# Minutes of the Ordinary Meeting of Ockbrook and Borrowash Parish Council.

# Held at the Ashbrook Centre, Borrowash on Wednesday 3rd April 2024 at 19:00.

## Public Speaking.

### Members of Public

No comments were made.

### Derbyshire County Council Report.

Councillor R Parkinson submitted a report, see appendix 1.

### Erewash Borough Council Report.

Councillor G Maskalick submitted a report, please see appendix 2.

### Derbyshire Constabulary Report taken from their website – see appendix 3.

Ashbrook Youth Group

No report was submitted.

### Rachel Scott – Erewash Borough Council Walking Week Representative.

Rachel handed out a Walking booklet to everyone at the meeting.

The walking week is to promote regular walking and to highlight local walking groups within the borough.

The walking week runs from the 8th April 2024 to the 14th April 2024 and all the walks can be found within the booklet.

May is the national walking month and they are promoting for all to walk 85 miles through out the month, please register if you are doing this so it can be monitored, the first 50 that register will get a free swimming voucher.

If there are any walking groups in the parish or if anyone would like to set one up please contact Rachel and she will help to promote the group.

## Present.

Councillors G Maskalick (Chair), S Fraser-Burton (Vice Chair), S Cresswell, A Dunn, J Fazackerley, J Fraser-Burton, K Thomas, C Millward, T Stevenson and G Markwell.

## Also, Present.

S Kitchener (Clerk and RFO), Councillor W Major, Deputy Mayor Kate Fennelly, Rachel Scott from Erewash Borough Council and 6 members of public.

## 01/04/24 Noted Apologise for Absence.

Councillor K Eaglesham-Atkins (family emergency).

## 02/04/24 Declarations of Members Interests.

None

## 03/04/24 Dispensations.

None.

## 04/04/24 Variation of Order of Business.

None.

## 05/04/24 Approve the Minutes of the Ordinary Parish Council Meeting, Held on the 6th March 2024.

**RESOLVED** Proposed by Councillor S Fraser-Burton, seconded by Councillor J Fraser-Burton, 1 abstained as they weren’t at the March meeting and the rest unanimously agreed that the minutes be approved as a true record and were signed by the Chair at the meeting.

## 06/04/24 Items to be Taken into Private Session.

None.

## 07/04/24 Report of the Parish Clerk/RFO.

Updates since Marchs meeting:

* Report requests are now being sent to Derbyshire County Council and Erewash Borough Council Councillors to be included in the agenda and/or minutes.
* Contacted Church Wilne Rotary asking about the possibility of dairy free Easter eggs, they confirmed that they have about 3 per area.
* Registered for the free portrait of His Majesty the King, this was successful so the portrait had been ordered.
* Sent a letter of thanks to the litter picker for their hard work over the last three years.
* Accepted the notice board refurbishment quote, work had started on the first one.
* Accepted the quote for the Remembrance Service PA system, they have confirmed we are booked in.
* The non-resident description has been added to the burial fees.
* The letter has been sent to the FA to allow them access to our pitch, this has gone via Jake from Borrowash Youth Development. The report has been completed, copies will be forwarded onto the Councillors and it will be an agenda item for May.
* The lease for the Borrowash toilets has been accepted with the solicitors recommendations, still to hear back from them regarding this.
* Written to Derby City Council, Derbyshire County Council, the Police and Crime Commissioner and Spondon Derby City Councillors with our request to decrease the speed between Borrowash and Spondon to 30mph, I have had conformation from a few that they have received the request.
* The cheques have been sent out to four groups from the chairs allowance as per the annual parish meeting.
* The form has gone to Lloyds to remove ex Councillor T Holbrook and to add Councillor G Markwell.
* I emailed Councillor R Parkinson about the pedestrian crossing by the dentist in Borrowash as this should have had installed in the financial year 2023/24, he is chasing Derbyshire County Council.
* After the annual parish meeting the only Parish Council suggestion we received was to have a summer fayre, this was emailed over to the recreation committee but should be looked at for 2025/26 as it has not been budgeted for.
* Chased Fox for a bench plinth quote, the quote has been received I have gone back to them and asked if we got two or three to be done at the same time would we get a discount? this will be an agenda item in Mays meeting.

