# Minutes of the Allotment Committee Meeting of Ockbrook and Borrowash Parish Council.

# Held at the Parish Hall, on Wednesday 20th March 2024 at 19:00.

## Present.

Councillors S Cresswell (Chair), K Thomas (Vice Chair), G Markwell and J Fazackerley plus Mrs J Smith (Elmcross secretary).

## Also, Present.

Councillor G Maskalick, S Kitchener (Clerk and RFO) and 4 members of public.

## 274/03/24 Absent.

Councillor J Fraser-Burton.

## 275/03/24 Approve the Minutes of the Committee Meeting held on the 20th September 2023.

**RESOLVED** Proposed by Councillor S Cresswell, seconded by Councillor K Thomas and all unanimously agreed that the minutes be approved as a true record and were signed by the Chair at the meeting.

## 276/03/24 Variation of Order of Business.

None.

## 277/03/24 Declarations of Members Interests.

None.

## 278/03/24 Committee Items for Discussion/Action/Update.

### Discuss and Agree on Which Quote To Accept for the Replacement of the Elm Street Allotment Gate – See Appendix 1.

**RESOLVED** Proposed by Councillor S Cresswell, seconded by Councillor G Markwell and all unanimously agreed to accept quote number three, part 1 option 2 and part 2, but this would need to be grant funded as it has not been budgeted for. **ACTION** Clerk to inform the company that their quote was successful dependant on the possibility of receiving grant funding, and Councillor S Cresswell and Mrs J Smith will look into grants.

Mrs J Smith did not vote on this item, due to the financial aspect.

### Consider Stopping the Rent Discount from 2026 Onwards.

A discussion was held **ACTION** Clerk to update the committee on the numbers using the discounted amount, this will then be discussed again in the next committee meeting, Councillor S Cresswell will look at what other allotments in the area are being charged.

### Agree To Reimburse An Allotment Holder For Their Work On The Community Orchard, Plot 46 – see appendix 2.

Councillor G Markwell commented that if they had contacted the Parish Council before obtaining the items the Parish Council could have bought them and claimed the VAT back.

Mrs J Smith mentioned that The Elmcross Association would like to contribute 25% towards these costs.

Councillor G Maskalick suggested that the remining 75% could come out of his chairs allowance.

**RESOLVED** proposed by Councillor G Markwell, seconded by Councillor S Cresswell and all unanimously agreed for the remaining 75% to come out of the Chairs Allowance, **ACTION** Clerk to pay the tenant.

Mrs J Smith did not vote on this item, due to the financial aspect.

## 279/03/24 Date and Time of Next Meeting.

The next Allotment Committee meeting will be called on the 22nd May 2024, if it is required.

There being no further business the meeting concluded at 19:20

### **Appendix 1**

**Quote 1.**

As promised, please find below the quotation for the replacement of two gate posts, reinstallation and re-alignment of existing gate to the Elm Street allotments.

The quotation includes the following works;

 1. Removal of existing fence posts and concrete.

2. Supply and installation of two new fence posts and concrete.

3. Re-installation and re-alignment of existing gate.

4. Disposal of old posts and concrete from site.

The quotation for the above works is **£640.00,** which is to be paid upon completion of the works.

As materials are constantly changing the quotation is valid for 30 days from the date above. Please do not hesitate to contact us should you have any.

**Quote 2.**

Please find enclosed your estimate for works to your property on Elm Street in Borrowash.

* Take out the 2 Rotten / loose timber gate posts.
* Install 2 steel box section posts.
* Fix treated timber to the steel posts.
* Rehang the gates on the new posts.
* Install a new gate latch.
* Site to be left clean and tidy.
* Total for materials and labour **£1380.**

**Quote 3**

Quote as requested, part 1.

* Option one

 Gate posts replacement

To replace broken wooden gate post at the entrance of the allotments at Ladysmith Road with the same wooden posts and concreate into the ground, and refit old gate.

Labour and materials **£650.00**.

* Option two.

To replace the above broken wooden gate posts with two 100mm x100mm steel Galv posts sunk in the ground and concreate, then refit gates.

Labour and materials **£850.00**.

Part 2.

To supply and install gate.

To fabricate new 1.800 m steel gate one leaf constructed from 50mmx50mm box section drawing will be supplied to confirm.

This includes fitting.

Labour and materials £**1,890.00** plus vat

### **Appendix 2**

8 boards @ £7.65 = £61.20

40 pegs @ £1.15 = £46.0

Vat £21.44

Total = **£128.64**