2019 156 - 2019/20 crowd control barriers x 6 113.94 637,035.45 Parish Hall

04/12/2019 178 - 2019/20 tables x 2 168.27 637,203.72 Parish Hall

22/01/2020 213 - 2019/20 tables x 2 175.00 637,378.72 Parish Hall

13/02/2020 229 - 2019/20 chairs x 29 388.60 637,767.32 Parish Hall

17/03/2020 258 - 2019/20 tables x 2 175.00 637,942.32 Parish Hall

17/03/2020 259 - 2019/20 tables x 2 175.00 638,117.32 Parish Hall

02/04/2020 3 - 2020/21 HP Laptop 374.17 638,491.49 Parish Hall

02/04/2020 3 - 2020/21 HP Laptop Bag 24.99 638,516.48 Parish Hall

02/04/2020 3 - 2020/21 Laptop mouse 8.33 638,524.81 Parish Hall

02/07/2020 50 - 2020/21 iZettle Reader 29.00 638,553.81 Parish Hall

03/02/2020 79 - 2020/21 3 x Sanitiser Dispenser 77.87 638,631.68 Parish Hall

03/02/2020 79 - 2020/21 iZettle base 79.00 638,710.68 Parish Hall

02/10/2020 112 - 2020/21 step ladders 24.99 638,735.67 Parish Hall

02/11/2020 135 - 2020/21 Binding Machine 74.99 638,810.66 Parish Hall

02/11/2020 135 - 2020/21 Simply LED String Xmas lights 26.66 638,837.32 Parish Hall

02/11/2020 135 - 2020/21 Icicle Lights 71.99 638,909.31 Parish Hall

08/12/2020 165 -2020/21 Litter Bin 330.00 639,239.31 Deans Drive

Playground - Near MUGA at Ashbrook Centre

02/02/2021 193 - 2020/21 Xerox printer 305.64 639,544.95 Parish Hall

19/05/2021 40 - 2021/22 Defib cases x 3 1,245.00 640,789.95 Parish Hall, Royal

Oak, Wilsons Chemist

18/06/2021 57 - 2021/22 door – Chatterbox cupboard 850.00 641,639.95 Parish Hall

19/07/2021 80 - 2021/22 Remembrance Bench 1,029.00 642,668.95 Ockbrook green

area off A52 slip road

02/08/2021 90 - 2021/22 desk fan 34.16 642,703.11 Parish office

13/08/2021 99 - 2021/22 defib 845.00 643,548.11 Ashbrook Centre

13/08/2021 99 - 2021/22 Defib cases 415.00 643,963.11 Ashbrook Centre

02/09/2021 113 - 2021/22 air walker gym equipment 1,585.00 645,548.11 Bare Lane, O/B

02/09/2021 113 - 2021/22 leg and arm strengthener 1,890.00 647,438.11 Bare Lane, O/B

02/09/2021 113 - 2021/22 leg strengthener gym equip 2,295.00 649,733.11 Bare Lane, O/B

02/09/2021 113 - 2021/22 sit up board gym equip 1,190.00 650,923.11 Bare Lane, O/B

02/09/2021 113 - 2021/22 combined fitness bike/stepper 2395.00 653,318.11 Bare Lane, O/B

02/09/2021 113 - 2021/22 safamat surfacing 600.00 653,918.11 Bare Lane, O/B

13/10/2021 161 - 2021/22 parish flags x 6 298.00 654,216.11 O/B and B/W

02/11/2021 182 - 2021/22 dustbins x 6 69.17 654,285.28 Parish Hall

02/12/2021 224 - 2021/22 floor cable cover 51.23 654,336.51 Parish Hall

21/12/2021 238 - 2021/22 charging point sign 20.00 654,356.51 Parish Hall

21/12/2021 238 - 2021/22 cemetery sign 40.00 654,396.51 Balmoral Cemetery

24/01/2021 259 - 2021/22 Baxi boiler 1,844.00 656,240.51 Parish Hall

02/02/2022 278 - 2021/22 grab bar 15.49 656,256.00 Parish Hall

07/03/2022 299 - 2021/22 Picnic Table 505.00 656,761.00 Deans Drive

08/03/2022 302 - 2021/22 Park seat 570.00 657,331.00 Deans Drive

31/05/2022 75 - 2022/23 Wicksteed viking swing 2,078.00 659,409.00 Deans Drive

31/05/2022 75 - 2022/23 wetpour 6,243.50 665,652.50 Deans Drive

31/05/2022 75 - 2022/23 Wicksteed multi play unit 10,594.00 676,246.50 Deans Drive