## 08/04/24 Report of the Chair.

**POTHOLES**

This is obviously the biggest thing on everyone’s radar and rightfully so. Councillor W Major and I have been working the letters to get the HGV limit lowered going through Ockbrook and to date got about 15 responses. This is not enough as about 100+ letters have gone out to houses on the roads most affected. We will be printing up more so they can be distributed to every household in the village of Ockbrook and some reserved at the pubs and other businesses over the next few weeks. We can only make this work if a majority of residence support the effort to get the weight limit lowered for HGV’s.

I would like to invite Councillor J Fazakerley to speak on her findings recently: On the 2nd April Councillor J Fazackerley spent 1.5 hours outside the Queens Head and counted 18 HGV’s coming through the village, this included one company who was logged every 45 minutes, for 20 minutes 53 cars were also logged using the road. The Queens Head have offered to install a CCTV camera to record the road activity especially during the night but Councillor J Fazackerley will do this again during the school run.

Councillor G Maskalick stated that this is why we need to get everyone onboard to help with the letters. If we don’t do it now it will never change in the future.

**YOUTUBE CHANNEL**

I am very pleased that the Parish Council now has an official YouTube channel, and the web address will be posted on our socials and webpage shortly. This means all full Parish Council meetings will be recorded in full, unedited, and posted on our YouTube channel as such.

**EREWASH MUSEUM REPRESENTATION**

I have spoken to various officers and management in charge of Erewash Museum and asked if it was possible to get an information board in the museum on the history of Ockbrook and Borrowash. Many Parishes are represented at the museum with information boards as to their history, but we have been left off with a few other parishes as well.

The Museum was very positive in wanting to get something sorted but the other information boards were done by each individual parish, so we need to look at first determining what we would like to put on the information board as it will be displayed for many years to come. Then we need to give that information to the Museum, and they will sort the rest.

**PARISH HISTORY**

This neatly brings me to my next point – Parish History Archives. I have had a very short meeting with Dr Margaret Barker who said she will soon be in the process of handing all historical archive material in her possession from the O&B Historical Society (which she ran for many years) over to the PC soon. She is currently in talks with our Parish Clerk, and they are trying to find a secure storage area for the material.

Perhaps as a Parish Council we need to start thinking of how and where we display our Parish history? Quite obviously, demographics are rapidly changing, and the history, of the Parish could be lost on current and future generations if we don’t take steps now to preserve and display it. This may take a very bold and new project for the Parish Council such as building a fit for purpose building for historical preservation or maybe investigate taking part or full control of the library from DCC in future and having it in there?

It's all things to think about and budget for and that I think is possible and beneficial to the Parish as a whole. We did it with the public conveniences (and I do realise that we need to look at a refurb there) so I think we can do something as equally as bold with the library. Of course, there may be even better ideas on this matter, and it would have to go out for public consultation where we do find some of the best ideas.

**BELMONT CEMETERY**

What has brought all this history up is Belmont Cemetery. We have now got the Borrowash Burial Ground Trust up and running. We have also started a Friends of Belmont Cemetery and even have a website that is still being constructed. However, if you go to [www.firendsofbc.uk](http://www.firendsofbc.uk) you can see the website in its current state. We have also started applying for grants to start work on transforming the cemetery into a garden of remembrance for the public to use in a respectful manner as a community asset. It’s going to take £3,000 to clear the site professionally and most likely another £20,000 or more to sort it out into some sort of garden of remembrance.

There is great history to the site, such as Mormons are buried there as well as Methodists. (Talk about Mormon connection) Also buried there is William Barron the great horticulturalist from Borrowash who did the gardens at Elvaston Castle amongst other renown places in the UK. But most importantly, is the fact that there are over 600+ other souls buried there and the cemetery over the past 20+ years has been ignored by previous Parish Councils to sort out. There is no excuse for the state it is in, especially since it is a Parish asset. The Parish Council was asked to take it over. The Parish Council said yes and then it was ignored. I really feel for the souls buried there. If anything, remotely like the state it is in happened to any of the other cemeteries in the Parish, there would be outrage. For two years on the previous PC I brought this issue up several times and nothing was ever done like looking for grants and making the charitable trust actually work for a favourable outcome.

It is pleasing that we as a Parish Council are taking the bull by the horn and thanks to Councillor Markwell, we are applying for about 30 different grants that are available for cemeteries and exploring grants from the Mormon church in the USA as well. There will be more about this on our socials and website. So please keep following us.

