# Terms of Reference – Parish Council Surgery.

The surgery shall comprise of two/three Parish Councillors, on a rotational basis decided by the Chair.

The surgeries will commence on the 1st of each month, alternating between the Parish Hall, Ockbrook and the Ashbrook Centre, Borrowash. The start times will vary from 19.00 onwards depending on bookings in each hall.

## Purpose.

1. This is an opportunity for residents to have a chat/meet or ask questions with our Councillors.

## Delegated Authority.

There is no delegated authority, no decisions can be made, and nothing can be actioned.

Any items bought up at the surgery will be taken back to the relevant committee or full Council for a discussion or a decision to be made.

The Clerk will respond to the individuals as required.

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