31/05/2022 75 - 2022/23 Wicksteed roundabout 5,950.00 682,196.50 Deans Drive

31/05/2022 75 - 2022/23 Wicksteed fencing 4,270.50 686,467.00 Deans Drive

31/05/2022 75 - 2022/23 Wicksteed prosafe gate 975.00 687,442.00 Deans Drive

687,442.00

Reviewed Mar-24

Next review date Mar-25

### **Appendix 5 – Asset Disposal Register.**

**Last Updated 21/02/2024**

**Date Account Ref Item Amount Total Location reason**

Nov-14 logik fridge freezer Parish Hall replaced in 2018

21/03/2016 259 - 2015/16 planters 69.98 69.98 O/C and B/W Don't know where they are

15/06/2016 77-2016/7 Light Shades 121.50 191.48 Parish Hall replaced

19/02/2017 222-2016/17 Steam Cleaner 124.99 316.47 Parish Hall old

12/04/2017 32 -2017/18 2 mats 86.00 402.47 Parish Hall old

12/04/2017 32 - 2017/18 floor mats 86.00 488.47 Parish Hall old

09/05/2017 40-2017/18 Oregon brushcutter jacket 40.00 528.47 Parish Hall no longer have due to age

09/05/2017 40-2017/18 Oregan brushcutter trousers 33.33 561.80 Parish Hall no longer have due to age

30/05/2017 54-2017/18 Towbar 290.00 851.80 Ashbrook Centre attached to old contractors van

02/06/2017 76-2017/18 Honda Lawn Mower 129.77 981.57 Ashbrook Centre. Don't know where it is

29/09/2017 127-2017/18 Audio System 290.82 1,272.39 Parish Hall Don't know where they are

03/11/2017 175 - 2017/18 Santa Suit 51.66 1,324.05 Parish Hall old

16/01/2018 225-2017/18 blue Gazebo 58.31 1,382.36 Parish Hall Don't know where they are

23/03/2018 250 - 2017/18 Parish Flag 915.08 2,297.44 O/B and B/W old

08/09/2018 120 - 2018/19 CCTV Monitor 125.00 2,422.44 Ockbrook CCTV man took and never returned

14/11/2018 213-2018/19 Parish Hall Mats 30.98 2,453.42 Parish Hall damaged in flood

14/11/2018 213-2018/19 Cash Box 17.98 2,471.40 Parish Hall old

30/07/2020 65 - 2020/21 Water Heater 259.96 2,731.36 Ashbrook Centre Ashbrook asset not a PC asset

02/09/2020 91 - 2020/21 3 x Sanitiser Dispenser 77.87 2,809.23 Ashbrook Centre Ashbrook asset not a PC asset

04/01/2021 179 - 2020/21 Notice Board 29.49 2,838.72 Ashbrook Centre Ashbrook asset not a PC asset

25/03/2021 227 - 2020/21 Disabled Toilet 557.00 3,395.72 Ashbrook Centre Ashbrook asset not a PC asset

25/03/2021 227 - 2020/21 extraction fan, disabled toilet 305.50 3,701.22 Ashbrook Centre Ashbrook asset not a PC asset

25/03/2021 227 - 2020/21 flooring , disabled toilet 221.00 3,922.22 Ashbrook Centre Ashbrook asset not a PC asset

25/03/2021 227 - 2020/21 mens toilets x 2 975.00 4,897.22 Ashbrook Centre Ashbrook asset not a PC asset

25/03/2021 227 - 2020/21 flooring men toilet 509.70 5,406.92 Ashbrook Centre Ashbrook asset not a PC asset

25/03/2021 227 - 2020/21 toilet x2 975.00 6,381.92 Ashbrook Centre Ashbrook asset not a PC asset

25/03/2021 227 - 2020/21 men toilet extraction fan 305.50 6,687.42 Ashbrook Centre Ashbrook asset not a PC asset

25/03/2021 227 - 2020/21 ladies toilet x 2 910.00 7,597.42 Ashbrook Centre Ashbrook asset not a PC asset