We will be going to the public for consultation on how the space should be landscaped and used. (Previous plan) We will also be asking for volunteers to help with future work in whatever way they can and this will all eventually be on the Trust’s website.

**ELECTRIC CAR CHARGING POINT OUTSIDE PARISH HALL**

This seems to me a bit of a one-sided affair. It doesn’t benefit the whole Parish and only benefits a few. I have no idea what the thinking was of having it put in, in the first place. The other day I saw a 2024 reg SUV charging up at it. The SUV is registered in Ockbrook. They are getting their charge for free. Why are people on the estate in Borrowash subsidising someone who has a new 2024 EV when they most likely can’t even think of owning one. Why am I as an Ockbrook resident subsidising this person?

I would ask the appropriate Committee’s to investigate this matter as soon as possible and get it sorted that it is fair to all Parishioners, not just a select few subsidised by the many. It would be nice to see a solution in place by Summer. This is another hangover issue left to us to sort and I am sure we will do it and do it well. It is also an item that was discussed at our first meeting in May 2024. So, we need to now put this on the front burner.

**EASTER DAY CHOC EGG GIVING**

I was very pleased to be invited to the Londis shop on Priorway as Parish Council Chair to help distribute 50 chocolate easter eggs to the children on the estate. All the kids were so polite and had a wonderful time and it was a pleasure to talk with them and their parents. Special thanks to new owners Karsan & Bhavika Karavadra of the shop. You have a lovely family and fantastic community spirit. They have asked me to mention to everyone that they are very community minded and to always ask if there is something we would like them to be involved with.

**YOUTH CONCERT**

Announcements will be going out for that shortly on our socials and website.

**ANNUAL PARISH MEETING**

Major success.

Thank you, Sarah, for organising this event in the new format. We were packed to the rafters and so many more community groups were in attendance due to your hard work promoting it. It was a super positive event, and it was amazing how important mental health plays into all the groups projects. We hope to grow the communication between groups for community projects and that will be fantastic.

Looking forward to next year’s Annual Parish Meeting already!

**QUEEN’S GREEN CANOPY**

We need to move forward on this now that Spring is here. We really need to spruce up that area as soon as possible. I would like to ask if it would be best to involve the public and get a working group together to get the job done? I know the weather has worked against us but maybe we can get some signs of work being done until we are able to plant. Just a thought.

**NEXT PC SURGERY DATE**

Saturday - 6th April 12pm – 2pm

THE ROYAL OAK, OCKBROOK

**LAST MEETING OF OUR FIRST YEAR IN OFFICE**

I would like to thank all the Parish Council for their time, energy and support of the community in all they have done this past year. It has been amazing and will be spoken about in detail at May’s meeting. We have done more with less and managed to save money in the process without a concurrent grant either. Well done to all.

**FINAL THANK YOU**

On behalf of the PC I would like to thank our incredible Parish Clerk. She has done so much to get us into shape to work effectively in the present and fit for purpose in the future. Without her guidance and hard work none of our actions would have happened. Sarah is a true Parish asset we don’t want to ever lose. We are very much looking forward to our second year in doing even more and we know we will be guided professionally and given the pathways we can go down to get what we want done completed by Sarah. Once again, thank you Sarah for all your hard work and here’s to the future!

## 09/04/24 Finance, HR, Contractors and General Purposes.

### Note the Minutes From the Committee Meeting Held on the 20th March 2024.

The minutes were noted.

### Accept Accounts for Payment – see appendix 4.

Councillor C Millward commented on the possibility of installing a suspended ceiling in the hall to reduce the monthly gas costs, the Clerk commented that this could be a future agenda item either for 2024/25 if a grant can be obtained or within the 2025/26 budget.

**RESOLVED** Proposed by Councillor S Fraser-Burton, seconded by Councillor C Millward and all unanimously agreed to accept the payment list.

### Accept the Bank Statement Reconciliations. – see appendix 5.

* January 2024 HSBC Account.
* January 2023 Unity Trust Account.

**RESOLVED** Proposed by Councillor K Thomas, seconded by Councillor A Dunn and all unanimously agreed to accept the bank statement reconciliations.

### Agree to the Donations Request from Ockbrook in Bloom.

A discussion was held comments included:

* Councillor J Fazackerley mentioned that she had already donated a compost bin to the group, so there should be no need for them wanting more. She also attended their AGM and they already have £5,690 in their account and will get more donations due to hanging basket and barrel sponsorships and the scarecrow trail. She also commented on the fact that at the moment the group does not have a bank account and all monies are being paid into a personal account.
* Councillor G Markwell wasn’t sure why they needed a bin in All Saints as the Parish Councils contractors mow and prune the area.
* Councillor G Maskalick mentioned that he has given them £200 out of his chairs allowance following the annual parish meeting, although the donation request did come in before the £200 was given to them.
* The Clerk mentioned their donation request is for £250.00 but their costs are only coming to £224.94.

**RESOLVED** proposed by Councillor G Markwell, seconded by Councillor T Stevenson and all unanimously agreed to refuse the application.

### Consider Employing a New Litter Picker For the Parish.

A brief discussion was held:

* Councillor S Cresswell asked if as he left at the end of February have we had any complaints about litter in the village, the Clerk confirmed that we haven’t.
* Councillor J Fraser-Burton commented on the need to educate the residents to pick up after themselves.
* Councillor S Fraser-Burton mentioned recognising individuals who litter pick in the parish and suggested organising a litter picking event for the parish.

**RESOLVED** all unanimously agreed to revisit this item every couple of months.

## 10/04/24 Recreation.

### Due to Health and Safety Reasons Accept the Quote from Fox of £360.00 + VAT to Fill in the Voids Underneath the Exercise Equipment on Deans Drive, Spread Soil Over the Matting and Seed all Areas.

**RESOLVED** Proposed by Councillor G Markwell, seconded by Councillor C Milward and all unanimously agreed to accept the quote. **ACTION** Clerk to organise a date with Fox.

## 11/04/24 Cemeteries.

### As it is Our Responsibility to Maintain the Cemetery, to Accept the Quote from Fox for Balmoral Road Cemetery.

The quote is for levelling off grave areas that are more than one year old, fill in any voids, topsoil and reseed around the headstones.

Day rate - £500.00 + VAT.

Topsoil - £60.00 + VAT per tonne.

Seed - £90.00 + VAT per 20 kg bag.

**RESOLVED** proposed by Councillor G Markwell, seconded by Councillor S Cresswell and all unanimously agreed to accept the quote. **ACTION** Clerk to organise a date with Fox.

## 12/04/24 Halls.

### Accept the Quote to Plant and Install the 5 Hanging Baskets at the Parish Hall of £34.78 per Basket Which Includes the 15% Discount.

**RESOLVED** proposed by Councillor C Millward, seconded by Councillor G Markwell and all unanimously agreed to accept the quote. **ACTION** Clerk to accept the quote and Councillor J Fazackerley to organise installation with Dale Abbey, Councillor J Fazackerley will water the baskets.

## 13/04/24 Allotment.

### Note the Minutes From the Committee Meeting Held on the 20th March 2024.

The minutes were noted.

### Accept the Committee Recommendations of Accepting Quote Three, Part 1 Option 2 and Part 2 For the Gate Replacement on Elm Street With the Understanding That This Will be Covered by a Grant – see appendix 6.

**RESOLVED** proposed by Councillor K Thomas, seconded by Councillor S Fraser-Burton and all unanimously agreed to accept the quote. **ACTION** Councillor S Cresswell and Mrs J Smith will look into grants available.

Councillor S Cresswell thanked Councillors K Thomas and G Markwell for their help to clear an allotment plot over the weekend.

## 14/04/24 Planning and Environment.

### Note the Minutes From the Committee Meeting on the 20th March 2024.

The minutes were noted.

### Consider a Residents Request to Remove the Beech Tree Within The Queens Green Canopy on Deans Drive, Due to it Having an Adverse Effect on Solar Panels That They are Considering Having Installed on Their Roof.

A brief discussion was held, points raised include:

* Councillor G Markwell stated that as a parish we are trying to encourage tree growth not to get them removed.
* Councillor A Dunn mentioned the area in question is planted with trees that are going to grow, so why would we remove a large tree when there will eventually be large trees in that area.

**RESOLVED** proposed by Councillor A Dunn, seconded by Councillor J Fraser-Burton and all unanimously agreed to reject the residents request. **ACTION** Clerk to inform the resident.