25/03/2021 227 - 2020/21 ladies hand basin x2 510.00 8,107.42 Ashbrook Centre Ashbrook asset not a PC asset

25/03/2021 227 - 2020/21 ladies toilet flooring 271.44 8,378.86 Ashbrook Centre Ashbrook asset not a PC asset

25/03/2021 227 - 2020/21 ladies extraction fan 305.50 8,684.36 Ashbrook Centre Ashbrook asset not a PC asset

06/08/2021 94 - 2021/22 tables x 20 1,487.50 10,171.86 Ashbrook Centre Ashbrook asset not a PC asset

09/09/2021 106 - 2021/22 Rubbersmart safety floor 3,200.00 13,371.86 Ashbrook Centre Ashbrook asset not a PC asset

02/09/2021 119 - 2021/22 gym floor fan 66.66 13,438.52 Ashbrook Centre Ashbrook asset not a PC asset

02/09/2021 119 - 2021/22 gym floor fan 66.66 13,505.18 Ashbrook Centre Ashbrook asset not a PC asset

02/09/2021 119 - 2021/22 gym floor fan 66.66 13,571.84 Ashbrook Centre Ashbrook asset not a PC asset

04/10/2021 157 - 2021/22 4 tread stepladder 30.79 13,602.63 Ashbrook Centre Ashbrook asset not a PC asset

13/10/2021 171 - 2021/22 CCTV box and 7 cameras 1,236.60 14,839.23 Ashbrook Centre Ashbrook asset not a PC asset

31/01/2022 271 - 2021/22 tap 39.99 14,879.22 Ashbrook Centre Ashbrook asset not a PC asset

10/05/2022 33 - 2022/23 boiling water system 896.54 15,775.76 Ashbrook Centre Ashbrook asset not a PC asset

12/09/2022 159 - 2022/23 Double side coat hanger bench 820.31 16,596.07 Ashbrook Centre Ashbrook asset not a PC asset

16596.07

Reviewed Mar-24

Next review date Mar-25

### **Appendix 6 – Donation Request.**

|  |  |
| --- | --- |
| Name and address of organisation | Church Wilne Rotary Satellite Club |
| Contact name.  role of contact. | Easter bunny co-ordinator |
| Telephone number of contact  Email address of contact |  |
| Is the organisation a registered charity? | Yes Church Wilne Rotary Club |
| Aims and objectives of your organisation. What does your organisation do and how does it benefit the residents of Ockbrook and Borrowash? | This event (Monday 1st April Ockbrook, Borrowash 29th March) is a give back to the residents of Ockbrook and Borrowash mainly the children, to spread joy and happiness at Easter springtime. Residents are invited to participate as well as this is a community event.  We do a parade with Easter bunnies, a float and play music the Easter bunnies play and spring about with the children and Easter eggs are given out. The parade can be tracked with our online tracker which the bunnies carry. The Parish Council have donated the eggs and our rotary club donate the time, costumes, floats and organisation for free. |
| Amount of Grant requested.  Please make sure you give a full breakdown of what the funding will be spent on | £100.00  Solely on Easter eggs |
| For what purpose or project is the grant required for? | Purchase Easter eggs |
| What will be the total cost of the above project? | £100 |
| If the total cost of the project is more than the grant, how will the residue be financed? |  |
| Have you applied for a grant for the same project to another organisation?  If so. Which organisation and how much? | No |
| How is your organisation normally funded? | Donations |
| Who will benefit from the project? | The residents of Ockbrook and Borrowash |
| Approximately how many of those who will benefit are parishioners? | 100% we do not promote that we are giving away Easter eggs on leaflets and social media of the event to prevent people traveling from other areas |
| Signed  Dated | 20/02/24 |

Please give us details of the bank account that the grant should be paid into if approved.