## 15/04/24 Correspondence Received – see appendix 7.

The correspondence received and listed in the agenda were available at the meeting.

## 16/04/24 Date and Time of Next Meeting.

The next Parish Council meeting is scheduled to take place at the Parish Hall, Ockbrook on Wednesday 1st May 2024 immediately after the Annual Parish Council Meeting which will start at 19:00.

## 17/04/24 Exclusion of Press and Public.

Nothing to report.

There being no further business the meeting concluded at 20:08.

**Appendix 1 - Ockbrook & Borrowash Parish Council, Wednesday 3rd April 2024, DCC Report, (Cllr Robert A Parkinson)**

**Victoria Avenue Crossing.**

I have asked for information on the promised Crossing at the southern end of Victoria Avenue.

**New combined authority's first meeting.**

It was a historic day on Wednesday 20th March 2024 when council leaders gathered for the first formal meeting of the East Midlands Combined County Authority (EMCCA).

The new Combined County Authority has been created after a £1.14billion devolution deal was agreed for the area.

Devolution will mean:

•        More affordable, good quality and environmentally sustainable housing options right across the region.

•        Residents have opportunities to develop skills and build fulfilling careers.

•        Develop transport infrastructure to create the best possible transport system for residents.

•        Help us to lead the way for our region to be a leader in pioneering new forms of clean energy to help achieve net-zero goals.

Residents across the region will get to vote for who will be the new Mayor of the East Midlands on Thursday 2nd May 2024.

**Fostering hub for the East Midlands launched.**

From Monday 25th March, the Foster for East Midlands Recruitment Support Hub will serve as the central point for all enquiries from prospective foster carers interested in fostering for Derbyshire County Council, Nottinghamshire County Council, Nottingham City Council, and Derby City Council.  This follows a successful D2N2 application to the DfE Fostering Recruitment and Retention Programme and central government funding, which will result in an increase in the number of available foster carers across the four local authorities and improve outcomes for children in care.

Any fostering enquiries should be directed to Foster for East Midlands.

Website: fosterforeastmidlands.org.uk

Email: hello@fosterforeastmidlands.org.uk

Phone: 03033 132950

**Sight Support information events.**

Communities are advised about Sight Support Derbyshire’s information events.

Residents will be able to find out what support is available and try out a range of equipment including talking books and electronic reading aids.

The events are taking place on:

•        Wednesday 3 April, 10.30am until 1pm, Methodist Church, Chapel Street, Buxton, SK17 6HX

•        Wednesday 24 April, 10.30am until 1pm, Hill Street Baptist Church, Swadlincote, DE11 8HL

•        Wednesday 15 May, 10.30am – 3.30pm, Post Mill Centre, Market Street, South Normanton, DE55 2EJ

**•        Tuesday 11 June, 10.30am until 1pm, Erewash CVS, Granville Avenue, Long Eaton, Notts, NG10 4HD**

•        Monday 24 June, 10.30am until 1pm, St Thomas Centre, Chatsworth Road, Chesterfield, S40 3AW

•        Monday 8 July, 10.30am until 1pm, St Oswald’s Church Hall, School Lane, Ashbourne, DE6 1AN

•        Tuesday 30 July, 10.30am until 1pm, Medway Community Centre, New Street, Bakewell, DE45 1DY.

No registration required. For more information, residents can call the Sight Support Derbyshire team on 01332 292262.

### **Appendix 2 –**EBC COUNCILLOR GREG MASKALICK

EREWASH BOROUGH COUNCIL REPORT – MARCH 2024

In an Extraordinary meeting, EBC accepted and awarded the Freedom of the Borough to Robert Parkinson and 814 Naval Squadron.

In the regular EBC meeting, the following happened:

The Mayor confirmed his attendance at several events that included:

* Derbyshire Amateur Swimming Championships
* Erewash Sound 50 Hour Radiothon
* Unveiling of plaque honouring Squadron Leader Arthur Clowes
* Morley Primary School
* Opened the Crocheted Soldier exhibit at the Erewash Museum

Questions were raised about climate change, the latest tax rise and carbon literacy training for staff, the Erewash Museum. All answers to these questions can be found online in the minutes of the meeting.

I had a motion that was passed that will now come into effect as soon as is practical. The motion basically said all meetings would be video recorded and made available online. You can read about this in the minutes as well.

The main business was the budget for the next financial year. This was well debated and approved.

We are now coming to the end of the Early Bird Special for brown bin collection. Please consult website for details. If you are unable to do online banking, then our Parish Clerk will be more than happy to assist. Please give her a call.

Please be aware of changes to how you would postal vote. We have a very important election coming up on 2nd May 2024 for EMCA Mayor. Your vote counts!

On the 27th April there will be celebrations for the 50th Anniversary of the Borough of Erewash. Events are being planned and will be released on the EBC website and on my EBC Borough Councillor Facebook page at: <https://www.facebook.com/ebccllrgregmaskalick>

On the 20th April I will be doing a “Beat The Boundary” bike ride to support the Mayor’s Charity Fund for Erewash Museum. Details can also be found on my Councillor FB page.

This past week there was a litter issue at Priorway Play Area. This is run by EBC. I contacted the officer in charge and the litter was picked up the next working day. EBC is now trying to find a solution to the litter bin issue as previous bins have been vandalised in the past. Also, I am talking to EBC to get a anti-litter campaign going in that area of Borrowash.

### **Appendix 3 -** Derbyshire Constabulary Statistics

|  |  |  |
| --- | --- | --- |
| Crime reported | December 2023 | January 2024 |
| Violence and sexual offences | 7 | 9 |
| Criminal damage and arson | 4 | 2 |
| Other theft | 2 | - |
| Other crime | 6 | - |
| Anti-social behaviour | - | 3 |
| Public order | - | 2 |

### **Appendix 4–** April 2024 payment list.

|  |  |  |  |
| --- | --- | --- | --- |
| **Invoices to be paid** | - | - | minute agreed |
| Ashbrook Youth Group | £280.00 | Monthly donation –April | 229/12/23 |
| Mrs Woods | £520.00 | Open/close cemetery 06/10/23-29/03/24 |  |
| EBC | £3286.87 | Mar payroll | - |
| Lisa’s | £387.74 | Mar hall clean | - |
| Fox Grounds Maintenance | £2155.99 | Mar works | - |
| Sarah Kitchener | £38.25 | Mar expenses – mileage and parking | - |
| Kedleston LTD | £108.00 | Annual Gas safety check | - |
| **Invoices already paid** | - | - | - |
| John Booth Arboricultural Consultants | £895.00 | Parish tree survey | 252/02/24 |
| Church Wilne Rotary | £100.00 | Ockbrook Easter egg donation | 264/03/24 |
| Ashbrook Youth Group | £100.00 | Donation from chairs allowance | - |
| 147 Scouts | £100.00 | Donation from chairs allowance | - |
| Borrowash In Bloom | £200.00 | Donation from chairs allowance | - |
| Ockbrook in Bloom | £200.00 | Donation from chairs allowance | - |
| **Monthly direct debits** | - | - | - |
| British Gas | £69.25 | Elec 19/02-20/03 | 26/05/23 |
| British Gas | £767.44 | Gas 26/02-28/03 | 26/05/23 |
| Virgin | £64.80 | Broadband and phone Mar/Apr | 26/05/23 |
| O2 | £34.06 | Mobile | 26/05/23 |
| Lloyds Bank | £1255.05 | Land registry deeds, stakes, training courses, trade waste, screwdrivers, stationary, toner, McAfee, ICO | 26/05/23 |
| Everflow | £80.76 | Water April | 26/05/23 |
| Unity Trust Bank | £40.05 | Charges 05/12-04/03 | - |
| Unity Trust Bank | £10.50 | Cash and chq charges 05/12-04/03 | - |

### **Appendix 5 –** Bank Reconciliation

**February 2024 Bank Reconciliation - HSBC Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/22 | - | 14,874.50 | - |
| + total cash book receipts | - | 80,000.00 | - |
| - total Cashbook payments | - | 70,080.00 | - |
| **Cashbook Closing Balance** | - | **24,794.50** | - |
| - | - | - | - |
| **Bank Balance at 04/03/24** | - | **24,786.50** | - |
| - outstanding payments | - | 0.00 | - |
| + outstanding receipts | - | 0.00 | - |
| **Net Balance** | - | **24,786.50** | - |
| - | - | - | - |
| **-** | - | **-** | **Difference: 0.00** |