Name of Account: Church Wilne Rotary Satellite

Account number:

Sort Code:

### **Appendix 7 –** PA System for the Remembrance Service.

Quote 1

Sound equipment 6 x Martin Audio x12 loudspeaker £234.50

2 x electro-voice Q1212 amplifier

1 x Yamaha MG1661C USB mixer

1 x Sennheiser G3 single way radio mic system

1 x Telescopic boom microphone stand

1x PC bal box

Logistics 1x delivery/collection/set-up £140.00

Power & distro 1 x 6kVa silenced diesel generator £125.00

Total £499.50 +VAT

Quote 2

Radio microphone 1 x radio microphone system with handheld £25.00

Microphone

Sound Engineer 1 x technician £250.00

Delivery/collection delivery and collection of goods £132.00

6KVA generator Generator capable of powering PA system £120.00

PA system 5 x speaker HK audio pro £125.00

Total £652.00 + VAT

# **Appendix 8** –Correspondence Received UP TO 23/02/24.

Emails/letters received from members of public:

* Thank you from the Ockbrook Flood Prevention Committee for the purchasing of their flood equipment – forwarded to Councillors. (1)
* Request for information on the Gordon Lacey Hall - informed them it belongs to the church, and they should contact Rev Tim Sumpter. (2)
* Request to use the grass area on Bare Lane park -informed them it belongs to EBC and they will need to contact them. (3)
* FOI request for section 2 of the AGAR –informed them the information can be found on our website. (4)
* Enquiry into replacement goal post on Bare Lane park - informed them it belongs to EBC and they will need to contact them. (5)
* Report of broken manhole cover on Victoria Avenue – contacted DCC this has now been fixed. (6)
* Thank you received from the family wanting to plant a memorial tree in Balmoral Drive Cemetery. (7)
* Request to infill dips on Deans Drive Park – this is no longer needed due to contacting the FA for help. (8)
* Copied into correspondence from the Ockbrook Flood Prevention Committee and EBC. (9)
* Copied into correspondence to EBC regarding their land. (10)
* Hall hiring enquiries, updates and issues. (11)
* Allotment enquiries and updates. (12)
* Interment, updates and EROB transfer enquiries. (13)

Other emails received:

* Hydro-Logic Services maintenance report. (14)
* East Midlands Airport community flier. (15)
* Derbyshire Voice – sent to Councillors, on Facebook and notice boards. (16)
* Derby City Council local plan – sent to Councillors. (17)
* 2commune – website update. (18)
* Vectare – confirmation they will be attending the March meeting. (19)
* Breaston Parish Council – will not be taking part in an environmental impact database organised by Councillor G Maskalick. (20)
* West Hallam Parish Council - will not be taking part in an environmental impact database organised by Councillor G Maskalick. (21)
* Copied into an email regarding social media tweets. (22)
* Ashbrook Centre Trustees – If Councillors need access to the road sweeper they need to obtain permission from the trustees. (23)
* Sandiacre Parish Council - will not be taking part in an environmental impact database organised by Councillor G Maskalick. (24)
* Streetscape – confirmed they are still unable to obtain replacement caps from their suppliers. (25)
* Police and Crime Commissioners newsletter. (26)

Emails received from EBC:

* Planning applications/amendments/appeal decisions:
  + ERE/0224/0001 Land on the Northeast side of Derby Road Covent Garden Close, Borrowash – Prior notification of proposed base station telecommunications installation. (27)
  + ERE/0124/0042 28 Charnwood Avenue, Borrowash – proposed side and rear extensions to dwelling. (28)
  + ERE/0124/0043 50 Manor Road, Borrowash – removal of conservatory, erection of single storey rear extension. Existing side elevation to remove door access and form new window openings. (29)
  + ERE/0123/0050 40 Green Lane, Ockbrook – reduction in number of proposed dwellings from two to one. (30)
  + ERE/22/0004 18 Home Farm Close, Ockbrook – to be discussed in the planning meeting on the 7th. February 2024. (31)
* Updated register of interests – website has been updated. (32)
* Confirmation of the Priorway play park rubbish bin removal – Clerks request after the February meeting. (33)
* Confirmation of receiving the email from the Clerk regarding the Harrington Green requests, discussed in February’s meeting. (34)
* Tree preservation order – 37 Derby Road, Borrowash. (35)
* Ordinary meeting, forum and planning meeting agenda/minutes. (36)

Emails received from DCC:

* Update on the Clerks request for a pothole to be fixed on Flood Street, Ockbrook – now fixed. (37)
* Community news x 2 – on website and Facebook. (38)

DALC Februarys newsletter – Forwarded to Cllrs (39)

Numerous emails received from NALC - forwarded to Cllrs. (40)

SLCC updates and news bulletins. (41)

ICO updates. (42)

Rural action newsletters. (43)

Magazines:

* Local Councils Update. (44)
* The Allotment Gardener. (45)