**February 2024 Bank Reconciliation - Unity Trust Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/23 | - | 20,760.24 | - |
| Less items related to 22/23 | - | 11,114.11 | - |
| - | - | 9,646.13 | - |
| + total cash book receipts | - | 261,403.89 | - |
| - total Cashbook payments | - | 232,282.25 | - |
| **Cashbook Closing Balance** | - | **38,767.77** | - |
| - | - | - | - |
| **Bank Balance at 01/03/24** | - | **51,618.99** | - |
| - outstanding payments | - | 13,187.72 | - |
| + outstanding receipts | - | 37.50 | - |
| **Net Balance** | - | **38,468.77** | - |
| - | - | - | - |
| **Balance per Cashbook** | - | **38,767.77** | **Difference: -299.00** |
| **Notes:** | **-** | **Difference** | **-** |
| **Payment taken in error by EBC as had paid by the credit card at their request, refund being organised** | **-** | **299.00** | **Difference: 0.00** |
| - | - | - | - |
| Charity Accounts included in bank total: | - | - | - |
| William James | 2,131.09 | - | - |
| B/W Burial Ground | 48.61 | - | - |

**March 2024 Bank Reconciliation - Unity Trust Account**

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Balance** | - | - | - |
| Bank s/m bal as at 01/04/23 | - | 20,760.24 | - |
| Less items related to 22/23 | - | 11,114.11 | - |
| - | - | 9,646.13 | - |
| + total cash book receipts | - | 262,016.29 | - |
| - total Cashbook payments | - | 232,761.87 | - |
| **Cashbook Closing Balance** | - | **38,900.55** | - |
| - | - | - | - |
| **Bank Balance at 04/03/24** | - | **51,565.74** | - |
| - outstanding payments | - | 13,614.09 | - |
| + outstanding receipts | - | 649.90 | - |
| **Net Balance** | - | **38,610.55** | - |
| - | - | - | - |
| **Balance per Cashbook** | - | **38,900.55** | **Difference: -299.00** |
| **Notes** | **-** | **Difference** | **-** |
| **Payment taken in error by EBC as had paid by the credit card at their request, refund being organised** | **-** | **299.0** | **Difference: 0.00** |
| - | - | - | - |
| Charity Accounts included in bank total: | - | - | - |
| William James | 2,131.09 | - | - |
| B/W Burial Ground | 48.61 | - | - |

### **Appendix 6** – Elm Street Allotment Gate Quotes.

**Quote 1.**

As promised, please find below the quotation for the replacement of two gate posts, reinstallation and re-alignment of existing gate to the Elm Street allotments.

The quotation includes the following works;

* Removal of existing fence posts and concrete.
* Supply and installation of two new fence posts and concrete.
* Re-installation and re-alignment of existing gate.
* Disposal of old posts and concrete from site.

The quotation for the above works is **£640.00**, which is to be paid upon completion of the works.

As materials are constantly changing the quotation is valid for 30 days from the date above. Please do not hesitate to contact us should you have any.

**Quote 2.**

Please find enclosed your estimate for works to your property on Elm Street in Borrowash.

* Take out the 2 Rotten / loose timber gate posts.
* Install 2 steel box section posts.
* Fix treated timber to the steel posts.
* Rehang the gates on the new posts.
* Install a new gate latch.
* Site to be left clean and tidy.
* Total for materials and labour **£1380.**

**Quote 3**

Quote as requested, part 1.

* Option one - Gate posts replacement. To replace broken wooden gate post at the entrance of the allotments at Ladysmith Road with the same wooden posts and concreate into the ground, and refit old gate. Labour and materials **£650.00.**
* Option two - To replace the above broken wooden gate posts with two 100mm x100mm steel Galv posts sunk in the ground and concreate, then refit gates. Labour and materials **£850.00**.

Part 2.

To supply and install gate.

To fabricate new 1.800 m steel gate one leaf constructed from 50mmx50mm box section drawing will be supplied to confirm. This includes fitting. Labour and materials **£1,890.00 plus vat**

### **Appendix 7 –** Correspondence Received Up To 22/03/24.

Emails/letters received from members of public:

* FOI request for the recording of the February meeting – recording forwarded. (1)
* Copied into an email between a resident and Councillor A Dunn regarding the Wilmot Arms site – Councillor A Dunn responded. (2)
* Request to be added to the flood text alerts – They have been added. (3)
* Request for an update on decisions made regarding their letter sent to the Chair about social media posts – responded this hasn’t been discussed and if they have any concerns about Councillors to contact the Monitoring Officer at Erewash Borough Council. (4)
* Copied into emails between a resident and Councillor R Locke regarding making a case for no new houses to be built in Ockbrook as this will exacerbate the risk of houses getting flooded. (5)
* Request for help regarding a back garden being flooded from the fields behind their houses – contacted Derbyshire County Council on their behalf, who are now dealing with this. (6)
* Request for information on whether Borrowash House still exists - responded that it does. (7)
* Request for the bus stop at Barons Way to have a shelter installed – Contacted Derbyshire County Council, they would go 50/50 on installing a new shelter with the Parish Council, they estimate this would cost the Parish Council £6,000, plus cleaning and any future maintenance costs. Updated the resident stating this would need to be considered within our budget for 2025/26. (8)
* Copied into emails between a resident and Vectare bus service. (9)
* Request for information on who supplied the climbing wall and inflatables - details forwarded. (10)
* Thank you received regarding hosting an enjoyable and positive Annual Parish meeting- sent to Councillors. (11)
* Copied into Emails between a resident and Erewash Borough Council regarding their land. (12)
* Request for a tree in the Queens Green Canopy to be felled – is an agenda item in April’s meeting. (13)
* Complaint regarding fires being lit on Elm Street allotments - forwarded to Councillor S Cresswell. (14)
* Request for a tree to be cut back in Shacklecross allotments – Councillor S Creswell to meet the resident and have a look at the tree. (15)
* Hall hiring enquiries and updates. (16)
* Allotment enquiries and updates. (17)
* Interment, updates, information, concerns and EROB transfer enquiries. (18)

Other emails received:

* Hydro-Logic Services added resident to the text alerts. (19)
* Vectare Limited – punctuality and reliability bus reports. (20)
* Church Wilne – update to the request for dairy free easter eggs, they have 3 to 4 for each run. (21)
* Greetings from the new PCSO – invited her to attend one of our Parish Council meetings. (22)
* Police and Crime briefing. (23)

Emails received from EBC:

* Planning applications/amendments/appeal decisions:
  + ERE/0224/0050 Bartlewood Lodge, Dale Road, Ockbrook – Installation of replacement signs to include 1x totem sign, 1x double sided post mounted directional sign, 2x sign written roundels, 1x set of sign written house names and 1x lantern. (23)
  + ERE/0224/0038 41 Station Road, Borrowash – demolition of existing detached garage and shed. Erection of single-story wrap around extension to the rear and side. Erection of front porch. Addition of cladding to front elevation and other associated external works. (24)
* Changes to trade waste payments – no action required. (25)
* Confirmation that there is no information on any drainage work done by Erewash Borough Council on the Parish Councils part of Deans Drive playground. (26)
* Request for evidence of the 2nd payment being taken by EBC for our trade waste fee– redacted statement forwarded. (27)
* Request for a fallen tree to be removed – looks like it’s from Erewash land, awaiting a response. (28)
* Request to join the next Parish Council meeting to introduce Erewash walking week – will be joining April’s meeting and talking within the public section. (29)
* Information that the flower basket sponsorship scheme has been withdrawn. (30)
* Ordinary meeting, extraordinary meeting, forum and planning meeting agenda/minutes. (31)

Emails received from DCC:

* Proposed road closure for Princess Drive – added to Facebook. (32)
* Bus service improvement plan – added to website and Facebook. (33)
* Reminder of the Parish and Town Council Liaison forum on the 16th. April – forwarded to Councillors. (34)
* Information on bus shelter costs. (35)
* Community news x 2 – on website and Facebook. (36)

DALC updates and March newsletter – Forwarded to Cllrs (37)

Numerous emails received from NALC - forwarded to Cllrs. (38)

SLCC updates and news bulletins. (39)

ICO updates. (40)

Rural action newsletters. (41)

Mentell Matters Newsletter. (42)

Magazines:

* Local Councils Update. (43)
* Clerks and Councils direct. (44)
* The Clerk. (45)
* The ICCO Journal. (46)